



Town of Arlington Select Board

Meeting Agenda

February 24, 2025

7:15 PM

Members of the public may access the hybrid meeting via Select Board Chambers, Zoom, or ACMI

1. Legislative Provision for Remote Participation

CONSENT AGENDA

2. Minutes of Meetings: January 27, 2025
3. Arlington's 250th Commemoration Banners
Katie Luczai, Economic Development Coordinator
4. Appointment
Transportation Advisory Committee
James Stubbe (Precinct 15-21) (term to expire: 01/31/2029)
5. Request: Special (One Day) Beer & Wine License, 3/8/2025 @ Robbins Memorial Town Hall for Private Event
Sydney Mokol
6. Request: Special (One Day) Beer & Wine License, 3/20/2025 @ Robbins Memorial Town Hall for the Arlington Center for the Arts Annual Fundraiser
Tom Formicola
7. Request: Special (One Day) Beer & Wine License, 3/07/2025, @ Robbins Library for Private Event
Emily Snyder

APPOINTMENTS

8. Disability Commission
Laura Gerson (Term to Expire 01/31/2028)
9. Transportation Advisory Committee
Offer Mazor (At-Large) (term to expire: 01/31/2028)

TRAFFIC RULES & ORDERS / OTHER BUSINESS

10. Removal of Certain Parking Signs on Mass Ave. in Arlington Heights
Jim Feeney, Town Manager

11. Arlington Heights Business District Proposed Safety Zone
Transportation Advisory Committee

WARRANT ARTICLE HEARINGS

12. Articles for Review:
- Article 6 Bylaw Amendment / Town Meeting Procedural Rules
 - Article 7 Bylaw Amendment / Energy Efficiency and Electrification Revolving Fund
 - Article 8 Bylaw Amendment / Canine Control
 - Article 9 Bylaw Amendment / Observance of Town Employee Holidays
 - Article 10 Bylaw Amendment / Poet Laureate of Arlington
 - Article 22 Endorsement of CDBG Application
 - Article 23 Revolving Funds
 - Article 24 Revolving Fund / 17 Irving Street

NEW BUSINESS

Next Scheduled Meeting of Select Board March 10, 2025

When: Feb 24, 2025 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

https://town-arlington-ma-us.zoom.us/webinar/register/WN_VvGPD-UsTViKvPf-0MnScQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Notice to the Public on meeting privacy In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.



Town of Arlington, Massachusetts

Legislative Provision for Remote Participation



Town of Arlington, Massachusetts

Minutes of Meetings: January 27, 2025

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	01.27.2025_Draft_Minutes.pdf	Draft 1.27.2025 Minutes



Select Board Meeting Minutes

Date: Monday, January 13, 2025

Time: 7:15PM

Location: Members of the public may access the hybrid meeting via the Select Board Chambers, Zoom, or ACMI

Present: Mr. DeCoursey, Chair, Mrs. Mahon, Vice Chair, Mr. Hurd, Mr. Diggins, Mr. Helmuth

Also Present: Mr. Feeney, Mr. Cunningham, Ms. Maher

1. Legislative Provision for Remote Participation

Mr. DeCoursey opened the meeting by stating that tonight's meeting is being conducted via Zoom, is being recorded and is also being simultaneously broadcasted on ACMI. Because all members are present, votes will be taken by voice unless a roll call is required. Persons wishing to join the meeting by Zoom may find information on how to do so on the Town's website. Persons participating by Zoom are reminded that they may be visible to others and then if you wish to participate, you are asked to provide your full name in the interest of developing a record of the meeting. Further, all participants are advised that people may be listening who do not provide comment, and those persons are not required to identify themselves. Finally, both Zoom participants and people watching on ACMI can follow the posted agenda materials, also found on the Town's website using the Novus agenda platform.

2. FY2026 Town Manager's Budget Presentation

James Feeney, Town Manager

Alex Magee, Deputy Town Manager / Finance Director

Mr. Feeney alongside Mr. Magee Deputy Town Manager and Finance Director gave a brief presentation of the Fiscal Year 2026 budget proposal which was submitted to the Board and the Finance Committee on January 15th, per the Town Manager Act. The budget will start to be heard by the Finance Committee leading up to Town Meeting over the course of the next several months. Mr. Feeney and Mr. Magee highlighted the process that the Town goes through internally and then externally to develop, request consideration and approval of the budget. Mr. Magee gave an overview of the projected revenues and expenditures for the FY26 budget and explained that this budget is a level services budget with a handful of targeted investments. Mr. Magee and Mr. Feeney detailed each part of the FY26 budget by line item and explained any discrepancies if any. Mr. Feeney noted that this budget maintains the Board's commitment to exercising fiscal discipline while maintaining quality municipal services as well as maintaining the Board's commitment to respond to ongoing school enrollment pressures and building Arlington's future. Mr. Feeney stated that actions separate from this budget, but already

planned and/or undertaken, have maintained the Board's commitment to minimizing the impact of the last override on taxpayers, particularly seniors and those with income challenges while maintaining the Board's commitment to keeping a 5% financial reserve for the duration of the three-year plan.

The Board asked a number of questions pertaining to the budget and thanked Mr. Feeney and Mr. Magee for the detailed presentation.

Mr. Diggins moved receipt.

SO VOTED (5-0)

PROCLAMATIONS

3. Spreadsheet Day

Mr. Helmuth moved to approve.

SO VOTED (5-0)

4. Samuel Whittemore

Mrs. Mahon moved to approve.

SO VOTED (5-0)

CONSENT AGENDA

5. Samuel Whittemore Day and Rededication in Whittemore Park, February 2, 2025
Katie Luczai, Economic Development Coordinator
Angela Olszewski, Chair, Arlington 250 Committee
Stewart Ikeda , Chair, Arlington Commission for Arts and Culture

6. Black History Month Banners

7. Reappointment
LGBTQIA+ Rainbow Commission
Fiona Perry (Term to Expire: 01/31/2028)

8. Contractor/Drainlayer Renewal
Hercules C&G Drain A1 Pipe Restoration, Inc.
Dedham, MA 02026

9. Request: Contractor/Drainlayer License
Duffy Excavation Inc.
Johnny Duffy
Braintree, MA 02184

10. For Approval: Art Installation for Arlington 250th Celebration
Christine Bongiorno, Deputy Town Manager of Operations

11. Request: Special (One Day) Beer & Wine License, 2/14/25, 3/21/25, 4/25/25, 5/23/25 @ Highrock Church Mill Cafe for Mill Cafe After Hours
Andrew Hunter

Mr. Hurd moved to approve items 5-10.

SO VOTED (5-0)

Mr. Hurd moved to conditionally approve item 11 pending no change required for applicant.

SO VOTED (5-0)

APPOINTMENTS

12. Arlington Committee on Tourism and Economic Development

Simon Proekt (Term to Expire: 01/31/2028)

Mr. Proekt appeared before the Board and stated that he has been a citizen of Arlington for nine years and post pandemic he has been working with a number of local businesses on revamping their tech so that it is more modern and adjustable to the community. Mr. Proekt is excited to bring his experience to this committee and looks forward to assisting the businesses of Arlington.

The Board thanked Mr. Proekt for his willingness to serve and looks forward to working with him in the future.

Mr. Hurd moved to approve.

SO VOTED (5-0)

13. LGBTQIA+ Rainbow Commission

Michaela Kirby (term to expire: 01/31/2026)

Dr. Kirby appeared before the Board and stated that they have been an Arlington resident for 19 years and has been involved with the LGBTQIA community since the 1970's. Dr. Kirby noted that they recently left their full-time teaching position at Lesly University and is looking for more ways to be involved in the community.

The Board thanked Dr. Kirby for their willingness to serve and looks forward to working with them in the future.

Mr. Helmuth moved to approve.

SO VOTED (5-0)

OPEN FORUM

The following members of the public spoke regarding safety improvements on Broadway:

Catherine Farrell, 76 Park Street

Jennifer Litowski, 76 Oxford Street

Vincent Baudoin, 70 Silk Street

Ratnakar Vellanki, 21 Adams Street

TRAFFIC RULES & ORDERS / OTHER BUSINESS

14.7:45 p.m. CDBG - Performance Update for Program Year 2024-2025

Mary Muszynski, Community Development Block Grant Administrator

Ms. Muszynski gave a brief overview of the Town's 50th program year. CDBG funds a wide range of uses that benefit all Arlington residents especially households with low and moderate incomes. Ms. Muszynski stated that we are currently in the last year of our five-year consolidated plan period and this year over \$1 million has been allocated to a variety of projects including affordable housing, public services, public facilities, parks, economic development, and planning administration. Ms. Muszynski stated that HCA's Program Year 50 funded capital projects are now at mid-point and highlighted achievements by each category. Most of our sub recipients fall into the public service agency provider category and all of them are on track to accomplish the goals by the program years end. Ms. Muszynski stated that 1,225 residents have benefited from programming so far this year which is 50% of the goal reached by midyear.

The Board thanked Ms. Muszynski for the mid-year report and presentation.

Mr. Helmuth moved receipt.

SO VOTED (5-0)

15.7:45 p.m. CDBG - Requests for FY2026 Funding

Mary Muszynski, Community Development Block Grant Administrator

Ms. Muszynski gave an overview of the grant request for program year 51, which begins July and aligns with the fiscal year. Each year the Town has received just over \$1 million and that is what they are expecting for this year based on past years. Ms. Muszynski stated that this year we have received 21 applications which is a combination of new applicants and returning applicants.

The following applicants spoke on behalf of their application requests for CDBG funds:

Lisa Chiulli Lay, Lamplight Women's Literacy Center – requested \$6000 Lamplight Women's Literacy's ESOL (English for Speakers of Other Languages) program will serve 65 adult, immigrant and refugee learners with low-incomes at or below 80% of AMI. Free English language instruction will be offered four evenings a week at Arlington EATS and Menotomy Manor (twice per week at each location.) Instruction in English reading, writing, speaking, and listening will be provided at three levels: low beginner, high beginner, and intermediate. Students are regularly assessed to ensure that they are achieving intended learning gains. Students have access to individual career advising and job search assistance, as well as local social services referrals made through partner collaborations.

Lisa Urban, Fidelity House – requested \$150,000 Fidelity House non-profit community center will install a fire protection sprinkler system into a building originally built in 1921. Once installed, the system will provide a higher level of fire protection plus allow us to connect our original building with a rebuild and provide accessibility and programming for all to both our gymnasium space and activities on 2 levels of our main building. Fidelity house also requested \$5000 Fidelity House offers childcare job training and employment for teens from low to moderate family income levels. The youth develop skills that will help pave the way for future employment, life choices and developing an understanding of the benefits of employment. Fidelity House also requested \$21,000 for their Menotomy

Manor Outreach Program which directly serves the youth who reside at Menotomy Manor, Arlington's low-income family housing. It is designed to offer opportunities, reduce the barriers that prevent participation (including transportation and financial) and assimilate the youth into community wide programming. It provides camperships and transportation to/from Menotomy Manor to attend our Summer Day Camp and gives free memberships, scholarships for school year youth programming as needed.

Kristine Shah, Council on Aging – requested \$8000 the Council on Aging provides a robust menu of programs and services to Arlington Residents age 60+. When residents have high medical needs, extensive memory impairments, or require one-on-one level of care, an Adult Day Health program is an appropriate, effective and important next step for the resident and their families/caregivers to consider. The Council on Aging also requested \$53,134 This CDBG Grant funds the Volunteer/Transportation Coordinator Position within the Council on Aging. This position is 28 hours/week and has been in place since 1990. This role oversees two of the most crucial elements of the department: Volunteer management and transportation. The Council on Aging again this year requested \$30,000 for their transportation program.

Andi Doane, Arlington EATS, Inc – requested \$15,000 that will contribute to the health and well-being of seniors aged 62 and over, in Arlington, MA by providing healthy and nutritious food at no cost to these individuals. Their organization has a Market where individuals can shop for their own foods, as well as a home delivery program where participants choose what food items they would like delivered to their homes.

Natasha Waden, Arlington Recreation – requested \$20,000 for their scholarship program that allows the Recreation Department to provide scholarships to any resident who qualify under the CDBG Guidelines that are interested in any of their programs.

Jack Nagle, Arlington Housing Authority – requested 243,295 for the repaving of the parking lot. The current parking lot and walkways owned by the Arlington Housing Authority at Chestnut Manor are in critical need of repaving. The Executive Office of Housing and Livable Communities' Capital Planning System indicates that it has been at least nearly 40 years since these parking lots were last paved. Repaving these parking lots and walkways will not only address health and safety concerns but also improve ADA accessibility on the Chestnut Terrace side of Chestnut Manor, which is the more utilized than the front of the building where most of the ADA accessible features exist. Making these improvements will be the first step in creating more accessible entrances on the Chestnut Terrace side of Chestnut Manor. The Housing Authority is also requesting \$4000 for their Operation Success program that offers children grades 6-12 at Menotomy Manor with homework and other assistance at the life skills center.

Erica Schwartz, Housing Corporation of Arlington – requested \$200,000 to address urgent capital needs for units within our long-held Scattered Site and Capitol Square sites, and perhaps also marginally for a set of new rental units we expect to acquire in late winter. These improvements will preserve units and improve energy efficiency. This will result in more comfortable housing for our low-income tenants, properties that are

physically and financially sound for the long term, and, in some cases, depending on the improvement, energy efficiency.

Stacy Carruth, Arlington Youth Counseling Center – requested \$20,000 to provide the following services: 1) free and reduced-fee mental health counseling and medication treatment and 2) therapeutic groups and support services for people who have experienced domestic violence

Tom Formicola, Arlington Center for the Arts, Inc. - requested \$5000 to offer need-based scholarships to students of all ages. Eligible students may receive 50% or 100% off the price of class or camp tuition. ACA is proud to participate in the Card to Culture Program, a collaboration between Mass Cultural Council, the Department of Transitional Assistance, the Massachusetts Health Connector, and the Women Infants & Children (WIC) Nutrition Program. The Arlington Center for the Arts also requested \$5000 in partnership with Arlington Housing Authority (AHA), will provide 24 free arts workshops for low-income tenants facing mobility issues and health concerns at three public housing residences – Winslow Towers, Cusack Terrace, and Chestnut Manor. From October 2025 through May 2026, programs will be planned, promoted, implemented, and evaluated in cooperation with the Tenants Association at each site.

Mr. Diggins moved to approve.

SO VOTED (5-0)

16. Town Manager Evaluation

Mr. DeCoursey noted that this will be tabled to the Board's next meeting.

CORRESPONDENCE RECEIVED

17. Broadway Neighbors Coalition Community Design Proposal Vincent Baudoin

Mr. Helmuth moved to refer to Town Manager.

SO VOTED (5-0)

18. Request for Intersection Dedication in Honor of PFC Christopher Dareing Brine Derek Brine

Mrs. Mahon moved to refer to Public Memorials Committee and Veterans Director.
SO VOTED (5-0)

NEW BUSINESS

Mr. Feeney thanked the water and sewer division of the Public Works Department for their work during an incredibly rough stretch last week.

Mr. Diggins would like to have to add updates to the parking policy to a future agenda as well as a formal acknowledgement of the work Jeff Maxtutis has done on TAC. Mr. Diggins

further noted that he would like to have changes made to the Select Board Report to Town Meeting.

Mrs. Mahon thanked the Public Works Department for their work.

Mr. Hurd acknowledged the rededication at Uncle Sam's Plaza for Samuel Whittemore and encourages the public to participate.

Mr. DeCoursey thanked the Police Department and the Public Works Department for their work during the most recent snowstorm. Mr. DeCoursey also noted that there is watermain work scheduled to happen later this year that was almost put in jeopardy because of an unsuccessful bidder and through the work of our Town Manager and Legal Department defend the protest and the case has since been dismissed.

Next Scheduled Meeting of Select Board Wednesday, February 12, 2025

Mrs. Mahon moved to adjourn at 9:57p.m.

SO VOTED (5-0)

A true record attest.

Ashley Maher
Board Administrator

1/27/2025

Agenda Item	Documents Used
1	
2	FY2026 Budget Slides
3	Spreadsheet Day Proclamation
4	Samuel Whittemore Proclamation
5	Memo from Planning Department Special Event Application
6	Banner Application Banner Designs Banner Locations Banner Schedule
7	Reappointment Reference
8	Hercules C&G Drain A1 Pipe Restoration Cont/Drainlayer Renewal
9	Request: Contractor/Drainlayer License Reference
10	Art Installation for Arlington 250th Celebration Reference
11	Mill Cafe Special One Day License Reference

12	ATED Appointment Reference
13	LGBTQIA+ Appointment Reference
14	CDBG FY50 Mid-Year Report
15	CDBG FY51 Applications Reference
16	
17	Better Broadway Letter
18	D. Brine CR



Town of Arlington, Massachusetts

Arlington's 250th Commemoration Banners

Summary:

Katie Luczai, Economic Development Coordinator

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	250_Banner_Application.pdf	Banner Application
▢	Reference Material	250_Youth_Banner_Final_Designs.pdf	Banner Designs
▢	Reference Material	250_Banner_Designs.pdf	Banner Designs 2
▢	Reference Material	Banner_Schedule.pdf	Banner Schedule

**TOWN OF ARLINGTON
TEMPORARY BANNER PERMIT APPLICATION**

Applicant and Sponsoring Organization Information

Name of Organization / Sponsor: _____

Address: _____ City: _____ State: _____ Zip: _____

Applicant Name: _____ Tel#: _____

E-mail: _____

Banner Information

Event Name: _____ Event Date(s): _____

Request Installation Date: _____ Date Removed: _____

Requested Location: Street (specify): _____

Other (specify): _____

Banner Message: _____

Banner Material: _____

Required Attachments

Banner Design, Color, Wording and Dimensions ☐

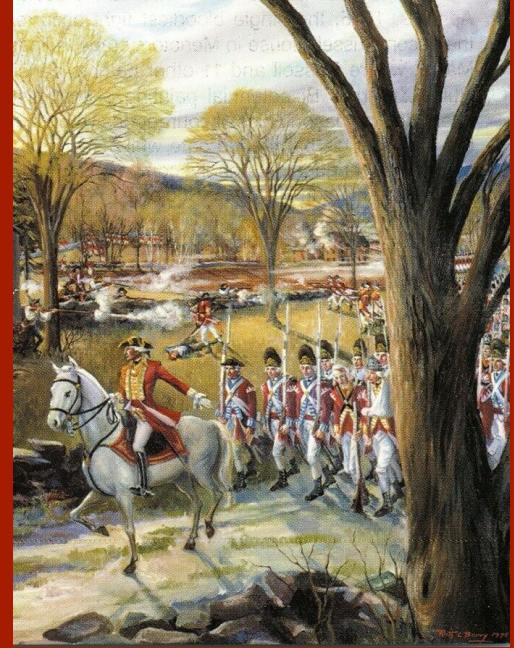
Banner Location Site Map ☐

After banner has been approved at a Select Board Meeting, you are responsible for having the banner made and getting it out to the Public Works Department a week prior to the installation date. They are located at 51 Grove Street, 781-316-3100.

Approved by the Select Board ☐

Date Approved: _____

2025 Youth Banner Initiative



250 Years of Arlington: Revolution & Change





2025 THEME: 250 Years of Revolution & Change

April 19, 2025 will be the 250Th anniversary of the start of the American Revolution and the battles that took place on that day in Lexington, Concord, Cambridge, and present day Arlington (then known as Menotomy). In honor of this anniversary, this year's Youth Banners theme will be: **Arlington: 250 Years of Revolution and Change.**

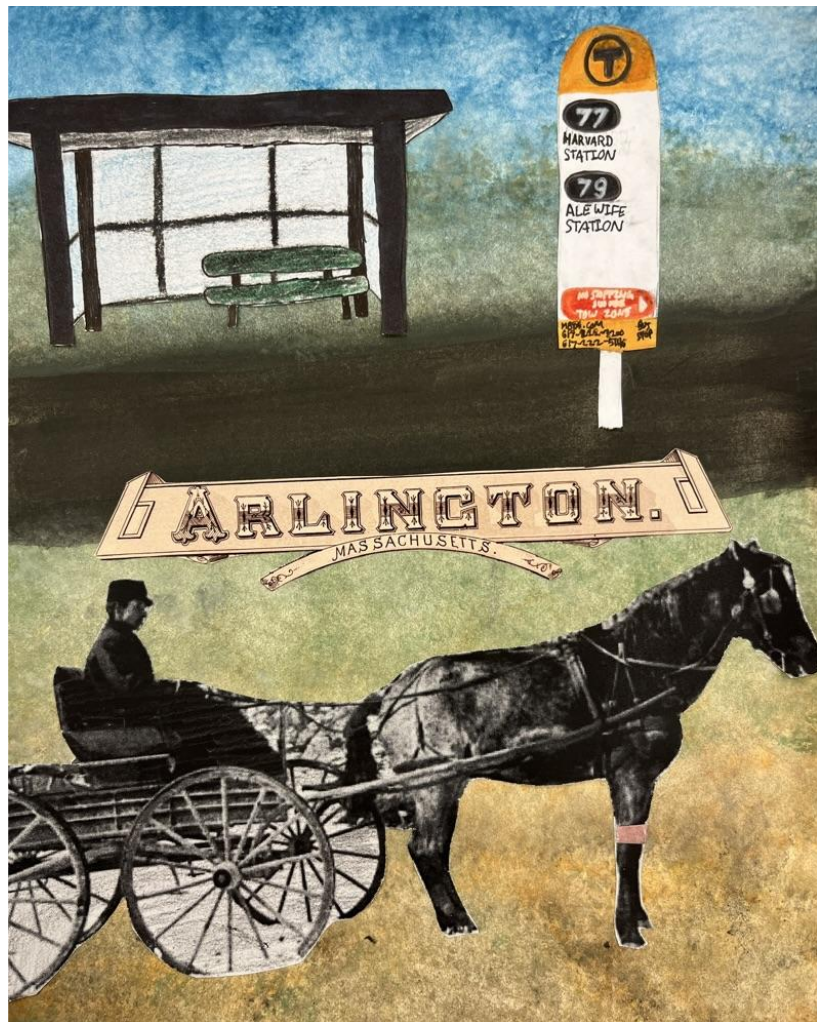
We invite students in grades 3- 12 to submit creative artwork reflecting on that long ago April day, the history of this community, and how Arlington and its people have grown and changed over the last 250 years. We also invite our young artists to look beyond to future possibilities of where Arlington COULD go from here.

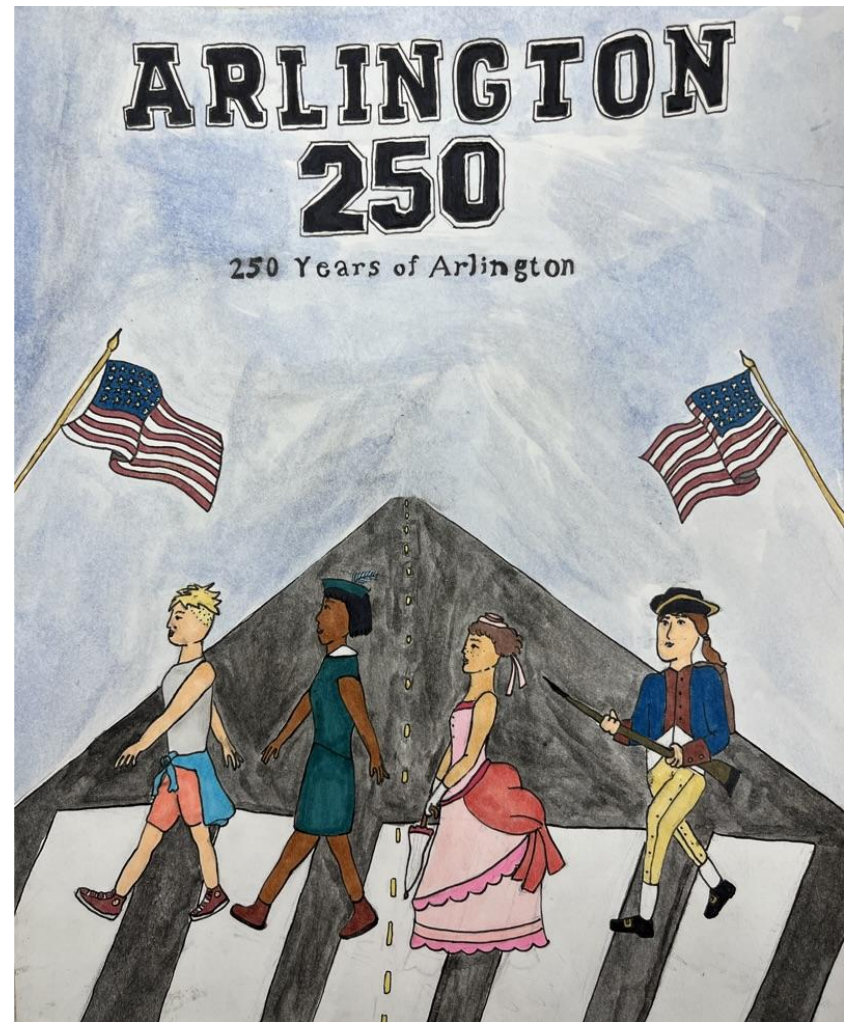
FINAL BANNER DESIGNS

Over 150 students in grades 3-8 submitted banner designs for Capitol Square and Arlington Heights. The following 55 designs were selected to be blown up and printed as banners. These will be installed in early late March or April, 2025. All banner designs will also be displayed at an event at the Arlington Historical Society on May 17, 2025.

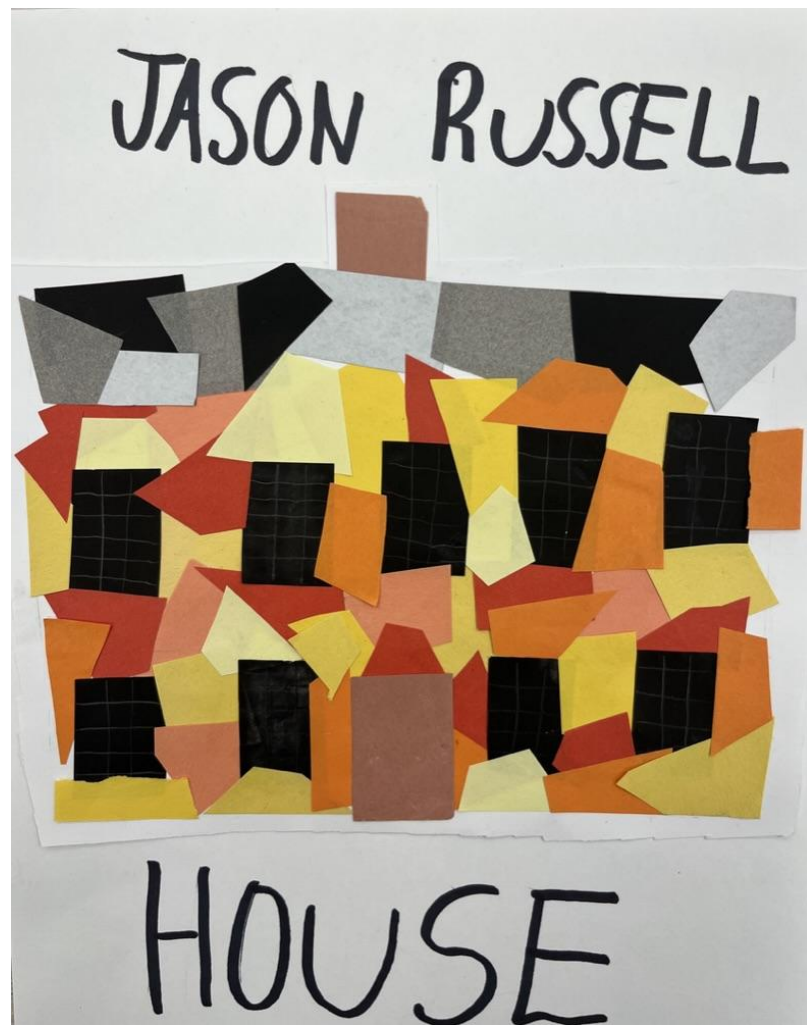
Capitol Square

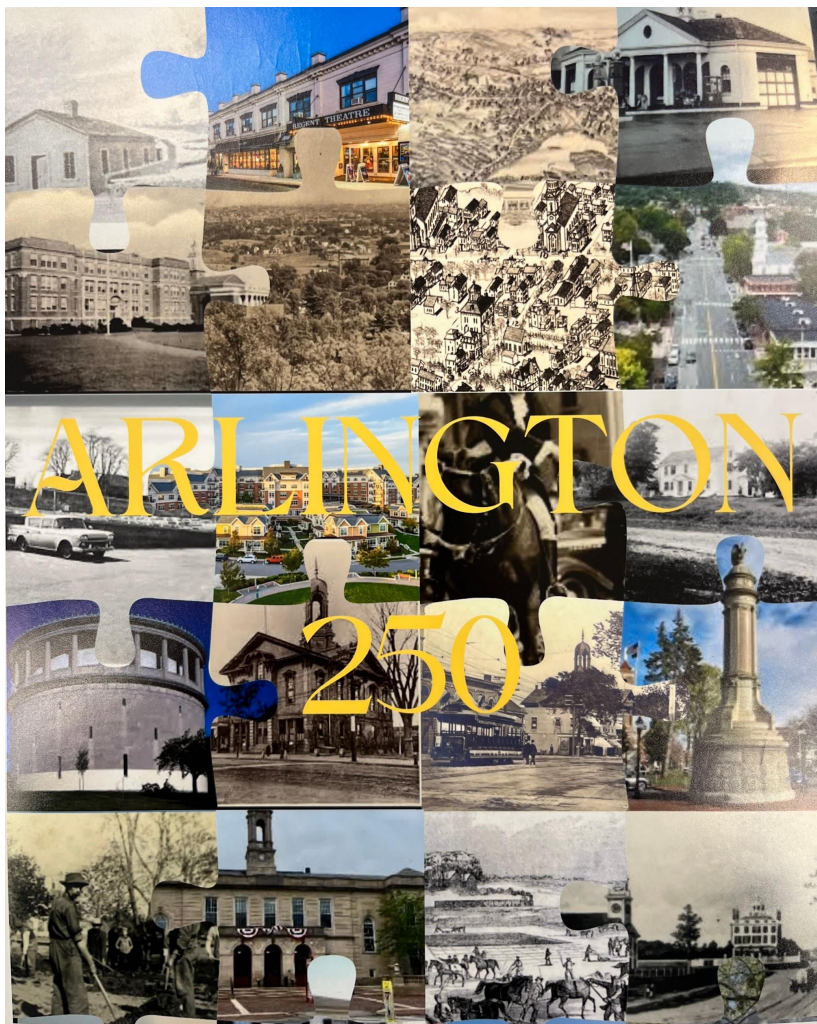
36 Banners

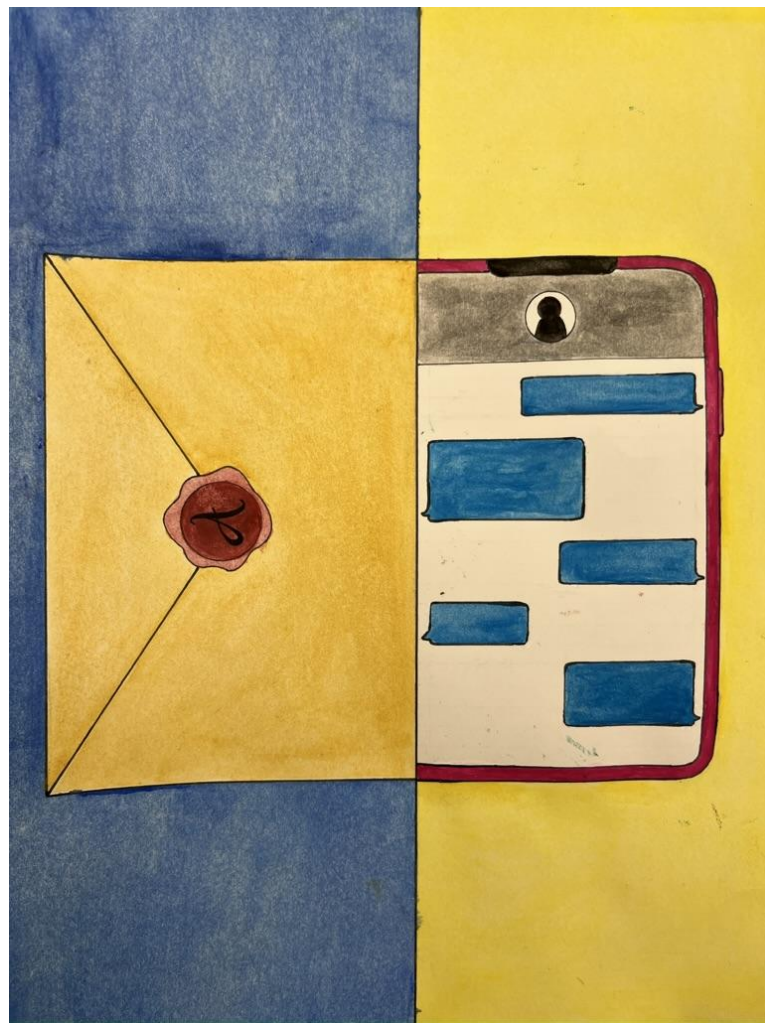
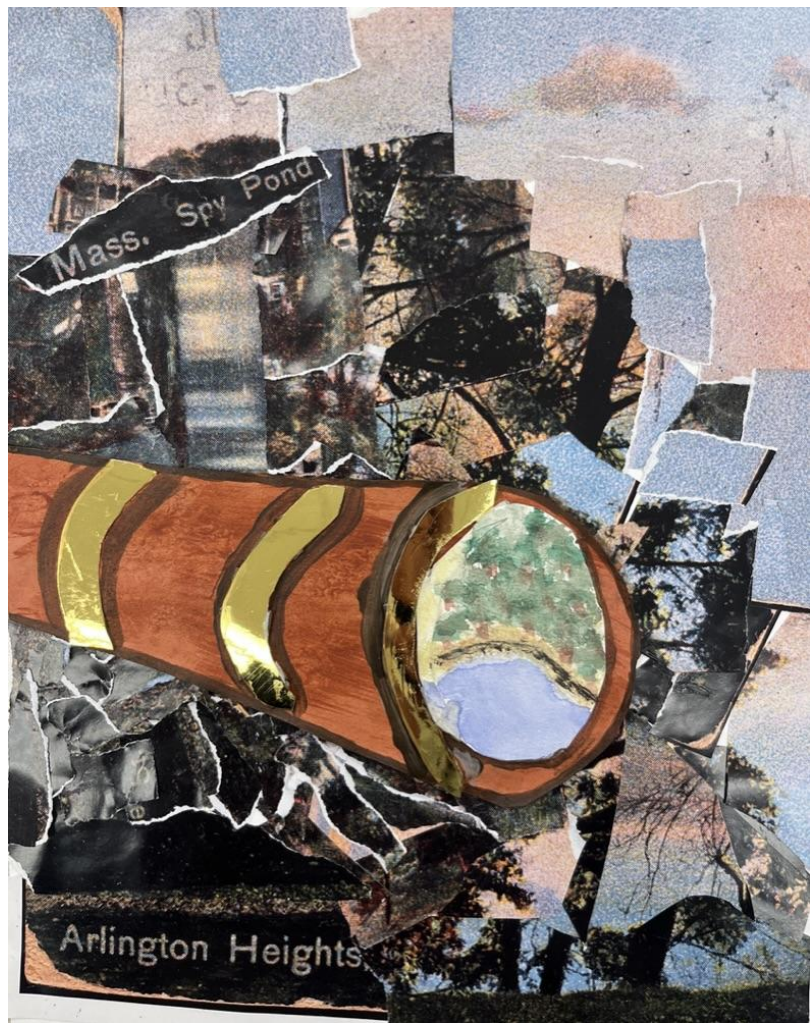


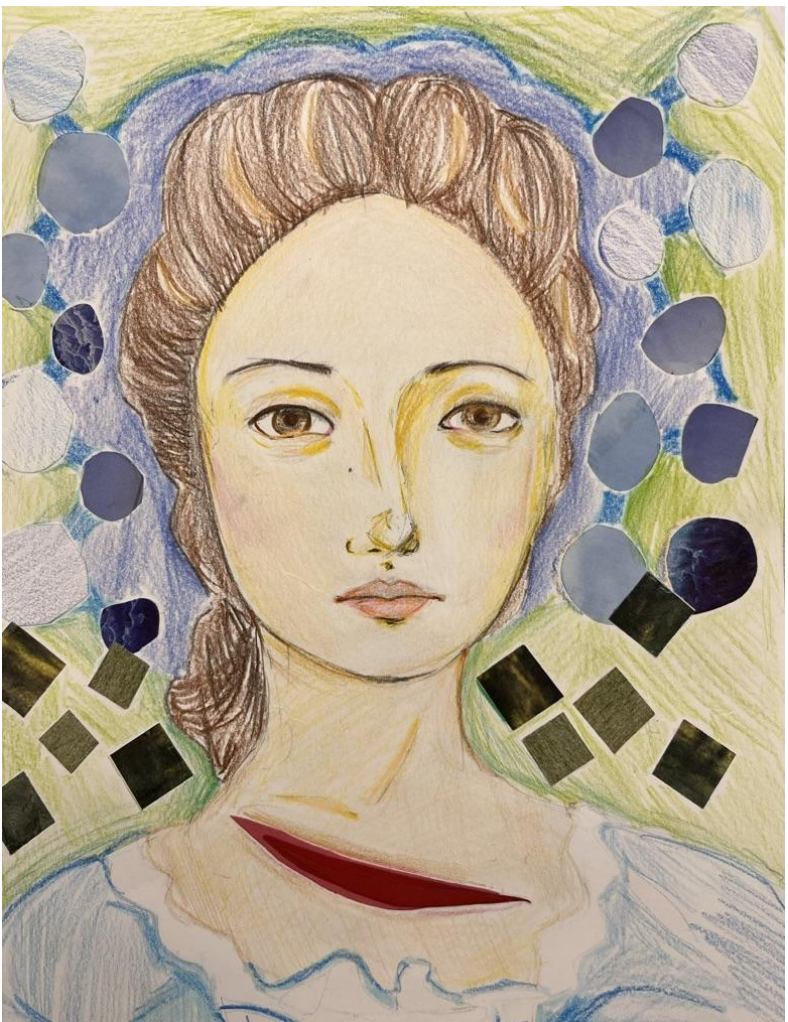


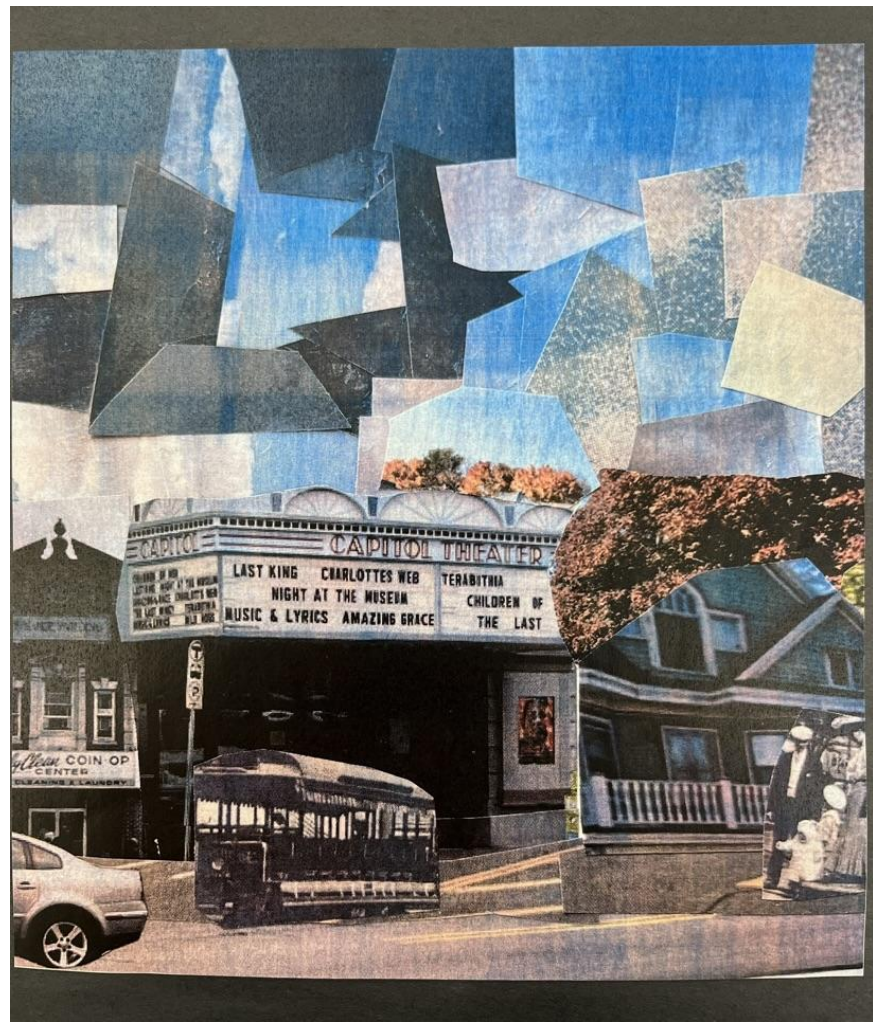
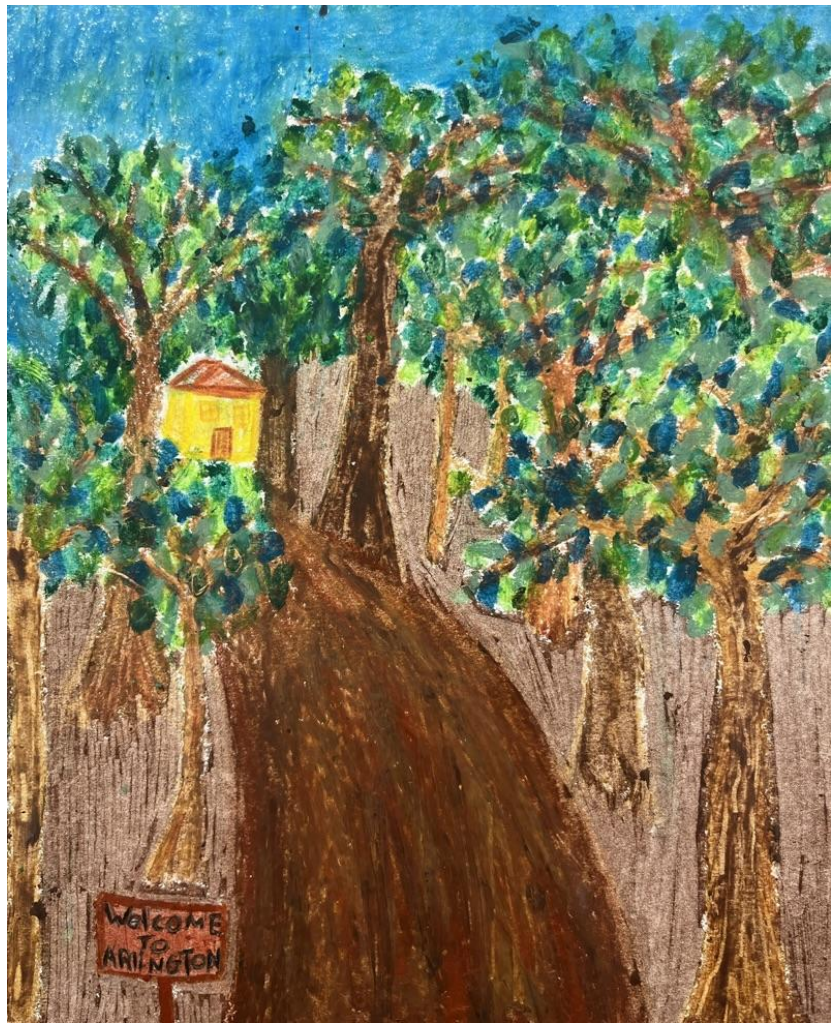




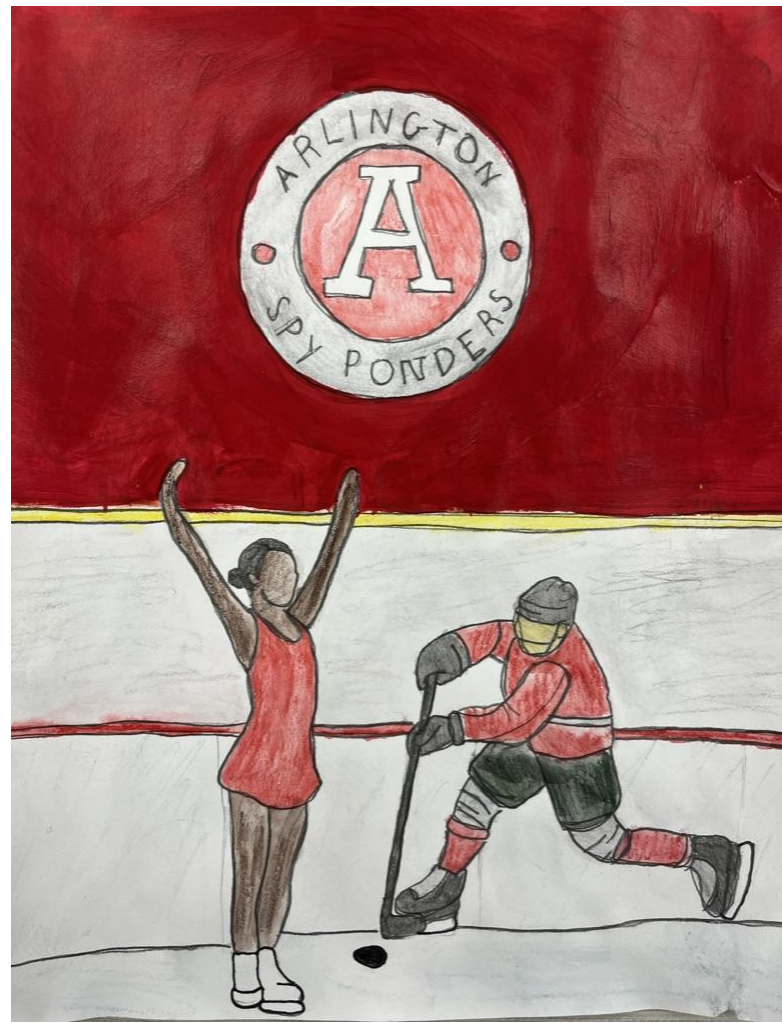


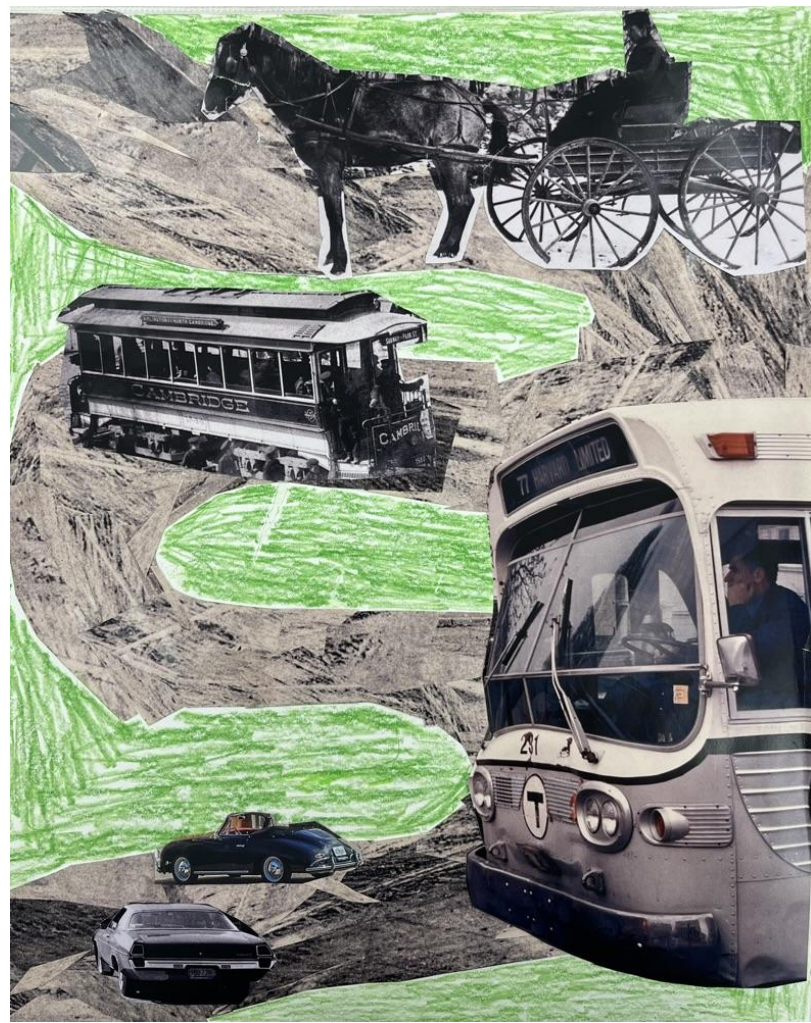






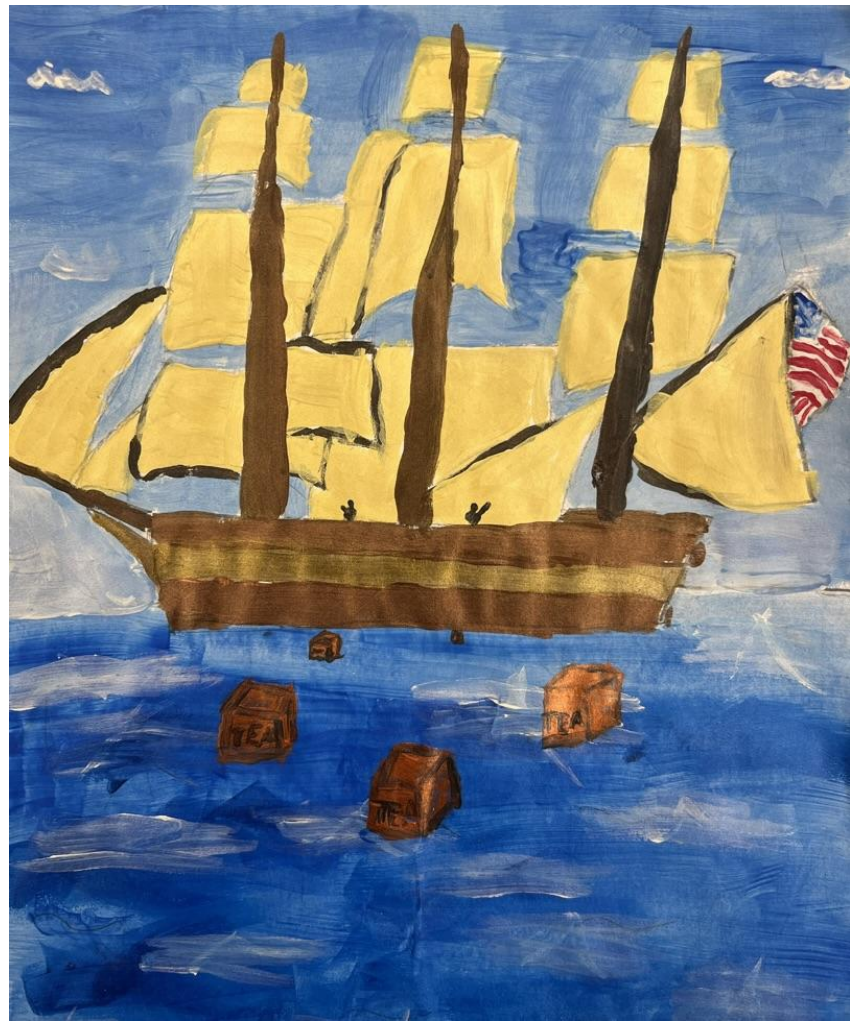
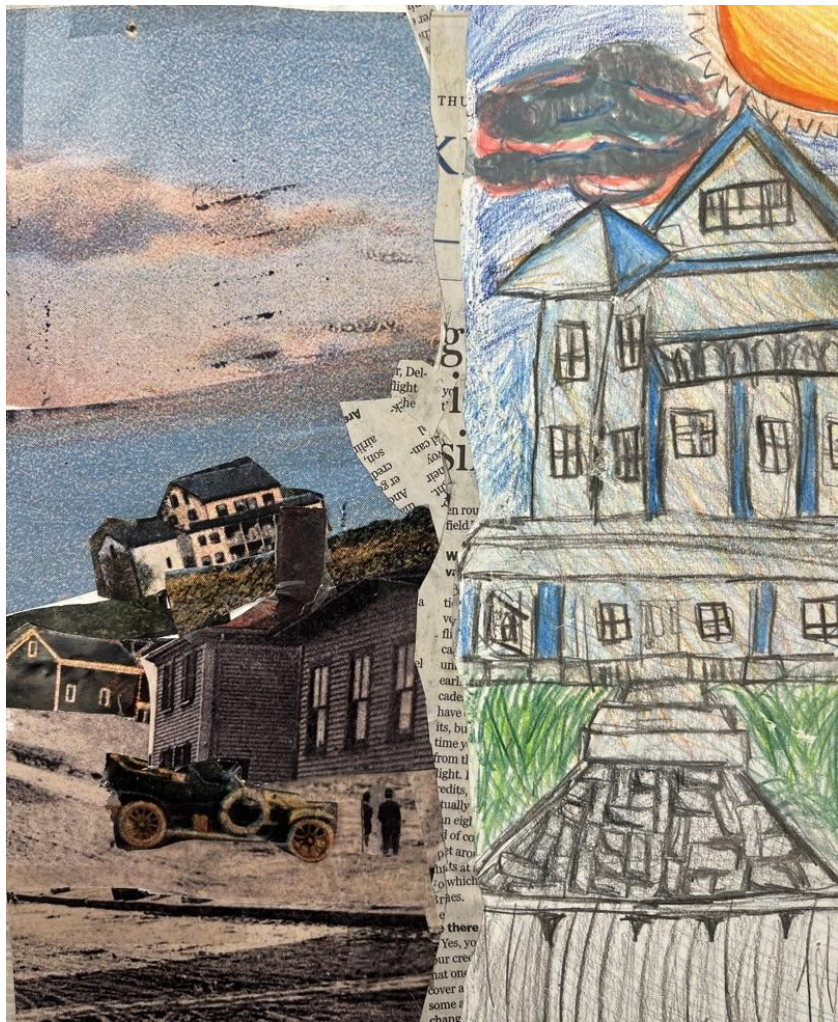




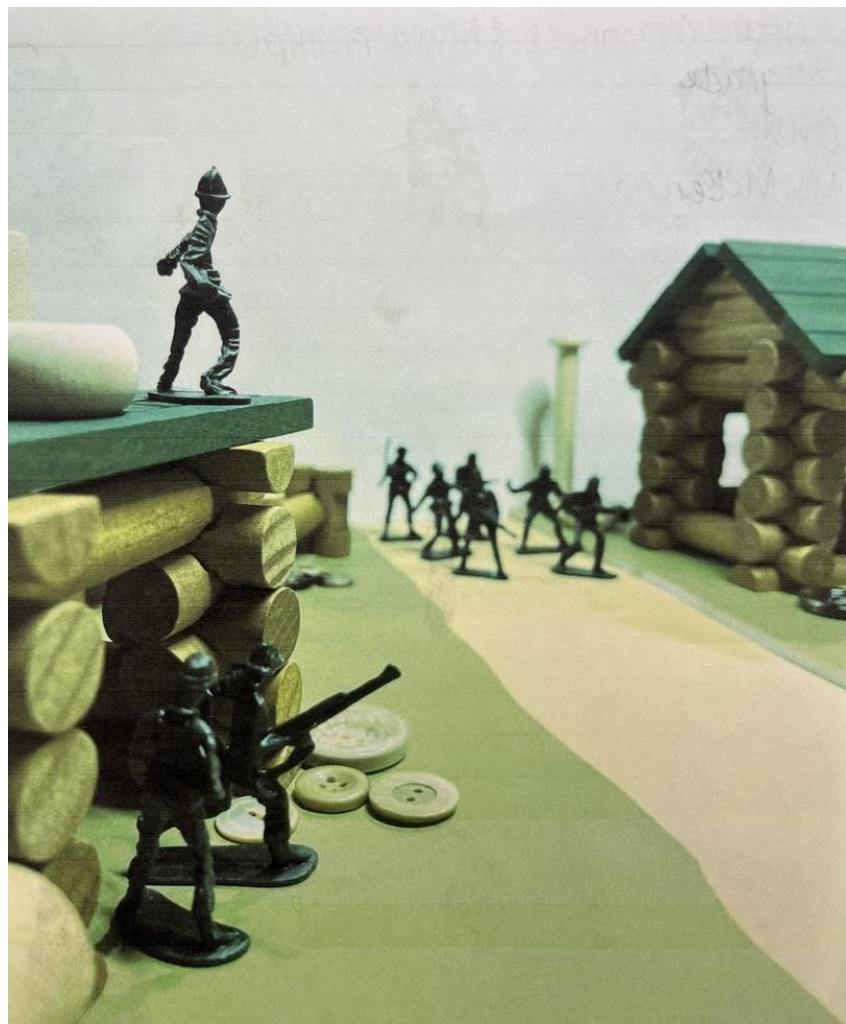
















Arlington Heights

19 Banners



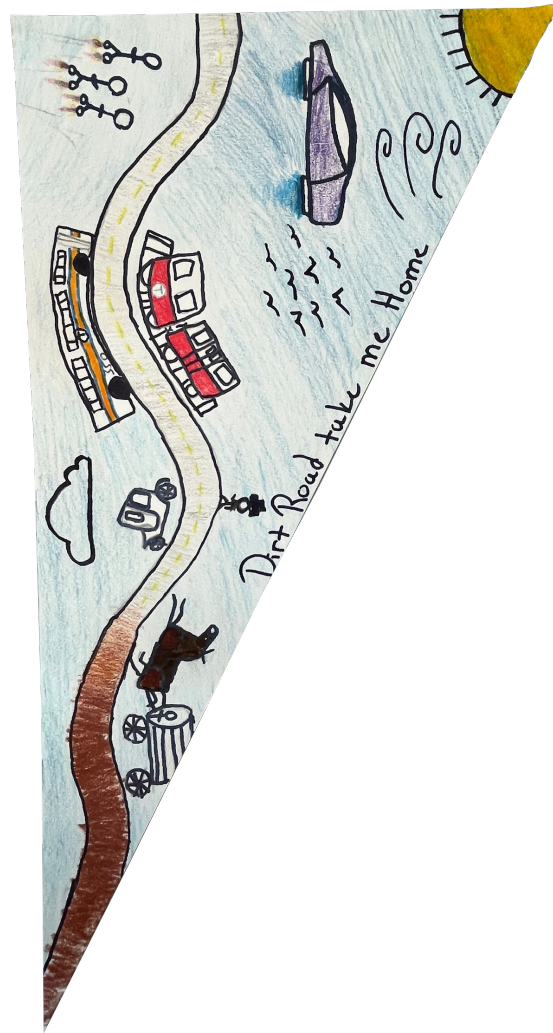




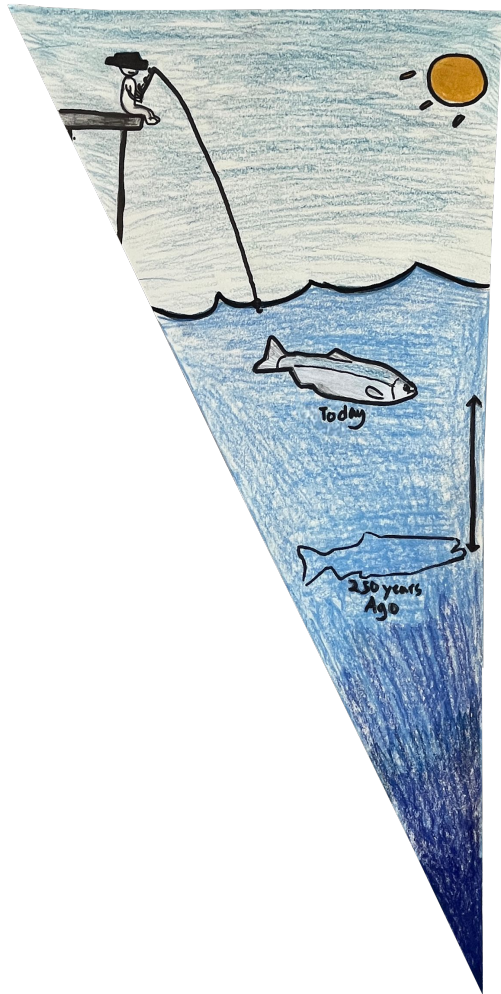
















11 pairs of banners would be located on 11 lightpoles in the median strip of Mass Ave in Arlington Center.
2 pairs of banners would be located on Mass Avenue across from Town Hall.

2 red banners would be placed on lightpoles in front of Town Hall

Arlington250: Commemorative Banners

The Untold Stories of People, Plants, & Revolution

INTRO/DANDELION

CULTIVATE/CORN

PASTURE/CLOVER

WOODLOT/OAK

FARM/WHEAT

ORCHARD/APPLE

KITCHEN GARDEN

MEDICINE/AJUGA

COMFORT/SOAPWORD

DELIGHT/HOLLYHOCK

PROTEST/FLAX

VOYAGE/TEA

The Arlington Commission for Arts and Culture is working with artists Liz Shepherd, Suzanne Moseley, Lily McDonald and Andrew Pallidino to create a set of unique lightpole banners for Arlington Center to highlight the Town's 250th Anniversary Commemoration of April 19, 1775.

Each banner features an original design combining a historic image with a plant; plant imagery was sourced from the Harvard Herbaria. Our goal is to prompt curiosity about Colonial life and Arlington's role in the American Revolution, through stories about plants and people. Plants were essential to life in the 18th century. Food, medicine, building materials, even the ink that was used to pen the Declaration of Independence came from plants. Some plants were wild and some cultivated. Some were native and many were brought from England to recreate a familiar way of life and fulfill a longing for home. But whatever their origins, plants shaped life in Arlington.

A website and audio tour with descriptions for each banner will put the plants in context. In the example above, a Colonial woman participates in the boycott of English goods by making her own "homespun" linen. Spinning flax and refusing to buy imported wool textiles was a visible way for Arlington wives and daughters to participate in the dramatic acts of resistance and protest leading up to April 19, 1775.



Red outline and two red “X” marks indicates display area for the pairs of blue lightpole banners with plant graphics.

Blue dots indicate red lightpole banners in front of Town Hall (pictured below).

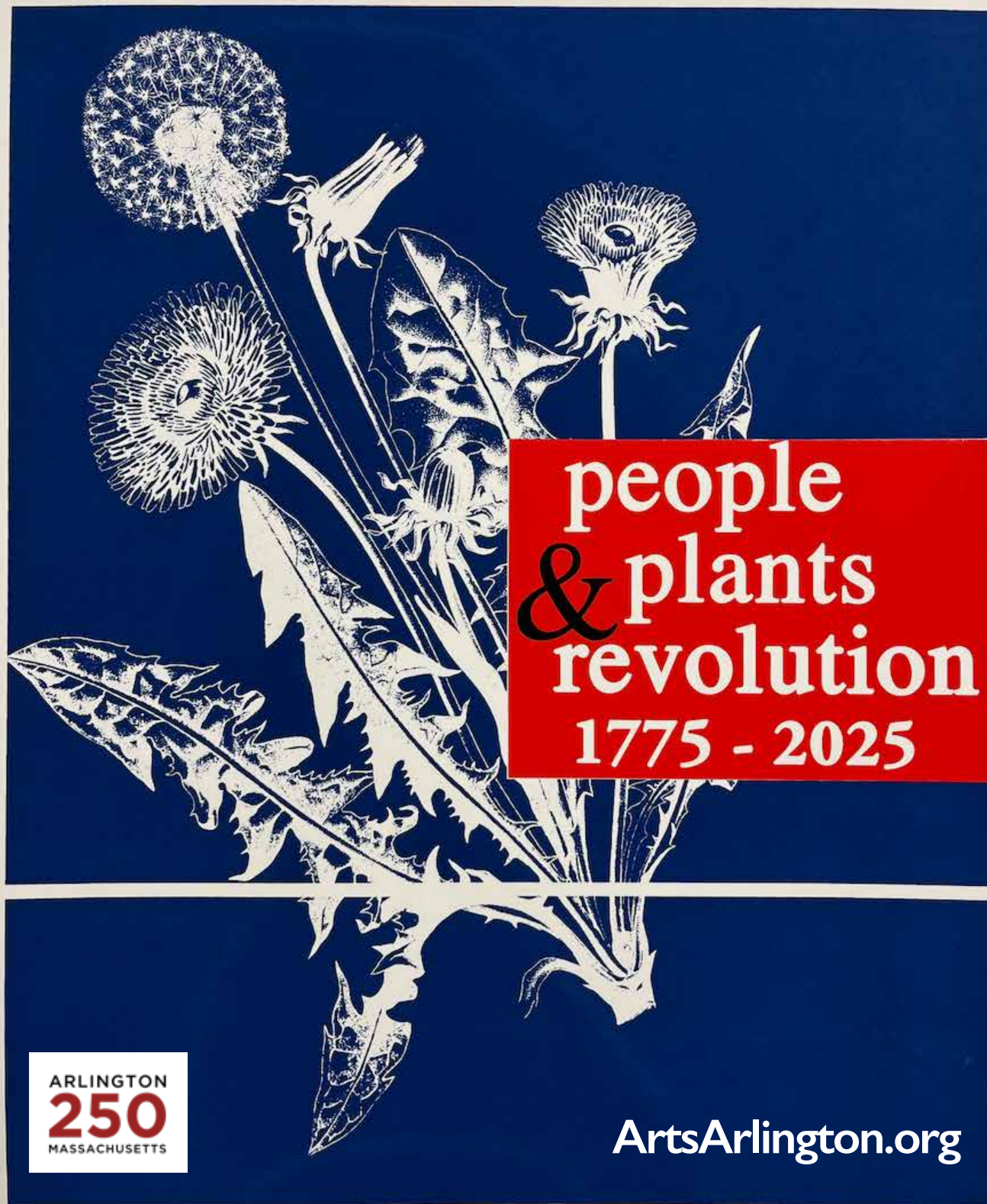


2 pairs of banners to be located on Mass Avenue across from Town Hall (blue dots on map)

10’ high and 2’ wide.
Printed on mesh to allow for wind load.



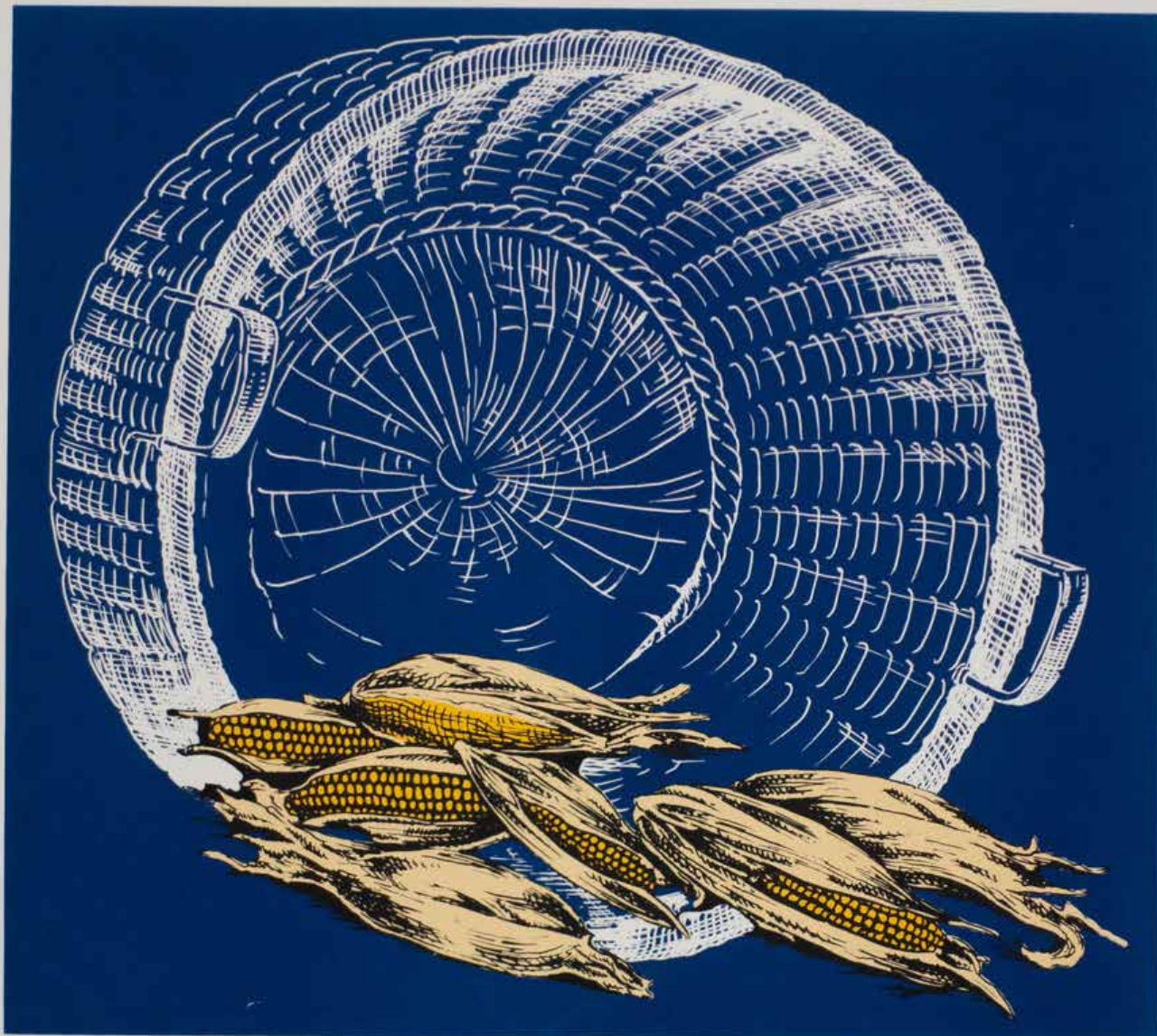
EXAMPLE: how the blue plant themed banners lay out in pairs on a pole, with a flap at the bottom for the text.



people
& plants
revolution
1775 - 2025

ARLINGTON
250
MASSACHUSETTS

ArtsArlington.org



cultivate
& CORN

ARLINGTON
250
MASSACHUSETTS



orchard & apple

ARLINGTON
250
MASSACHUSETTS



Wood Lot & oak

ARLINGTON
250
MASSACHUSETTS



Farm & Wheat

ARLINGTON
250
MASSACHUSETTS



Pasture & clover

ARLINGTON
250
MASSACHUSETTS



kitchen & Garden

ARLINGTON
250
MASSACHUSETTS



Comfort *&*
Soapwort

ARLINGTON
250
MASSACHUSETTS



Delight & hollyhock

ARLINGTON
250
MASSACHUSETTS



medicine *& Ajuga*

ARLINGTON
250
MASSACHUSETTS



Protest *& flax*

ARLINGTON
250
MASSACHUSETTS



voyage & tea

ARLINGTON
250
MASSACHUSETTS

Banner Schedule - 2025

MONTH	EVENT	EVENT	EVENT	EVENT	EVENT
January					
February	Black History Month Banners				
March	2025 Semiquencentennial Banners - 3/28/25				
April	2025 Semiquencentennial Banners				
May	2025 Semiquencentennial Banners - removed 5/5/25				
June					
July					
August					
September					
October					
November					
December					



Town of Arlington, Massachusetts

Appointment

Summary:

Transportation Advisory Committee

James Stubbe (Precinct 15-21) (term to expire: 01/31/2029)

ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	TAC__Stubbe_-_Mazur_memo.pdf	Reference



TRANSPORTATION ADVISORY COMMITTEE

Town of Arlington
c/o Department of Planning & Community Development
Town Hall Annex, 730 Mass Ave, Arlington, MA 02476

MEMORANDUM

To: Members of the Select Board

From: Jim Stubbe, Chair, Transportation Advisory Committee

Date: 02/14/25

RE: Appointment of Ofer Mazur as a Member At Large and switch of status for James Stubbe From At Large to Representing Precincts 15-21

I respectfully request that the Select Board approve the appointment of Ofer Mazur as an At Large member of the Transportation Advisory Committee. I also request the change in status for James Stubbe from At Large to representing Precincts 15-21.

Mr Mazur has been an associate member of TAC for over two years and has been an active participant in meetings and on working groups. He brings a passion for transportation issues and a vision of Arlington's future to the Committee. He has consistently demonstrated his desire and drive to help out on difficult projects for TAC. Most recently, he has been an active participant on the Special Speed Regulation Working Group.

I am pleased that Mr. Mazur is willing to extend his volunteer role on this committee, and hope that the Select Board will agree that his appointment is of great benefit to us all.

Mr Stubbe has lived in Precinct 15 since 2014 and is comfortable representing that part of Arlington on TAC while continuing in his role of Chair for TAC.

Thank you for your consideration of this request.

Submitted by:

Jim Stubbe

Transportation Advisory Committee, Chair



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 3/8/2025 @ Robbins Memorial Town Hall for Private Event

Summary:

Sydney MokeI

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	MokeI_S_One_Day_License_030825.pdf	Reference



**ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476**

3 February 2025

SECURITY PLAN FOR MOKEL WEDDING WEDDING

Sydney Mokol is holding a wedding on March 8, 2025 at the Arlington Town Hall. The event time is 4:30pm – 11:00 pm. A One-Day Permit has been submitted to the Select Board.

This is the Security Plan.

We anticipate approximately 250 people to attend.

Patsy Kraemer will be the event coordinator for the event. Food and bartending service will be provided by Something Savory Catering. Greg Stathopoulos will be the custodian for the event. The Mokol family will be responsible for ensuring that the party runs smoothly.

Parking for the event will be available in the Community Center parking lot and on the adjacent streets.

A request for a police detail will be submitted by the Mokels and a fire detail will be requested by P. Kraemer.

Please advise if there are other items that we need to consider.

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Sydney Mokol

Address, phone & e-mail contact information:

Name & address of Organization for which license is sought:

Jodi Aerbach Something Savory,

Does this Organization hold nonprofit status under the IRS Code? Yes ☒ No

Name of Responsible Manager of Organization (if different from above):

Address, phone & e-mail contact information:

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? no If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

One time event

24-Hour contact number for Responsible Manager of Alcohol Event date:

Title of Event wedding ceremony and reception

Date/time of Event: Saturday, March 8, 2025 4:30 – 11:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer

Method(s) of invitation/publicity for Event: private invitation

Number of people expected to attend: 250

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):
N/A

Will persons under age 21 be on premises? yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

bartenders will check id's of all people drinking alcohol

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. [Signature]

Printed name/title

Date: 2/3/2025

POLICE COMMENTS:

Contact Detail Office to request one
Safety detail (781-316-3906)

What types of food and non-alcoholic beverages do you plan to serve at the Event?

Full dinner including appetizers, main meal, desserts. Waters, Seltzers.

Who will be responsible for serving alcoholic beverages at the Event?

Bartending staff of Something Savory

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's, Everett

Date of Delivery: Saturday, March 8, 2025

Alcohol Serving Time (s): 5:30 – 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will take back unopened alcohol on Monday, March 10, 2025

Date of Pick-Up: 3/10/2025

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

attached

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

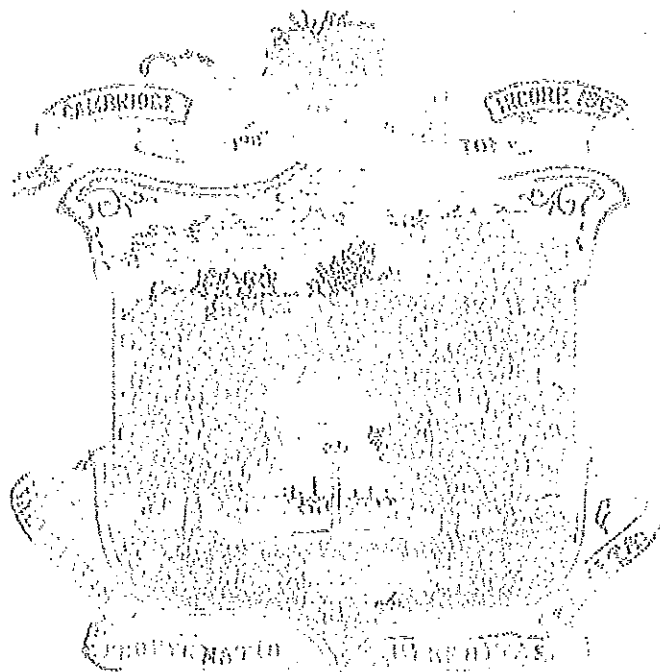
I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Sydney Mokol

Printed title & Organization name: _____

Email: _____



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garrity Insurance 545 Concord Ave. Cambridge MA 02138		CONTACT NAME: Anna Pena PHONE (A/C, No, Ext): (617) 354-4640 FAX (A/C, No): (617) 354-5828 E-MAIL: annie@garrity-insurance.com ADDRESS:	
INSURED Jodi Auerbach, DBA: Something Savory 1337 Massachusetts Ave #206 Arlington MA 02476		INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Indemnity Co CT 25682 INSURER B: Travelers Indemnity Co IL 25674 INSURER C: Hartford Accident and Indemnity Ins Co. 22357 INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: Master COI 2024-25 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			6607B769370	04/20/2024	04/20/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 5,000			CUP6W610444	04/20/2024	04/20/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	08WECAM6J29	07/23/2024	07/23/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			6607B769370	04/20/2024	04/20/2025	Each Common Cause \$1,000,000 Aggregate \$2,000,000

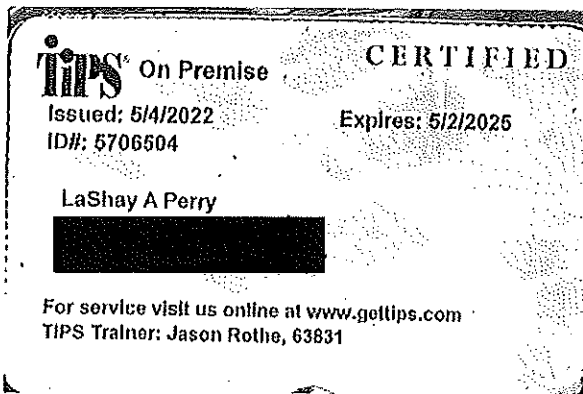
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Arlington is listed as additional insured for general liability if so required by written contract as it relates to named insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington 730 Mass Avenue Arlington MA 02476	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



Joeli



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 3/20/2025 @ Robbins Memorial Town Hall for the Arlington Center for the Arts Annual Fundraiser

Summary:

Tom Formicola

ATTACHMENTS:

	Type	File Name	Description
▯	Reference Material	Formicola_T_ACA_Fundraiser_032025_Redacted.pdf	Reference



ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

10 February 2025

SECURITY PLAN FOR ARLINGTON CENTER FOR THE ARTS FUNDRAISER

The Arlington Center for the Arts is sponsoring a fundraising event to be held on Saturday, March 31, 2025, 7:00 pm – 10:00 pm at the Arlington Town Hall. A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

Advance tickets will be sold for the evening event at \$125 each (premium), \$82 general admission, and \$75 member. We anticipate approximately 200 people to attend.

Patsy Kraemer will be the event coordinator for the event. Food and Beverage Catering will provide food for the event and will also provide bartender service. Greg Stathopoulos will be the custodian for the event. Staff from the Center for the Arts will be responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. A police detail will be required.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.

Please advise if there are other items that we need to consider.

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Tom Formicola, Arlington Center for the Arts

Address, phone & e-mail contact information:

20 Academy Street, Arlington, Ma. 02476 [REDACTED]

Name & address of Organization for which license is sought:

same

Does this Organization hold nonprofit status under the IRS Code? X Yes
No

Name of Responsible Manager of Organization (if different from above):

David Ferraz

Address, phone & e-mail contact information:

Food and Beverage Staffing LLC 60 Bristol Street, E. Cambridge, Ma. 02147

617-455-2795 dferraz@foodandbeveragestaffing.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? No If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

Regular event

24-Hour contact number for Responsible Manager of Alcohol Event date:

617-455-2795

Title of Event: Arlington Center for the Arts Annual Fundraiser

Date/time of Event: Saturday, March 20, 2025 7:00 pm – 10:00 pm

Location of Event: Arlington town Hall

Location/Event Coordinator: Patsy Kraemer

Method(s) of invitation/publicity for Event: public invitation, internet notification

Number of people expected to attend: 200

Expected admission/ticket prices: Premium \$125 General \$82 Member \$75

Expected prices for food and beverages (alcoholic and non-alcoholic):

Beer/wine \$10 Waters/sodas \$2

Will persons under age 21 be on premises? No

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Larry F. Peterson
Printed name/title

Date: 2/28/25

POLICE COMMENTS:

Request one safety detail @ 781-316-3906

What types of food and non-alcoholic beverages do you plan to serve at the Event?

Tapas, sliders, appetizers, desserts, waters, seltzers

Who will be responsible for serving alcoholic beverages at the Event?

Bartending Staff form Food and Beverage Staffing

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's Everett

Date of Delivery: Sat. March 29, 2025

Alcohol Serving Time (s): 7pm – 10 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will pick up unused and unopened alcohol.

Date of Pick-Up: Monday, March 31, 2025

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

attached

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

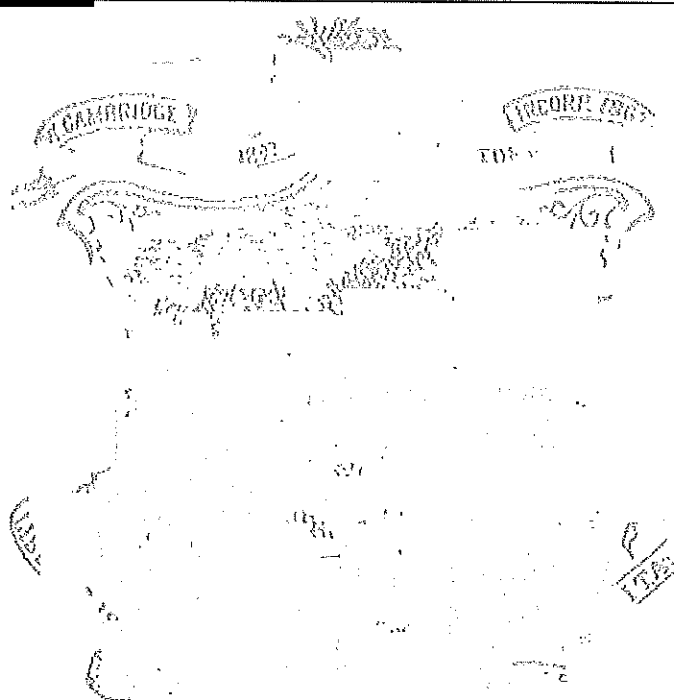
I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: Tom Foricola

Printed title & Organization name: Director, Arlington Center for the Arts

Email: _____





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Veracity Insurance Solutions, LLC. 260 South 2500 West, Suite 303 Pleasant Grove UT 84062		CONTACT NAME: FLIP Program Support PHONE (A/C, No. Ext): (844)-520-8992 E-MAIL ADDRESS: info@flipprogram.com FAX (A/C, No):	
INSURED Food and Beverage Staffing LLC 60 Bristol St. Cambridge MA 02141		INSURER(S) AFFORDING COVERAGE INSURER A: Certain Underwriters at Lloyds INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ ANIMAL BAILEE \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	LIQUOR LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	X		09/16/2024	09/16/2025	\$1,000,000 Occurrence / \$2,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder had been added as additional insured regarding the above mentioned policy per attached Additional Insured - Owner of Premises (FLL 2021)

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington
730 Massachusetts Ave.
Arlington, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.



ARLICEN-01

BBIAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/4/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kaplansky Insurance 200 Baker Ave Suite 210-A Concord, MA 01742	CONTACT NAME: PHONE (A/C, No, Ext): (978) 369-3777 FAX (A/C, No): (978) 369-3189 E-MAIL ADDRESS: info@kaplansky.com
INSURED Arlington Center for the Arts Inc 20 Academy St Arlington, MA 02476	INSURER(S) AFFORDING COVERAGE INSURER A: West American Insurance Company INSURER B: Ohio Casualty Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		BKW6111123	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAO6111123	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			USO6111123	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	XWO6111123	7/1/2024	7/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is an additional insured on a primary non-contributory basis with a waiver of subrogation as respects general liability if required by written agreement with the insured per company form CG8810 0413.

Town of Arlington as additional insured for a fundraising event that will conduct on SAT, MAR 29, 2025 from 7pm - 10pm.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington
730 Massachusetts Avenue
Arlington, MA 02476

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

DOB = [REDACTED]



CERTIFICATE OF COMPLETION

This certifies that

rebecca beeson

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
04/17/2023



Expiration Date
04/16/2026



Certificate #
ON-000028597848

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



Issued: 04/17/2023
Certificate #: ON-000028597848

rebecca beeson
[REDACTED]

CERTIFIED

Expires: 04/16/2026



Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



Tom Formicola <tom@acarts.org>

ACA Event on Mar 29, 2025 from 7pm-10pm at Arlington Town Hall

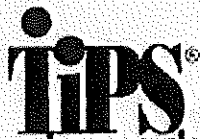
David Ferraz <dferraz@foodandbeveragestaffing.com>
To: Tom Formicola <[REDACTED]>

Thu, Jan 16, 2025 at 11:43 AM

1 of 2

Michael Wuschke:
2/19/1963

DOB



eTIPS On Premise 3.1

CERTIFIED

Issued: 3/9/2022

Expires: 3/9/2025

ID#: 5667356

Michael Francis Wuschke



For service visit us online at www.gettips.com

On Jan 16, 2025, at 4:21 PM, Tom Formicola <tom@acarts.org> wrote:

[Quoted text hidden]



Town of Arlington, Massachusetts

Request: Special (One Day) Beer & Wine License, 3/07/2025, @ Robbins Library for Private Event

Summary:

Emily Snyder

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Arlington_Garden_Club__Snyder_Redacted_030725.pdf	Reference

OFFICE OF THE SELECT BOARD
TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Arlington Garden Club Emly Snyder, President

Address, phone & e-mail contact information:

Name & address of Organization for which license is sought:

Arlington Garden Club/ Friends of Robbins Library

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Liam Manion Slainte Bartending

Address, phone & e-mail contact information:

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? ☒ Yes ☐ No If so, please give date(s) of Special Licenses and/or applications and title of event(s):

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

Fundraiser – last held five years ago

24-Hour contact number for Responsible Manager of Alcohol Event date:

Title of Event: THE ARTS In BLOOM

Date/time of Event: Friday, March 7, 2025 6:30 pm – 9:30 pm

Location of Event: Robbins Library

Location/Event Coordinator: Vicki Rose/Patsy Kraemer/Sally Naish

Method(s) of invitation/publicity for Event: on-line invitations, Arlington Facebook, signage

Number of people expected to attend: 175

Expected admission/ticket prices: \$40 ahead, \$45 at door

Expected prices for food and beverages (alcoholic and non-alcoholic):

\$10 beer/wine \$5 waters/seltzers

Will persons under age 21 be on premises? 2 coat check students

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

bartenders will ask for ID/s

Have you consulted with the Department of Police Services about your security plan for the Event?

YES

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Hc. Cory F. Keston
Printed name/title

Date: 2/18/25

POLICE COMMENTS:

Request one safety detail @ 781-316-3906

What types of food and non-alcoholic beverages do you plan to serve at the Event?

Food platters- fruit, cheese, hors d'oeuvres, waters/seltzers

Who will be responsible for serving alcoholic beverages at the Event?

Bartending staff from Slainte Bartending

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Kappy's Everett

Date of Delivery: Friday, March 7, 2025

Alcohol Serving Time (s): 6:30 - 9:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

Kappy's will pick up excess alcohol

Date of Pick-Up: Saturday, March 8, 2025

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

attached

Please submit this completed form and filing fee to the Select Board at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

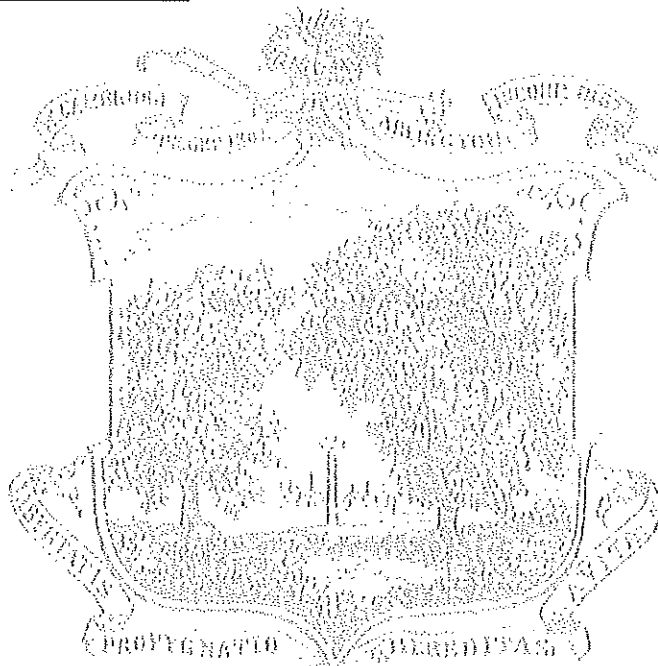
I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: _____

Printed name: _____ Emily Snyder _____

Printed title & Organization name: President Arlington Garden Club _____

Email: _____ [REDACTED] _____





ROBBINS MEMORIAL TOWN HALL AUDITORIUM
730 Massachusetts Avenue, Arlington, Ma. 02476

10 February 2025

SECURITY PLAN FOR THE ARTS IN BLOOM FUNDRAISER

The Arlington Garden Club and the Friends of the Robbins Library are holding a fundraiser event to be held on Friday, March 7, 2025. The event is scheduled for 6:30 pm – 9:30 pm at the Robbins Library. A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

Advance tickets will be sold for the evening event at \$40 each or \$45 at the door. We anticipate approximately 175 people to attend.

Patsy Kraemer and Sally Naish will be the event coordinators for the event. Liam Manion's Slainte Bartending will provide the bartending service and liquor liability insurance. Food platters from Wilson's Farms, Whole Foods, and Costco will be the food refreshments. Vicki Rose will be the event manager for the Library. A committee of 10 members of the Arlington Garden Club and the Friends of the Robbins Library is the planning group and will assist in staffing the party. All these people will be responsible for ensuring that the event runs smoothly.

A police detail will be required.

Parking for the event will be available in the Library Parking lot and the Whittemore Robbins parking lot. The Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and the side streets, as well as Mass. Ave. also provide parking spots.

Please advise if there are other items that we need to consider.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/04/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Canopy. P.O. Box 34833 North Chesterfield VA 23234	CONTACT NAME: Insurance Canopy Program Support PHONE (A/C No. Ext.): (844)-520-6993 FAX (A/C No.): E-MAIL ADDRESS: info@insurancecanopy.com
INSURED Liam Mannion, DBA Sainte Bartending 147 Thorndike St 2 Arlington MA 02474	INSURER(S) AFFORDING COVERAGE INSURER A: Certain Underwriters at Lloyds of London INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		PK810224-GLLL155755	05/31/2024	05/31/2025	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>				DAVAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMPROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY					ANIMAL BALEE \$
	<input type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> UNOWNED AUTOS				BODILY INJURY (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				PROPERTY DAMAGE (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				
	DED	RETENTION(S)				EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input type="checkbox"/> Y/N				AGGREGATE \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Indicate in NR)	<input type="checkbox"/> Y/N				
	Yes, describe under DESCRIPTION OF OPERATIONS/LOC					NO STATUTORY LIMITS \$
						OTHER \$
A	LIQUOR LIABILITY		PK810224-GLLL155755	05/31/2024	05/31/2025	E.L. EACH ACCIDENT \$
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder had been added as additional insured regarding the above mentioned policy per attached
Additional Insured - Liquor License Holder (FL12022)

CERTIFICATE HOLDER

Town of Arlington additional insured
730 Massachusetts Ave
Arlington, MA 02476

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2014/01)
INS025 (201401)

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A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Liam Mannion

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
02/21/2023



Expiration Date
02/20/2026



Certificate #
ON-000027762662

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

(CUT HERE)

(CUT HERE)



On-Premise

Issued: 02/21/2023

Certificate #: ON-000027762662

Liam Mannion

CERTIFIED

Expires: 02/20/2026



Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



Town of Arlington, Massachusetts

Disability Commission

Summary:

Laura Gerson (Term to Expire 01/31/2028)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Gerson_L_Disability_Commission.pdf	Reference



Town of Arlington
Office of the Town Manager

James Feeney
Town Manager

730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010

MEMORANDUM

DATE: February 18, 2025
TO: Members of the Select Board
SUBJECT: Appointment to the Disability Commission

This memo is to request the Board's approval of my appointment of Laura Gerson, Arlington, MA as a member on the Disability Commission with a term expiration date of 1/31/2028.

A handwritten signature in blue ink, consisting of stylized loops and a long horizontal stroke.

Town Manager

Laura Gerson, MSW, LICSW

Arlington, MA 02476

//

Cell

//

SOCIAL WORKER, EDUCATOR & PROGRAM SUPERVISOR

- Over 25 years of experience in counseling, training, and supervision of professionals and families.
- Trained and Licensed Independent Clinical Social Worker (LICSW) and Childbirth Educator.
- Design and delivery of learning modules, client engagement processes, and diagnostic treatment plans.
- Recognized as a passionate manager, mentor, and coach with exceptional talent development skills.

EXPERIENCE

Melrose Alliance Against Violence, Melrose MA Support Group Facilitator

2021 – Present

- Oversee weekly facilitation, support, and resources for a virtual support group of domestic abuse survivors.
- Offer individual supportive counseling to members when requested.
- Provide consultation to MAAV staff and interns as needed.

Jewish Family & Children's Services, Waltham, MA

2006 - Present

Clinical Supervisor, Journey to Safety (2018 – Present)

- Manage the Journey to Self Empowerment mentoring program, connecting local volunteers with domestic abuse survivors. Develop and implement training modules for mentors and liaise across the program.
- Build and expand the program to achieve economic security among participating community members.
- Supervise volunteer mentors in all aspects of work, with a focus on economic security.
- Coordinate a pro bono financial management services program for survivors.
- Provide clinical consultation to program staff. Supervise a Masters' level clinical intern.

Interim Clinical Supervisor, Children's Behavioral Health Initiative (CBHI) (2017)

- Provided reflective clinical supervision to early career clinicians in both IHT and IHBS services.

Interim Supervisor, Horizons for Homeless Children (2015 – 2016)

- Provided reflective supervision to three Horizons for Homeless Early Education Center Directors.

Supervisor, Healthy Families (2013, 2016 – 2022)

- Provided reflective supervision to the Central Middlesex Program Coordinator & Family Support Advocates in support of a statewide program for pregnant and parenting adolescents and young adults.
- Managed inter-departmental and community agency communications to ensure comprehensive oversight.

Clinician & Supervisor, Early Connections (2010 – 2018)

- Provided office and home-based dyadic therapy to postpartum women and their infants with perinatal mood and anxiety challenges.
- Conducted client intake and assessment, provided referrals, diagnosis and treatment plans as applicable.
- Supervised early career clinicians.

Program Director, Welcome Baby Program (2009 – 2016)

- Provided oversight of program launch.
- Managed administration, outreach, and support for this home visiting program serving interfaith families and Jewish families with babies under six months old.
- Supervised staff and volunteers.

Program Director, Sleep Support Program (2007 – 2013)

- Supervised sleep consultants.
- Provided direct counseling and support to clients to address sleep challenges in families with babies and young children. Coordinated topic-oriented groups and workshops.

Supervisor, Visiting Moms Program (2006 – 2021)

- Coordinated all aspects of a home visiting program for vulnerable or at-risk parents and babies in Metro MA.
- Managed intakes, assign cases, and provide referrals as needed.
- Created and deliver training materials to volunteer visitors.
- Supervised volunteer visitors and Master of Social Work interns.

Simmons College School of Social Work, Boston MA**2013 – Present****Faculty Admissions Reader (2014 – Present)**

- Assessed graduate application files and collaborate with the online Master of Social Work program admissions team to reach admission decisions.

Adjunct Faculty Advisor (2013 – 2020)

- Guided and mentor 15 campus-based and 15 online Master of Social Work students.
- Provided oversight to field instructors and students in field placements, including performance issues.
- Taught an online field orientation seminar and serve as liaison and resource for agency field instructors.

First Connections (Family Network), Concord MA**2008 – 2012****Family Support Specialist**

- Provided support, clinical services, and referrals for families across 11 MetroWest MA communities.
- Facilitated postpartum adjustment support group and parent-toddler playgroups. Managed affiliations with 11 parent associations.

PUBLICATIONS

Field Educator, Simmons School of Social Work vol 1.1 Fall 2011.
“Students and Field Instructors in Ongoing Supervision Groups,” co-authored
with J. Meyerhardt, M.Ed., M. Ross, MSW, A. Sommer, MSW

2011**PROFESSIONAL
LICENSES**

Social Worker (LICSW), MA License #107527-MA, NPI #1679852560
Certified Childbirth Educator (CCE) BACE, MA
Licensed Independent Clinical Social Worker, Minnesota
Certified Social Worker (CSW), New York

1993 – Present**1999 – 2008****1990 – 1996****1986 – 1993****PROFESSIONAL
AFFILIATIONS**

National Association of Social Workers
Perinatal Social Workers, Boston MA
Boston Association for Childbirth Education

1984 – Present**1999 – 2018****1999 – 2008****EDUCATION**

Boston Association for Childbirth Education, Boston MA; Certificate
Hunter College School of Social Work, New York, NY; Master of Social Work
University of Wisconsin, Madison, WI; Bachelor of Arts, Communication Arts

1999**1986****1978**



Town of Arlington, Massachusetts

Transportation Advisory Committee

Summary:

Ofer Mazor (At-Large) (term to expire: 01/31/2028)

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Mazor_O_apptmt_request_ltr.pdf	Reference

OFFICE OF THE SELECT BOARD

STEPHEN W. DECOURCEY, CHAIR
DIANE M. MAHON, VICE CHAIR
JOHN V. HURD
LENARD T. DIGGINS
ERIC D. HELMUTH



730 MASSACHUSETTS AVENUE
TELEPHONE 781-316-3020
FAX 781-316-3029

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

February 20, 2025

Ofer Mazor
Arlington, MA 02476

Re: Appointment: Member At Large of the Transportation Advisory Committee

Dear Ofer:

As a matter of the standard appointment procedure, the Select Board requests that you attend the Select Board meeting conducted by hybrid format, on Monday, February 24, 2025, at 7:15 p.m.

It is a requirement of the Select Board that you join this hybrid meeting. This will give the Board an opportunity to meet and discuss matters with you about the area of activity in which you will be involved.

You may attend the meeting in-person or virtually. The meeting will take place in the Select Board Chambers. The link to the meeting and other information will be available at the bottom of the Select Board Agenda as well as on the Town Calendar when the meeting is posted on Thursday, February 20th, at 7:00 p.m.

Please do not hesitate to contact me by e-mail, sbadmin@town.arlington.ma.us, if you have any questions.

Thank you.

Very truly yours,
SELECT BOARD

A handwritten signature in black ink that reads "Ashley Maher". The signature is written in a cursive, flowing style.

Ashley Maher
Board Administrator



TRANSPORTATION ADVISORY COMMITTEE

Town of Arlington
c/o Department of Planning & Community Development
Town Hall Annex, 730 Mass Ave, Arlington, MA 02476

MEMORANDUM

To: Members of the Select Board

From: Jim Stubbe, Chair, Transportation Advisory Committee

Date: 02/14/25

RE: Appointment of Ofer Mazur as a Member At Large and switch of status for James Stubbe From At Large to Representing Precincts 15-21

I respectfully request that the Select Board approve the appointment of Ofer Mazur as an At Large member of the Transportation Advisory Committee. I also request the change in status for James Stubbe from At Large to representing Precincts 15-21.

Mr Mazur has been an associate member of TAC for over two years and has been an active participant in meetings and on working groups. He brings a passion for transportation issues and a vision of Arlington's future to the Committee. He has consistently demonstrated his desire and drive to help out on difficult projects for TAC. Most recently, he has been an active participant on the Special Speed Regulation Working Group.

I am pleased that Mr. Mazur is willing to extend his volunteer role on this committee, and hope that the Select Board will agree that his appointment is of great benefit to us all.

Mr Stubbe has lived in Precinct 15 since 2014 and is comfortable representing that part of Arlington on TAC while continuing in his role of Chair for TAC.

Thank you for your consideration of this request.

Submitted by:

Jim Stubbe

Transportation Advisory Committee, Chair

Ofer Mazor

Department of Neurobiology
Harvard Medical School, Boston, MA 02115

Education

California Institute of Technology, Pasadena, CA
Ph.D., Computation & Neural Systems 1998 – 2005

Brown University, Providence, RI
B.Sc., Magna Cum Laude, Neuroscience and Computer Science, 1994 – 1998

Research and Technical Experience

Director of Research Instrumentation, Harvard Medical School, 2012 – present

Research Associate, Harvard Medical School, 2012 – 2015

Instructor in Neurobiology, Harvard Medical School, 2015 – present

- Manage a core facility, including budget, shared workshop space, and one staff engineer
- Design and fabricate novel electronic, optical, and mechanical devices for researchers in the Department of Neurobiology. 40+ projects annually.
- Hold consultations and training sessions to advise researchers on the design and construction of scientific instruments
- Curriculum development and teaching formal courses

Postdoctoral Scholar, Helen Hay Whitney Fellow, Harvard University, 2005 – 2012

Advisor: Dr. Markus Meister, Jeff C. Tarr Professor of Molecular and Cellular Biology

- Conducted experiments using multi-electrode arrays to record the responses of mouse retinal ganglion cells to visual stimuli
- Developed computational models of the neural circuits involved in the visual responses
- Mentored four graduate students

Doctoral Candidate, California Institute of Technology, 1998 – 2005

Advisor: Dr. Gilles Laurent, Lawrence Hanson Jr. Professor of Biology and CNS

Thesis: *Neural Dynamics and Population Coding in the Insect Brain*

Awards & Fellowships

Helen Hay Whitney Fellowship, 2007 – 2010

National Defense Science and Engineering Graduate Fellowship, 1998 – 2001

(continued)

Publications and Talks

Peer-Reviewed Publications

Perez-Orive, J*., **Mazor, O***, Turner, G. C., Cassenaer, S., Wilson, R. I., & Laurent, G. (2002). Oscillations and sparsening of odor representations in the mushroom body. *Science*, 297(5580), 359-365. (*contributed equally)

Pouzat, C., **Mazor, O.**, & Laurent, G. (2002). Using noise signature to optimize spike-sorting and to assess neuronal classification quality. *J Neurosci Methods*, 122(1), 43-57.

Mazor, O., & Laurent, G. (2005). Transient dynamics versus fixed points in odor representations by locust antennal lobe projection neurons. *Neuron*, 48(4), 661-673.

Liu, W. W., **Mazor, O.**, & Wilson, R. I. (2015). Thermosensory processing in the Drosophila brain. *Nature*, 519(7543), 353-357.

Felton, E. J., Velasquez, A., Lu, S., Murphy, R. O., ElKhal, A., **Mazor, O.** et al. (2016). Detection and quantification of subtle changes in red blood cell density using a cell phone. *Lab Chip*, 16(17), 3286-3295.

Boutros, C. L., Miner, L. E., **Mazor, O.**, & Zhang, S. X. (2017). Measuring and Altering Mating Drive in Male Drosophila melanogaster. *J Vis Exp*, 120).

Malka, R., Guarin, D. L., Mohan, S., Hernández, I. C., Gorelik, P., **Mazor, O.** et al. (2020). Implantable wireless device for study of entrapment neuropathy. *J Neurosci Methods*, 329, 108461.

Greene, J. J., Gorelik, P., **Mazor, O.**, et al. (2023). Freeing the animal model: a modular, wirelessly-powered, implantable electronic platform. *Plastic and reconstructive surgery*.

Titos, I., Juginović, A., Vaccaro, A., Nambara, K., Gorelik, P., **Mazor, O.**, & Rogulja, D. (2023). A gut-secreted peptide suppresses arousability from sleep. *Cell*, 186(7), 1382–1397.

Wolfson, R. L., Abdelaziz, A., Rankin, G., Kushner, S., Qi, L., **Mazor, O.**, et al. (2023). DRG afferents that mediate physiologic and pathologic mechanosensation from the distal colon. *Cell*, 186(16).

Acknowledgements for technical contributions

50+ peer-reviewed journal articles between 2015–2023

Conference Talks & Posters

Helen Hay Whitney Foundation Meeting, 2010

COSYNE 2010, Visual hyperacuity despite fixational eye movements: a network model

Society for Neuroscience, 2001, 2002, 2003, research poster

Federation of European Neuroscience 2002, research poster

Teaching & Curriculum Development

Electronics and Signal Processing for Experimental Rigs and Arduino for Biologists (2013–present)

- Developed two short courses, including 7 hours of lectures and 8+ hours of hands-on engineering assignments
- Course material designed to introduce key engineering concepts to biology grad students
- Average student rating of course: 4.4 out of 5.



Town of Arlington, Massachusetts

Removal of Certain Parking Signs on Mass Ave. in Arlington Heights

Summary:

Jim Feeney, Town Manager

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Memo_to_Select_Board_No_Parking_Signs_1347_Mass_Ave.pdf	Memo from Town Manager



**Town of Arlington
Office of the Town Manager**

**James Feeney
Town Manager**

**730 Massachusetts Avenue
Arlington, MA 02476-4908
Phone (781) 316-3010
Website: www.arlingtonma.gov**

To: Members of the Select Board

**Cc: Julie Flaherty, Police Chief
Corey Rateau, Police Officer
John Alessi, Transportation Planner
Daniel Warren, Operations Manager**

From: James Feeney, Town Manager

Date: February 19, 2025

RE: Removal of Certain Parking Signs on Mass Ave. in Arlington Heights

On the northerly side of Mass Ave in the vicinity of 1347 Mass Ave, there is an approximately 40' 'No Parking' area designated by two pole-mounted signs with arrows. It is believed this 'No Parking' area was designated to support operations associated with the US Post Office that was previously housed in the adjacent storefront but that has since closed. Two post office boxes remain curbside facing the businesses.

A review the Traffic Rules & Orders and available files did not yield any additional information pertaining to a specific request or implementation date. Based on a review of historical street view imagery, it is believed the signs were installed sometime between 2007-2010. A Google streetview image from October 2023 depicting the signs in question is included herein for reference.

It is recommended the Board approve the removal of these two (2) parking signs which prohibit parking. If approved, the removal of the signs will result in additional parking in support of the business district. Given that no reference to these signs or the associated restriction is made in the Traffic Rules & Orders, no commensurate amendments to same are required. Thank you for your consideration.





Town of Arlington, Massachusetts

Arlington Heights Business District Proposed Safety Zone

Summary:

Transportation Advisory Committee

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Safety_Zones_in_Arlington.pdf	TAC Memo

Traffic Safety in Arlington

In 2017, Arlington chose to increase safety for vulnerable users by reducing the default speed limit from 30 mph to 25 mph. That was a great first step in making Arlington safer. The Connect Arlington Plan took that initial step further, emphasizing safety as a priority and putting pedestrians first.

To further increase safety, Arlington is launching a Traffic Calming and Prioritization approach, and TAC is proposing that this be paired with the institution of Safety Zones per the 2021 MassDOT Procedures for Speed Zoning. Speed limits within a Safety Zone must be set at 20 mph and are intended to be used in areas where vulnerable road users are likely to be present, such as parks and playgrounds, senior citizen housing and centers, hospitals or other medical facilities, high schools and higher education centers, and daycare facilities..



[Source: US Department of Transportation](#)

A stepwise, prioritized approach to adoption of Safety Zones and Traffic Calming will be used as shown on the next slide.

Arlington Safety Zone Adoption Approach

TAC recommends that Arlington adopt Safety Zones incrementally starting with :

Parks and Playgrounds All parks and playgrounds generate vulnerable users throughout the year, often with little to no infrastructure in place on the surrounding roadways to ensure the safety of those utilizing the locations.

Commercial Districts Specifically address the length of Massachusetts Avenue for Safety Zones and Thickly Settled District 25 MPH signage. Fully ½ of all crashes involving vehicles, pedestrians, and cyclists happen along the Mass Ave corridor. Addressing the corridor in total will start Arlington along a path to addressing the safety issues along the corridor.

The process of when and where to adopt Safety Zones either as opposed to traffic calming or in addition to traffic calming will be based on many factors such as crash hot spots and identification of high usage areas that present continuing conflict between vehicular, pedestrian, and cyclist traffic.

The Prioritization Tool being developed for the Traffic Calming Project will be used to help inform the Safety Zone / Traffic Calming recommendations.

Arlington Heights Business District: Proposed Safety Zone

Span of Zone

The first proposed Safety Zone covers the Arlington Heights Business District including portions of both Park Ave and Massachusetts Ave.

Mass Ave

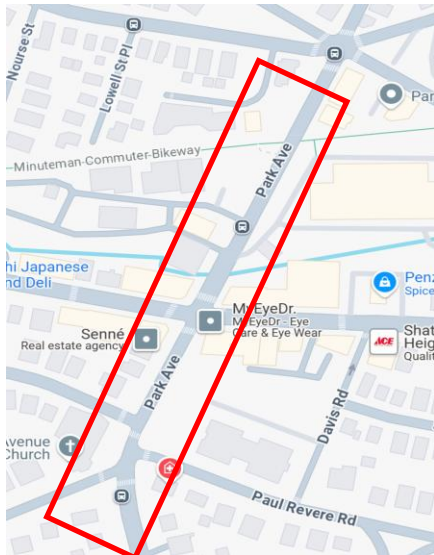
Starting ½ block east of Penzey's and continuing for 0.5 miles to just past Starbucks / Trader Joe's

Park Ave

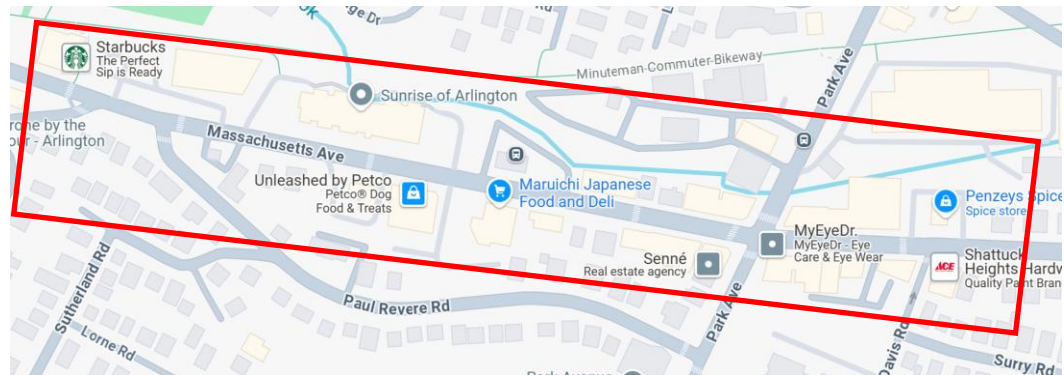
Starting ~100 feet south of the Wollaston / Park intersection and continuing for ~0.25 miles to just south of Downing Square

This proposal will be actively coordinated with the Park Avenue Safety Improvements Project being conducted by Stantec and the town.

Park Ave



Mass Ave



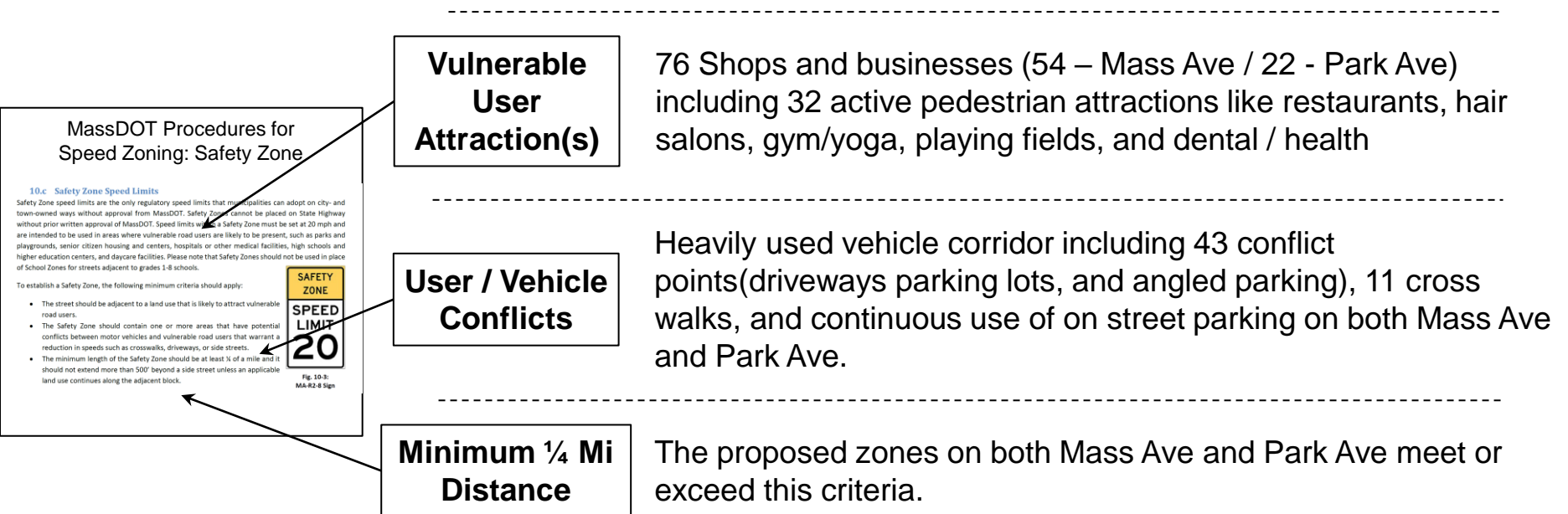
Arlington Heights Business District: Alignment to MassDOT

Crash Summary

In the past 5 years, this area has seen 60+ crashes, 16 including vulnerable users.

MassDOT

The Arlington Heights Business District aligns closely with the description of a Safety Zone established on MassDOT's Procedures for Speed Zoning as shown below



TAC recommends that Arlington adopt the same approach used in Cambridge and Somerville and rely on DPW to properly install the signage for the Safety Zones.

Backup – Mass Ave West End Options for Safety Zone

Three different western end points were considered for the proposed safety zone along Mass Ave:

- Bus depot
- Sunrise crosswalk
- Starbuck / Trader Joe's

At the 2/12 TAC meeting, TAC discussed the potential end points and then voted 7-1 to recommend ending the zone after Starbucks / Trader Joes.

Additionally, 15+ emails were received by TAC prior to the 2/12 meeting and all members of the public present at the 2/12 meeting indicated that they endorsed the Starbucks / Trader joe's option.

For reference, the Lexington Center Safety Zone is 0.7 miles and has multiple reminders of the 20 MPH Speed Limit within that zone. Arlington can adopt a similar approach reminding drivers of the 20 MPH Speed Limit through the zone.



Town of Arlington, Massachusetts

Articles for Review:

Summary:

Article 6 Bylaw Amendment / Town Meeting Procedural Rules
Article 7 Bylaw Amendment / Energy Efficiency and Electrification Revolving Fund
Article 8 Bylaw Amendment / Canine Control
Article 9 Bylaw Amendment / Observance of Town Employee Holidays
Article 10 Bylaw Amendment / Poet Laureate of Arlington
Article 22 Endorsement of CDBG Application
Article 23 Revolving Funds
Article 24 Revolving Fund / 17 Irving Street

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	2.24.25_memo_(6_7_8_9_10_22_23_24).pdf	Town Counsel Memo
▢ Reference Material	Warrant_Article_Text.pdf	Warrant Article Text
▢ Reference Material	WA_6_TMPC.pdf	WA 6 TMPC Memo
▢ Reference Material	WA_7_Energy_Efficiency_Memo.pdf	WA 7 Energy Efficiency Memo
▢ Reference Material	WA_7_Energy_Efficiency_Presentation.pdf	WA 7 Energy Efficiency Presentation
▢ Reference Material	WA_11_Draft_Language.pdf	WA 10 Poet Laureate
▢ Reference Material	WA_22_CDBG_Report_to_TM.pdf	WA 22 CDBG Report
▢ Reference Material	WA_23_Revolving_Funds.pdf	WA 23 Revolving Funds
▢ Reference Material	WA_24_Revolving_Funds_17_Irving_Street.pdf	WA 24 Revolving Fun Irving Street



**Town of Arlington
Legal Department**

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To: Arlington Select Board

Cc: James Feeney, Town Manager

From: Michael C. Cunningham, Town Counsel
Jaclyn Munson, Deputy Town Counsel

Date: February 21, 2025

Re: Annual Town Meeting Warrant Articles: 6, 7, 8, 9, 10, 22, 23, 24

The Legal Department writes to provide the Select Board with a summary of the above referenced warrant articles to assist in your consideration of these articles at your upcoming hearing on February 24, 2025.

**ARTICLE 6 BYLAW AMENDMENT / TOWN MEETING PROCEDURAL
RULES**

To see if the Town will vote to amend Title I, Article 1, Section 10(C) of the Town Bylaws to permit voice votes as "yes and no" or "yea and nay" at the discretion of the Moderator; or take any action related thereto.

**(Inserted at the request of the Town Meeting Procedures
Committee)**

This article was inserted at the request of the Town Meeting Procedures Committee and seeks to amend the Town Bylaws governing Town Meeting Procedural Rules to allow for voice votes to be taken at Town Meeting to be conducted by “yea” or “nay” vote, at the discretion of the Moderator, in addition to the “yes” or “no” voice votes that are already permitted under the language contained in the current applicable bylaw.

It is expected that a representative from the Town Meeting Procedures Committee will present the rationale for this proposed Bylaw amendment, but it is anticipated that it will be explained that the perceived volumes of “yea” and “nay” are much more comparable than “yes” or “no” because of their similar ending vowel sounds. Accordingly, it would be easier for the Moderator to accurately gauge the prevailing side on a voice vote. It is noted that the Moderator generally prompts the meeting prior to taking each side of the vote by asking for “all those in favor” and “all those opposed”. Accordingly, the meaning of voice votes should remain clear to Town Meeting Members and the public.

If the Select Board approves favorable action, a draft motion that could be sent to the Town Meeting may read as follows:

VOTED: that the Town does and hereby amends Title I, Article 1, Section 10(C) of the Town's Bylaws, or take any action related thereto, so that the new provision of Title I reads:

C. Votes

“All votes, unless otherwise provided by law, shall may be taken in the first instance by a “yes” and “no” or “yea” and “nay” voice vote, or by an electronic tally at the ~~option~~ discretion of the Moderator. If the Moderator is in doubt as to the voice vote, or if five voters immediately question a voice vote, the Moderator shall call for a standing vote or an electronic tally, at the option of the Moderator. In an instance where the difference between the yes and no votes according to an electronic tally is less than 6 votes, then the individual votes shall be displayed.

On all questions submitted for the consideration of the Town Meeting, when requested by thirty or more Town Meeting Members present at the meeting, there shall be a roll call vote, either by voice or by an electronic vote, at the option of the Moderator. If an electronic tally was previously taken on the question, the vote of each Town Meeting Member who voted electronically in the first instance shall be displayed and recorded. All roll call votes, oral or electronic, shall be recorded so as to indicate the individual vote of each Town Meeting Member who shall have voted. Said record of roll call votes, oral or electronic, shall be available as recorded at the Town Clerk's Office.

Whenever a vote of two-thirds of the Town Meeting Members present and voting is required on any matter, the Moderator may declare a motion passed by a voice vote or electronic tally of at least two-thirds in favor. A standing vote or further electronic tally need not be taken unless required by law or these Bylaws. The Town Clerk shall record the Moderator's declaration that the motion passed by a two-thirds vote in favor.

The individual votes shall always be displayed if the margin of success of the prevailing side, calculated by subtracting the smallest number needed to prevail from the actual number of prevailing votes, is less than three.

ARTICLE 7 BYLAW AMENDMENT / ENERGY EFFICIENCY AND ELECTRIFICATION REVOLVING FUND

To see if the Town will vote to amend Title 1, Article 22 of the Town Bylaws by adding a new section to establish and authorize a revolving fund to utilize monies received through state, federal and utility energy efficiency and electrification rebates, incentives and tax credits to fund future energy efficiency, renewable energy and electrification projects, as provided for under Massachusetts General Laws Chapter 44, section 53E1/2; or take any action related thereto.

(Inserted at the request of the Town Manager)

Revolving funds are governed by M.G.L. c. 44, §53E1/2 and are established to separately account for specific revenue, which are earmarked for expenditure by a Town board or officer without appropriation for specific purposes or particular activities undertaken by the Town. Here, the purpose of the proposed Energy Efficiency and Electrification Revolving Fund is to create a separate fund for the Town's future projects related to energy efficiency, renewable energy and electrification projects.

M.G.L. c. 44, §53E1/2 requires revolving funds be established by bylaw, which must specify the programs or activities for which the fund's monies can be expended; the Town's departmental receipts in connection with said programs or activities that will be credited to the revolving fund; the Town board, department or officer that is authorized to expend monies from the revolving fund; and any reporting or other requirements the Town would impose on the revolving fund and expenditures related thereto.

The Legal Department is aware that at least one other municipality in the Commonwealth, Natick, that has successfully established a similar Energy Efficiency and Electrification fund.

If the Select Board approves favorable action, a draft motion that could be sent to the Town Meeting may read as follows:

VOTED: that the Town does and hereby amends Title I, Article 22 of the Town Bylaws by adding a new section to establish and authorize a revolving fund to utilize monies received through state, federal and utility energy efficiency and electrification rebates, incentives and tax credits to fund future energy efficiency, renewable energy and electrification projects, as provided for under Massachusetts General Laws Chapter 44, section 53E1/2; or take any action related thereto, so that the new provision of Title I reads:

ARTICLE 22 DEPARTMENTAL REVOLVING FUNDS

Section 5. Energy and Electrification Revolving Fund

There shall be a separate fund called the Energy and Electrification Revolving Fund for the use of the Department of Planning and Community Development. The Comptroller shall establish said fund as a separate account and credit to the fund all fees and charges associated with the use of energy in school and municipal buildings. The fees and charges are assessed by the Department of Planning and Community Development under the direction of that Department's Director.

During each fiscal year, the Department of Planning and Community Development with the authorization of the Town Manager, may incur liabilities against and spend monies from said fund for projects to fund future energy efficiency, renewable energy and electrification, as provided for under Massachusetts General Laws Chapter 44, section 53E1/2.

The Department of Planning and Community Development shall review the fund on a regular basis regarding the best uses for the funds and report on current balance(s). The Department of Planning and Community Development shall file an annual report on said fund with the Town Manager.

The Energy and Electrification Revolving Fund shall operate for fiscal years that begin on or after July 1, 2025. At the conclusion of the fiscal year, any remaining funds shall remain in the revolving fund and shall not revert back to the general fund.

ARTICLE 8

BYLAW AMENDMENT / CANINE CONTROL

To see if the Town will vote to amend Title VIII, Article 2 of the Town Bylaws to make changes as required under Chapter 213 of the Acts of 2024 (“Ollie’s Law”) and for the Bylaw’s clarity and effectiveness; or take any action related thereto.

(Inserted at the request of the Town Clerk)

This article was inserted at the request of the Town Clerk to reflect recent legislative changes to increase kennel safety in the Commonwealth. The legislative changes codified and referred to as “Ollie’s Law” update licensure and regulation of kennels and other pet boarding facilities.

If the Select Board approves favorable action, a draft motion that could be sent to the Town Meeting may read as follows:

To see if the Town will vote to amend Title VIII, Article 2 of the Town Bylaws to make changes as required under Chapter 213 of the Acts of 2024 (“Ollie’s Law”) and for the Bylaw’s clarity and effectiveness; or take any action related thereto, so that the new provision of Title VIII reads:

ARTICLE 2 CANINE CONTROL

Section 1. Dogs (ART. 13, ATM – 4/29/13)

A. Nuisance and Dangerous Dogs

1. Definitions. A nuisance or dangerous dog shall have the same meaning as defined by M.G.L. ch. 140, s. 136A.

~~_____ a. "Nuisance dog" is a dog that:~~

~~_____ (i) by excessive barking or other disturbance is a source of annoyance to a sick person residing in the vicinity;~~

~~_____ (ii) by excessive barking, causing damage or other interference, behaves in a manner that a reasonable person would find disruptive to quiet and peaceful enjoyment; or~~

~~_____ (iii) has threatened or attacked livestock, a domestic animal, or a person in a manner not grossly disproportionate under all the circumstances.~~

~~_____ b. "Dangerous dog" is a dog that either:~~

~~_____ (i) without justification, attacks a person or domestic animal causing injury or death; or~~

~~_____ (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.~~

~~_____ c. No dog shall be deemed dangerous:~~

~~(i) solely based upon growling, barking, or both;~~

~~(ii) based upon the breed of the dog; or~~

~~(iii) if, at the time of the incident in question, the dog was reacting to another animal or person in a manner not grossly disproportionate to any of the following circumstances:~~

~~(a) the dog was protecting or defending itself, its offspring, another domestic animal, or a person from attack or assault;~~

~~(b) the person attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;~~

~~(c) — the person attacked or threatened was engaged in teasing, tormenting, battering, assaulting, injuring, or otherwise provoking the dog; or~~

~~(d) — at the time of the attack or threat, the person or animal attacked or threatened had breached an enclosure or structure, including but not limited to a gated and fenced-in area, in which the dog was kept apart from the public, without being authorized to do so by the owner of the premises.~~

~~A child under age 7 shall be rebuttably presumed not to have been committing a crime, provoking the dog, or trespassing at the time of the attack or threat.~~

2. Complaint. Any person may file a written complaint with the Select Board that a dog kept in the Town is a nuisance dog or a dangerous dog.
3. Disposition. The Select Board shall investigate or cause to be investigated the complaint, including an examination under oath of the complainant at a public hearing. Based on credible evidence and testimony presented at the public hearing, the Select Board or its designee (“Hearing Authority”) shall take the following action:
 - a. Nuisance dog. If the dog is complained of as a nuisance dog, the Hearing Authority shall either (a) deem the dog a nuisance dog; or (b) dismiss the complaint.
 - b. Dangerous dog. If the dog is complained of as a dangerous dog, the Hearing Authority shall either (a) deem the dog a dangerous dog; (b) deem the dog a nuisance dog; or (c) dismiss the complaint.
 - c. Report to Town Clerk. The Hearing Authority shall report any finding that a dog is a nuisance dog or a dangerous dog to the Town Clerk.
 - d. Order valid throughout Commonwealth. Unless later overturned on appeal, any order of the Hearing Authority shall be valid throughout the Commonwealth.
4. Remedies.

- a. *Nuisance dog. If the Hearing Authority has deemed the dog a nuisance dog, it may order the owner or keeper of the dog to take remedial action to ameliorate the cause of the nuisance behavior.*
- b. *Dangerous dog. If the Hearing Authority has deemed the dog a dangerous dog, it may order one or more of the following remedies, **provided, however that no dog that has been deemed dangerous shall be ordered removed from the Town:***
- (i) that the dog be humanely restrained, but no order shall require a dog **deemed dangerous** to be chained, **or** tethered **or otherwise tied** to an inanimate object such as a tree, post, or building;*
 - (ii) that the dog be confined to the premises of the owner or keeper, meaning securely confined indoors or confined outdoors in a securely enclosed pen or dog run area that has a secure roof, has either a floor secured to all sides or is embedded into the ground for at least two feet, and provides the dog with proper shelter from the elements;*
 - (iii) when removed from the premises of the owner or keeper, the dog be securely and humanely muzzled and restrained with a tethering device with a maximum length of three feet and a minimum tensile strength of three hundred pounds;*
 - (iv) that the owner or keeper provide (i) proof of insurance of at least \$100,000 insuring the owner or keeper against any claim, loss, damage, or injury to persons, domestic animals, or property resulting from the intentional or unintentional acts of the dog; or (ii) proof that reasonable efforts were made to obtain such insurance;*
 - (v) that the owner or keeper provide to the Town Clerk, the Animal Control Officer, or other entity as directed with identifying information for the dog including but not limited to photographs, videos, veterinary records, tattooing, microchip implantations, or a combination of these;*
 - (vi) that the dog be altered so as not to be reproductively intact, unless the owner or keeper provides evidence of a veterinary opinion that the dog is medically unfit for such alteration; or*
 - (vii) that the dog be humanely euthanized.*

~~c. Restrictions following dangerousness finding.~~

- ~~(i) No dog that has been deemed dangerous shall be ordered removed from the Town.~~
- ~~(ii) No person over the age of 17 who has actual knowledge that a dog has been deemed dangerous under this Bylaw shall permit a child under the age of 17 to own, possess, or have care or custody of that dog.~~
- ~~(iii) No person shall transfer ownership or possession of a dog that been deemed dangerous under this Bylaw or offer such dog for sale or breeding without informing the recipient of the dog of the finding of dangerousness.~~
- ~~(iv) If, subsequent to a determination by a Hearing Authority or reviewing court that a dog is dangerous, such dog wounds a person or worries, wounds, or kills any livestock or fowl, the owner or keeper of the dog shall be liable in tort for treble damages.~~

5. Appeal. ~~Within ten days of the issuance of any order under this section, the owner or keeper of the affected dog may bring a petition for judicial review in the district court for the judicial district in which the kennel is located, which shall consider the petition in accordance with Section 157 of Chapter 140 of the General Laws.~~ **Appeals undertaken pursuant to this Bylaw shall be made in accordance with ch. 140, s. 157.**

6. Impoundment Pending Appeal.

- a. Order of impoundment. Pending an appeal, the Hearing Authority may petition the district court ~~for~~ **to request** an order to impound the dog at a **facility the Town uses to shelter animals for a dog complained of as being a dangerous dog. A municipality shall not incur liability for failure to request impoundment of a dog under this subsection.** ~~shelter facility used by the Town. Failure to request such impoundment will not result in liability for the Town, the Hearing Authority, or any of its agents. The district court shall consider this petition in accordance with Section 157 of Chapter 140 of the General Laws.~~
- b. ~~Costs of impoundment.~~

- (i) *If the district court affirms ~~the Hearing Authority's~~ an order of euthanasia, the owner or keeper shall reimburse the Town for all reasonable costs incurred for the housing and care of the dog during the period of impoundment and appeals process, if any. The Town ~~may~~ shall recover ~~unpaid charges~~ costs owed to it under this section by any of the following methods:*

(a) a lien on any real property owned by the owner or keeper of the dog; (b) an additional, earmarked charge on the vehicle excise of the owner or keeper of the dog; or (c) a direct bill sent to the owner or keeper of the dog.

- (ii) *If the court overturns an order of euthanasia, the Town shall pay all reasonable costs incurred for the housing and care of the dog during any period of impoundment. If the district court reverses the Hearing Authority's order of euthanasia, the Town shall pay all reasonable costs incurred for the housing and care of the dog during the period of impoundment.*

7. Penalties.

- a. *If an owner or keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer (the "Seizing Authority").*
- b. *If the keeper of the dog is in violation, all reasonable effort shall be made by the Seizing Authority to notify the owner of the dog of such seizure. Upon receipt of such notice, the owner may file a petition with the Select Board, within 7 days, for the return of the dog to the owner. The owner or keeper shall be ordered to immediately surrender to the Select Board the license and tags in the person's possession, if any, and the owner or keeper shall be prohibited from licensing a dog within the commonwealth for 5 years.*
- c. *If the Select Board determines that a dog is dangerous or a nuisance or that a dog owner or keeper has violated an order issued under this section, it shall report such violations to the issuing licensing authority within 30 days.*

- a. ~~*Seizure/impoundment. If an owner or a keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer. If it is the keeper in violation, all reasonable efforts shall be made to notify*~~

~~the owner of such seizure and impoundment and the owner may, within seven days, petition the Hearing Authority for return of the dog.~~

- ~~b. — Capture/euthanasia. A dog found to be in violation of a Hearing Authority order or district court issued under this section may be captured or detained by a police officer, animal control officer, or constable. In the case of a threat to public safety or of the dog is living in a wild state, the police officer, animal control officer, or constable may euthanize it humanely.~~
- ~~c. — Fines/imprisonment. A dog owner or keeper who fails to comply with an order of a Hearing Authority or the district court issued under this section shall be punished by a fine of not more than \$500 or imprisonment in a jail or house of correction for not more than 60 days, or both for a first offense or by a fine of not more than \$1,000 or imprisonment in a jail or house of correction for not more than 90 days, or both for a second or subsequent offense.~~
- ~~d. — Future licensure. Any owner or keeper who fails to comply with an order of a Hearing Authority or the district court issued under this section shall be prohibited from licensing a dog within the Commonwealth for five years.~~

B. Chaining or Tethering Dogs and Humane Conditions
(ART. 10, ATM – 04/23/18)

The following shall be done in accordance with M.G.L. ch. 140, s. 174E:

1. ~~No person owning or keeping a dog shall chain or tether a dog to a stationary object including, but not limited to, a structure, dog house, pole or tree for longer than 5 hours in a 24-hour period or outside from 10:00 p.m. to 6:00 a.m. unless the tethering is not for more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper. A tethering so employed shall not allow the dog to leave the owner's, guardian's or keeper's property. The tether shall be designed for dogs and no logging chains or other lines or devices not designed for tethering dogs shall be used.~~

~~No chain or tether shall weigh more than 1/8 of the dog's body weight. Nothing in this section shall be construed to prohibit a person from walking a dog on a hand-held leash. No dog under the age of 6 months shall be tethered outside for any length of time.~~

2. *A person owning or keeping a dog may confine such dog outside, subject to the restrictions in this section **and as described in M.G.L. ch. 140, s. 174E(b)**, through the use of any of the following methods:*
- a. *inside a pen or secure enclosure, if the following conditions are met:*
 - (i) *the pen or secure enclosure shall have adequate space for exercise with a dimension of at least 100 square feet; provided, however, that commercial dog kennels with pens intended for the temporary boarding of dogs shall be exempt from this requirement;*
 - (ii) *the pen or secure enclosure is constructed with chain link or other similar material as determined by the Building Inspector, with all 4 sides enclosed; and*
 - (iii) *the minimum height of the fence shall be adequate to successfully confine the dog;*
 - b. *a fully fenced, electronically fenced or otherwise securely enclosed yard, wherein a dog has the ability to run but is unable to leave the enclosed yard; or*
 - c. *a trolley system or a tether attached to a pulley in a cable run, if the following conditions are met:*
 - (i) *only 1 dog shall be tethered to each cable run;*
 - (ii) *the tether shall be attached to a properly fitting collar or harness worn by the dog, with enough room between the collar and the dog's throat through which 2 adult fingers may fit; provided, however, that a choke collar and a pinch collar shall not be used to tether a dog to a cable run;*
 - (iii) *there shall be a swivel on at least 1 end of the tether to minimize tangling of the tether;*
 - (iv) *the tether and cable run must each be at least 10 feet in length. The cable must be mounted at least 4 feet but not more than 7 feet above ground level; and*
 - (v) *the length of the tether from the cable run to the dog's collar or harness shall allow continuous access to clean water and appropriate shelter at all times as described herein; provided,*

however, that a trolley system or tether shall be of appropriate configuration to confine the dog to the owner's, guardian's or keeper's property, to prevent the trolley system or tether from extending over an object to an edge that could result in injury to or strangulation of the dog and to prevent the trolley system or tether from becoming tangled with other object or animals.

3. *A person owning or keeping a dog confined outside in accordance with **M.G.L. ch. 140, s. 174E(b)** ~~this section~~ shall provide the dog with access to clean water and appropriate dog shelter. The dog shelter shall allow the dog to remain dry and protected from the elements and shall be fully enclosed on at least 3 sides, roofed and have a solid floor.*

The entrance to the shelter shall be flexible to allow the dog's entry and exit, and sturdy enough to block entry of weather elements. The shelter shall contain clean bedding and shall be small enough to retain the dog's body heat and large enough to allow the dog to stand, lie down and turn comfortably. The enclosure shall be structurally sound and in good repair. Suitable drainage shall be provided so that water, ice or waste is not standing in or around the shelter.

4. ***A person shall not leave a dog outside when a weather advisory, warning or watch is issued by a local, state or federal authority or when outside environmental conditions including, but not limited to, extreme heat, cold, wind, rain, snow or hail pose an adverse risk to the health or safety of the dog based on the dog's breed, age or physical condition, unless the tethering is for not more than 15 minutes.** ~~No person owning or keeping a dog shall leave a dog chained or tethered outside for longer than 5 hours in a 24-hour period or outside from 10:00 p.m. to 6:00 a.m. unless the tethering is not for more than 15 minutes and the dog is not left unattended by the owner, guardian or keeper.~~*
5. ***An exception to a restriction on outdoor confinement under this section that is reasonably necessary for the safety of a dog shall be made for a dog that is: (i) present in a camping or recreational area pursuant to the policy of the camping or recreational area; or (ii) actively engaged in conduct that is directly related to the business of shepherding or herding cattle or other livestock or engaged in conduct that is directly related to the business of cultivating agricultural products.** ~~Exceptions to the above restrictions on outdoor confinement shall be made for dogs actively engaged in conduct directly related to the business of shepherding or herding cattle or other livestock or engaged in conduct that is directly related to the business of cultivating agricultural products, if the restraint is reasonably necessary for the safety of the dog.~~*

6. *No person owning or keeping a dog shall subject the dog to cruel conditions or inhumane chaining or tethering at any time. For the purposes of this subsection, “cruel conditions and inhumane chaining or tethering” shall include, but not be limited to, the following conditions:*

- a. filthy and dirty confinement conditions including, but not limited to, exposure to excessive animal waste, garbage, dirty water, noxious odors, dangerous objects that could injure or kill a dog upon contact or other circumstances that could cause harm to a dog's physical or emotional health;*
- b. taunting, prodding, hitting, harassing, threatening or otherwise harming a tethered or confined dog; and*
- c. subjecting a dog to dangerous conditions, including attacks by other animals.*
- d. ~~leaving a dog outside when a weather advisory, warning or watch is issued by a local, state or federal authority or when outside environmental conditions including, but not limited to, extreme heat cold, wind, rain, snow or hail pose and adverse risk to the health or safety of the dog, unless tether is for not more than 15 minutes; and~~*

7. *No person shall confine an animal in a motor vehicle in a manner that could reasonably be expected to threaten the health of the animal due to exposure to extreme heat or cold.*

- a. After making reasonable efforts to locate a motor vehicles owner, an animal control officer, law enforcement officer or fire fighter may enter a motor vehicle by any reasonable means to protect the health and safety of an animal. Such personnel shall leave written notice in a secure and conspicuous location on or in the motor vehicle bearing the officer's or fire fighter's name and title and the address of the location where the animal may be retrieved. The owner may retrieve the animal only after payment of all charges that have accrued for the maintenance, care, medical treatment and impoundment of the animal.*
- b. An animal control officer, law enforcement officer or fire fighter who removes or otherwise retrieves an animal from a motor vehicle under subsection (a), and the Town shall be immune from criminal or civil liability that might otherwise result from removal.*

8. **Penalties.**

a. A person who violates this sections 1 through 6 above shall ~~Section(B)(1)-(6)~~, for a first offense, be issued a written warning or punished by a fine \$50, for a second offense, be punished by a fine of \$200 and for a third or subsequent offense, be punished by a fine of \$3500, and be subject to impoundment of the dog in a local shelter at the owner's or guardian's expense pending compliance with this section, or loss of ownership of the dog.

b. A person who violates Section B(7) section "7" above shall be a civil infraction punishable by a fine of not more than \$150 for a first offense, by a fine of not more than \$300 for a second offense and by a fine of not more than \$500 for a third or subsequent offense. shall, for the first offense be punished by a fine of \$150, for a second offense, be punished by a fine of \$300, and for a third and each subsequent offense, by a fine of \$3500, and may be subject to prosecution under G.L. c. 272 section 77.

c. Nothing in this Section(B) shall preclude prosecution under section 77 of chapter 272.

Section 2. Leashing of Dogs

(ART. 10, ATM – 04/28/03)

(ART. 27, ATM – 05/05/04)

(ART. 36, ATM – 05/12/10)

(ART. 19, ATM – 04/27/11)

(ART. 13, ATM – 04/29/13)

A. Leash Required

No person owning or keeping a dog in the Town of Arlington shall permit such dog to be at large in the Town of Arlington elsewhere than on the premises of the owner or keeper, except if it be on the premises of another person with the knowledge and permission of such other person.

Such owner or keeper of a dog in the Town of Arlington, which is not on the premises of the owner or upon the premises of another person with the knowledge and permission of such person shall restrain such dog by a chain or leash ~~not~~ exceeding six feet in length in accordance with M.G.L. ch. 140, s. 174E.

~~In any prosecution hereunder, the presence of such dog at large upon premises other than the premises of the owner or keeper of such dog shall be prima facie evidence that such knowledge and permission was not had.~~

~~This provision~~ **Section** shall not apply, ~~however,~~ in any area designated by the Board of Parks and Recreation Commissioners as a “Dog Park”, “Dog Run” or “Dog Exercise Area”.

In areas so designated, dogs are not required to be restrained by a leash provided the owner or keeper of such dog is present and attentive to the dog. The Board of Parks and Recreation Commissioners may designate a dog park, dog run, or dog exercise area only if same is enclosed by appropriate fencing to preclude the escape of any dog into any other area of the park or playground not so designated as a dog park, dog run, or dog exercise area.

B. Enforcement

Any dog found to be at large in violation of this By-Law shall be caught and confined by the dog officer who shall notify forthwith the licensed owner or keeper of said dog giving the owner or keeper a period of seven days within which to recover the dog.

Return of the dog to the licensed owner or keeper shall be dependent on admission of ownership or the keeping of the dog and the assumption of responsibility by the licensed owner or keeper.

The dog officer shall enter and prosecute a complaint against the owner or keeper of any dog taken into the officers’ custody under this section, as provided for in this By-Law.

A dog officer having custody of a dog confined under this By-Law shall be allowed the sum of forty-dollars per day for each day of confinement for the care of such dog, payable by the owner or keeper thereof.

**C. Fines (ART. 40, ATM – 05/08/91 (ART. 17, ATM – 04/26/06)
(ART. 19, ATM – 04/27/11)**

Violations of Sections 2 of this Article shall be punishable as follows:

<i>First offense</i>	<i>By a fine of \$ 75.00-</i>
<i>Second offense</i>	<i>By a fine of \$100.00</i>
<i>Third offense</i>	<i>By a fine of \$150.00</i>
<i>Fourth and each subsequent offense</i>	<i>By a fine of \$200.00</i>

The Park and Recreation Commission shall provide for a hearing process to consider community input regarding the creation, placement and use of dog parks,

dog runs or dog exercise areas. The Commission shall adopt rules and regulations concerning these hearings subject to the approval of the Town Manager.

- D.** *Notwithstanding the foregoing, from park opening time until 9 am, a maximum of two dogs per handler may be off-leash, under effective owner control, in all lands under control of the Parks and Recreation Commission except:*

- 1. those lands directly contiguous to school properties;*
- 2. within 15 feet of playground equipment;*
- 3. by specific exclusion of the Parks and Recreation Commission.*

Section 3. No Fouling of Sidewalks, Etc.

- A. Duty to Dispose** *It shall be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by their dog on any sidewalk, street or other public area in the Town. It shall further be the duty of each person who owns, possesses or controls a dog to remove and dispose of any feces left by their dog on any private property neither owned nor occupied by said person.*

- B. Duty to Possess Means of Removal** *No person who owns, possesses or controls such dog shall appear with such dog on any sidewalk, street, park or other public area without the means of removal of any feces left by such dog.*

Furthermore, no person who owns, possesses or controls such dog shall appear with such dog on any private property neither owned nor occupied by said person without the means of removal of any feces left by said dog.

- C. Method of Removal and Disposal** *For the purposes of this regulation, the means of removal shall be any tool, implement, or other device carried for the purpose of picking up and containing such feces, unexposed to said person or the public.*

Disposal shall be accomplished by transporting such feces to a place suitable and regularly reserved for the disposal of canine feces, or as otherwise designated as appropriate by the Board of Health.

- D. Fines (ART. 40, ATM – 05/08/91)**
Violation of Section 3 of this Article shall be punishable as follows:

<i>First offense</i>	<i>By a fine of \$ 75.00</i>
<i>Second offense</i>	<i>By a fine of \$100.00</i>
<i>Third and each subsequent offense</i>	<i>By a fine of \$150.00</i>

E. Exemption *This regulation shall not apply to a dog accompanying any handicapped person who, by reason of their handicap, is physically unable to comply with the requirements of this By-Law, or to any individual who utilizes a guide dog.*

F. Severability *The provisions of this section are severable; and if any of the provisions of this section shall be held unconstitutional or otherwise invalid by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.*

Section 4. Licensing

(ART. 25, ATM – 04/27/88)

(ART. 23, ATM – 05/04/2009)

(ART. 13, ATM – 04/29/13)

(ART. 8, ATM – 4/26/21)

A. Licensing Requirement.

1. *License required. The owner or keeper of any dog over the age of six months kept in the Town of Arlington shall obtain a license for the dog from the Town Clerk.*

2. *Annual renewal. Licenses issued under this section shall be renewed on an annual basis in accordance with procedures to be determined by the Town Clerk. Licenses are issued for the calendar year and must be renewed every year on or before January 1st, although there is a grace period established in sub-section F before fines are assessed.*

3. *Transfer. Within 30 days of moving into the Town, the owner or keeper of a dog must apply to the Town Clerk for a license.*

B. Conditions.

1. *Rabies vaccination. The Town Clerk shall not grant a license unless (i) the license applicant provides a veterinarian's certification or notarized letter that the dog has been vaccinated against rabies; or (ii) the dog is exempted from the vaccination requirement by the Town of Arlington Board of Health or the Town Clerk in accordance with Section 145B of Chapter 140 of the General Laws.*

2. *Control. Any license granted under this section is granted on the condition that the licensed dog shall be controlled and restrained from killing, chasing, or harassing livestock or fowl.*

3. *Previous conviction of animal cruelty. Town Clerk shall not grant a license under this section or Section 5, below, to an applicant who has been convicted of one or more of the offenses set forth in Section 137D of Chapter 140 of the General Laws within the preceding five years.*

C. License Forms.

1. *Symptoms of rabies. Every license issued to the owner of a dog shall have a description of the symptoms of rabies printed thereon, as supplied by the state Department of Public Health.*
2. *Description of dog. The owner of a dog to be licensed under this section may add to the license application form up to ten descriptive words indicating the dog's color, breed, weight, or any special markings.*

D. Tags.

1. *Issuance. Along with the license, the Town Clerk shall issue a durable tag inscribed with the license number, designation of the Town of Arlington, and the year of issue.*
2. *Affixed to dog. The owner or keeper of the licensed dog shall keep a collar or harness of leather or other suitable material affixed around the dog's neck or body to which the tag shall be securely attached.*
3. *Lost tags. If the tag is lost or destroyed, the owner or keeper shall immediately secure a substitute tag from the Town Clerk for a fee to be determined by the Town Clerk.*

E. Exemptions. *The requirements of this section shall not apply **to a dog housed in a research institution.***

~~*(1) to a person to whom the applicable kennel license has been issued under this Bylaw and remains in force; or (2) to a dog housed in a research institution.*~~

F. Fees. (ART. 10, ATM – 04/23/18)

1. *Annual license fees. The annual license fees are as follows:*

- a. female: \$20
- b. spayed female: \$15
- c. male: \$20
- d. neutered male: \$15

To be charged the lower fee for licensing a spayed or neutered dog, the license applicant must provide proof of spay or neuter in the form of either: (a) a certificate from the veterinarian who spayed or neutered the dog; (b) a veterinary bill for performing the procedure; or (c) a statement signed under the penalties of perjury by a veterinarian registered and practicing in the Commonwealth describing the dog and stating that the veterinarian has examined the dog and that the dog appears to be spayed or neutered and therefore incapable of propagation.

2. *Failure to comply; penalties.*

- a. *Penalty for failure to comply with licensing requirements.*

Failure to comply with this section shall be punishable by a fine of \$25 said fine to be assessed by the Town Clerk as part of the fees paid to license a dog.

Under state law, the Animal Control Officer or other police officer may issue a citation for \$50 to any dog owner without a current license for the animal.

Grace period. Failure to satisfy licensing requirements before the first Thursday following 45 business days of the 1st of January each year arises will constitute a failure to comply with licensing requirements.

- b. *Additional late fees.*

Missed year. An additional \$25 fine shall be applied by the Town Clerk where owners fail to register a dog for an entire calendar year, due upon registration the following calendar year, and the license fee for missed year must be paid in full. These late fees shall be in addition to any other applicable penalty provided for in this Bylaw.

Multiple penalties. If the owners fail to register a dog for an entire calendar year and apply for a registration outside of the grace period, the fine will consist of the \$25 late fee and the \$25 skipped year fee, due upon registration in the current year.

3. *Waiver of fees.*

a. *Service animal.*

No fee shall be charged for the licensure of a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder. Late fees apply.

b. *Owner aged 70 and over.*

If the Town so votes in accordance with Section 139(c) of Chapter 140 of the General Laws, no fee shall be charged for the licensure of a dog owned by a person aged 70 years and older. Late fees apply.

4. *No refund of fees. No license fee paid under this section shall be refunded, in whole or in part, due to mistake or due to the subsequent death, loss, spay or neuter, removal from the Town or the Commonwealth, or other disposal of the licensed dog.*

Section 5. Kennels (ART. 13 -04/29/13)

A. Definitions.

1. "Commercial breeder kennel", an establishment, other than a personal kennel, engaged in the business of breeding animals for sale or exchange to wholesalers, brokers or pet shops in return for consideration.

2. "Domestic charitable corporation kennel", a facility operated, owned or maintained by a domestic charitable corporation registered with the department or an animal welfare society or other nonprofit organization incorporated for the purpose of providing for and promoting the welfare, protection and humane treatment of animals, including a veterinary hospital or clinic operated by a licensed veterinarian, which operates consistent with such purposes while providing veterinary treatment and care.

3. "Kennel", a pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel.

4. "Licensee", a person who owns and maintains a kennel that has received a kennel license from the relevant licensing authority.

5. "Personal kennel", a pack or collection of more than 4 dogs, 3 months old or older, owned or kept under single ownership, for private personal use; provided,

however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed or for use in legal sporting activity or for other personal reasons; provided further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or individuals by private sale only and not to wholesalers, brokers or pet shops; provided further, that a personal kennel shall not sell, trade, barter or distribute a dog not bred from its personally-owned dog; and provided further, that dogs temporarily housed at a personal kennel, in conjunction with an animal shelter or rescue registered with the department, may be sold, traded, bartered or distributed if the transfer is not for profit.

6. "Veterinary kennel", a veterinary hospital or clinic that boards dogs for reasons in addition to medical treatment or care; provided, however, that "veterinary kennel" shall not include a hospital or clinic used solely to house dogs that have undergone veterinary treatment or observation or will do so only for the period of time necessary to accomplish that veterinary care.

Personal Kennel (Kennel A)

- ~~1. — License optional (Kennel A-1). An owner or keeper of four or fewer dogs, three months or older, may elect to secure a Personal Kennel License from the Town Clerk rather than licensing each dog under Section 4, above.~~
- ~~2. — A Personal Kennel (Kennel A) is a pack or collection of five or more dogs, three months or older, owned or kept under single ownership for private personal purposes. License mandatory (Kennel A-2). An owner or keeper of five or more dogs, three months or older, must secure a Personal Kennel License from the Town Clerk or other type of kennel license as may be applicable under this section.~~
- ~~3. — Definition. A Personal Kennel is a pack or collection of five or more dogs (or fewer dogs, as in the case of a License-Optional Personal Kennel (Kennel A-1) as defined above at Section 5.A.1), three months or older, owned or kept under single ownership for private personal purposes.~~
- ~~42. — Breeding. Breeding of dogs owned or kept under a Personal Kennel License may be done only for the purpose of improving, exhibiting, or showing the breed; for legal sporting activity; or for other personal reasons.~~
- ~~53. — Sales allowed. Dogs bred at a Personal Kennel may be sold, traded, bartered, or otherwise distributed only by private sale to other breeders or individuals and not to wholesalers, brokers, or pet shops.~~

~~64. Sales prohibited, restricted. No holder of a Personal Kennel License may sell, trade, barter, or otherwise distribute any dog not bred from a personally owned dog, except dogs temporarily housed at a Personal Kennel in conjunction with an animal shelter or rescue program registered with the state Department of Agricultural Resources if the sale, trade, barter, or other distribution is not for profit.~~

~~B. Other Types of Kennels.~~

- ~~1. Commercial Boarding or Training Kennel (Kennel B) is an establishment used for boarding, holding, day care, overnight stays, or training of animals that are not the property of the owner of the establishment where such services are rendered for a fee or other consideration and generally rendered in the absence of the owner of the animal. A "Commercial Boarding or Training Kennel" shall not include an animal shelter or animal control facility, a pet shop licensed by the state Director of Animal Health, a grooming facility operated solely for the purpose of grooming animals and not for overnight boarding, or an individual who temporarily and not in the normal course of business boards or otherwise cares for animals owned by others.~~
- ~~2. Commercial Breeder Kennel (Kennel C) is an establishment, other than a Personal Kennel, engaged in the business of breeding animals for sale or exchange to wholesalers, brokers, or pet shops for a fee or other consideration.~~
- ~~3. Domestic Charitable Corporation Kennel (Kennel D) is a facility operated, owned, or maintained by a domestic charitable corporation registered with the state Department of Agricultural Resources or an animal welfare society or other nonprofit organization incorporated for the purpose of providing for and promoting the welfare, protection, and humane treatment of animals, including a veterinary hospital or clinic operated by or under the supervision of a licensed veterinarian that operates consistent with such purposes while providing veterinary treatment and care.~~
- ~~4. Veterinary Kennel (Kennel E) is a veterinary hospital or clinic that boards dogs for reasons in addition to medical treatment and care; a "Veterinary Kennel" shall not include a hospital or clinic used solely to house dogs that have undergone veterinary treatment or observation or will do so only for the period of time necessary to accomplish that veterinary case.~~

~~5. Not every type of kennel is permitted under bylaw or zoning bylaw.~~

BC. License Requirements

(a) A person maintaining a kennel shall obtain a kennel license. The Town Clerk shall issue, suspend, renew and revoke kennel licenses as specified in this chapter and any other law. In the case of an applicant for initial licensure or license renewal, the Town Clerk shall deny a kennel license until a kennel has passed inspection by an animal control officer.

(b)(1) The issuing city or town shall determine the period of time for which a kennel license shall be valid, including the date of issuance of the license through the date on which the license expires, inclusive, and shall further determine the fee for the issuance and renewal of a license; provided, however, that in determining the amount of the license fee for a kennel, a dog under the age of 3 months shall not be counted in the number of dogs kept in a kennel. The name and address of the owner of each dog kept in a kennel, if other than the person maintaining the kennel, shall be kept at the kennel and available for inspection by an animal control officer, natural resource officer, deputy natural resource officer, fish and game warden or police officer. A kennel that owns or keeps a dog over the age of 6 months shall comply with section 145B.

(b)(2) A commercial boarding or training kennel shall maintain records of individual dog licenses, as required in section 137, for all dogs in its care.

(c) The licensing authority shall issue a kennel license without charge to a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse or for the relief of suffering.

- ~~1. License required. A person or entity maintaining any type of kennel listed in this section (except a License-Optional Personal Kennel (Kennel A-1) as defined above at Section 5.A.1) shall obtain the appropriate kennel license from the Town Clerk and in accordance with procedures that the Town Clerk shall determine.~~
- ~~2. Renewal. Licenses issued under this section shall be renewed periodically in accordance with a schedule and procedures to be determined by the Town Clerk.~~
- ~~3. License fees, calculation, and exemption. The fees for licenses issued under this section will be established by the Town Clerk. For purposes of calculating kennel license fees, only dogs over the age of six months shall be counted in the total number of dogs kept in a kennel. No kennel license fee shall be charged to a domestic charitable corporation incorporated~~

~~exclusively for the purpose of protecting animals from cruelty, neglect, abuse, or suffering.~~

- ~~4. Licensing inspection. No kennel license shall be issued or renewed until a kennel has passed inspection by the Town Animal Control Officer or designee.~~
- ~~5. Failure to comply, penalty. Failure to comply with the licensing requirements of this section shall be punishable by a fine of \$50.~~

D. Kennel Operation.

1. Standards. Kennels must be operated and maintained in a sanitary and humane manner.
2. Records.
 - a. The name and address of the owner of each dog kept in a kennel, other than dogs belonging to the person maintaining the kennel, shall be kept at the kennel and available for inspection at any time. **The kennel license will specify the terms and conditions and may require that the kennel owner or operator is able to produce documentation upon request for each dog showing they are currently licensed in their home community.**
 - b. The Town Clerk, as the licensing authority, shall specify on the license the type of kennel and the maximum number of animals that may be maintained by the licensee. Such number shall be determined by the Town Clerk and the animal control officer following the required inspection. For commercial boarding or training kennels, the number of animals shall be determined following the required inspection and in accordance with regulations promulgated pursuant to section 174G to ensure the property can support the number of animals while ensuring their health and safety
- ~~3. Annual Reporting. Annually, not later than June 1, the Town Clerk shall send to the Department of Agricultural Resources a list of all kennels and their addresses licensed by the Town.~~
- ~~4. Penalties. A person who violates this section shall be assessed a fine by the Town Clerk of \$500 for a first offense and a fine of not more than \$1,000 for a second or subsequent offense. The Town Clerk may notify the Animal Control Officer in writing of the violation, and the Animal~~

Control Officer may issue a citation to the owner or operator of the kennel.

3. ~~Kennel tags. A holder of a kennel license shall cause each dog kept in its kennel to wear, while in the kennel, a collar or harness of suitable material to which a tag shall be securely attached. This tag shall be inscribed with the number of the kennel license, name of the Town of Arlington, and year of issue. Such tags shall be issued by the Town Clerk in such number as the number of dogs kept in the kennel.~~

a. Inspections.

~~The Select Board, the Town Manager the Chief of Police, or the Animal Control Officer, or their designee or the agent of any of these ("Inspecting Authority") shall inspect or cause the inspection of every kennel licensed within the Town at least once per year. If a licensee or a person applying for a license to maintain a kennel refuses to allow an inspector to enter and inspect a kennel, the refusal shall be grounds for denial, suspension or revocation of the license. may inspect any kennel at any time for compliance with the above requirements. The refusal to allow an inspection is grounds for denial, suspension, or revocation of the license.~~

b. Citizen Complaints.

~~Twenty-five citizens of the Town may file a petition with the Select Board stating that they are aggrieved or annoyed to an extent that constitutes a nuisance by a dog maintained in the Town due to excessive barking or other conditions connected with a kennel. The Select Board or Town Manager shall, not more than 7 days after the filing of such petition, give notice to all interested parties of a public hearing. The hearing shall be held not more than 14 days after the date of the notice. The Select Board or Town Manager, not more than 7 days after the public hearing, investigate or cause to be investigated the subject matter of the petition and shall, by order: (i) suspend the license; (ii) revoke the license; (iii) further regulate the kennel; or (iv) dismiss the petition.~~

54. ~~License suspension, revocation. If the Inspecting Authority determines that the kennel is not being maintained in a sanitary or humane manner or if records are not properly kept, the Inspecting Authority may revoke or suspend the kennel license.~~

E. Citizen Complaints.

- ~~1. Filing. Twenty-five citizens of the Town may file a petition with the Select Board stating that they are aggrieved or annoyed to an unreasonable extent due to excessive barking or other conditions associated with a kennel.~~
- ~~2. Hearing. Within seven days of the filing of such petition, the Select Board shall give notice to all interested parties of a public hearing concerning the petition to be held within fourteen days after the date of the notice.~~
- ~~3. Investigation. At the hearing, the Select Board may cause an investigation of the kennel that is the subject of the petition or take such other action as it deems prudent.~~
- ~~4. Disposition. Following the public hearing and any investigation or other proceedings, the Select Board may suspend or revoke the kennel license, may take other such action to regulate the kennel that it deems prudent, or may dismiss the petition. The Select Board shall cause written notice of any order issued under this section to be mailed immediately to the holder of the kennel license and the Town Clerk.~~
- ~~5. Appeal. Within ten days of the issuance of any order under this paragraph, the holder of the affected license may bring a petition for judicial review in the district court for the judicial district in which the kennel is located, which shall consider the petition in accordance with Section 137C of Chapter 140 of the General Laws.~~
- ~~6. Penalties. A person maintaining a kennel after revocation or during suspension of a license under this section shall be punished by a fine of \$250 for a first offense, \$500 for a second offense, and \$1000 for a third or subsequent offense."~~

c. Notice.

A written notice under this Section(a) of an order revoking or suspending the license, further regulating the kennel or dismissing the petition shall be mailed immediately to the licensee and to the officer that issued the license. Not more than 10 days after the written notice of the order, the licensee may file a petition in the district court in the judicial district in which the kennel is maintained seeking review of the order. After notice to all parties as the court may consider necessary, the court shall review the action, hear the witnesses and affirm the order unless the court determines that it was made without proper cause or in bad faith, in which case the order shall be reversed. The decision of the court shall be final and conclusive upon the parties.

d. Penalties.

A person maintaining a kennel after the license to maintain a kennel has been revoked or suspended shall be assessed a fine by the licensing authority of not more than \$250 for a first offense, by a fine of not less than \$500 for a second offense and by a fine of not more than \$1,500 for a third or subsequent offense.

Section 6. Non-Criminal Disposition
(ART. 40, ATM – 05/08/91)

Enforcement of Title VIII, Article 2, Sections 2 and 3, of the bylaws may, in the first instance, be pursued through the provisions of Section 21D of Chapter 40 of the General Laws, which provides for a non-criminal disposition.

The enforcing persons shall be any police officer of the Town, any employee of the Board of Health, or any Animal Control Officer of the Town.

ARTICLE 9 BYLAW AMENDMENT / OBSERVANCE OF TOWN EMPLOYEE HOLIDAYS

To see if the Town will vote to amend Title I, Article 6, Section 16 of the Town Bylaws to define and clarify the observance of employee holidays, including, but not limited to, when holidays fall upon a weekend day; or take any action related thereto.

(Inserted at the request of the Director of Human Resources)

This article was inserted at the request of the Director of Human Resources and seeks to amend the Town Bylaws governing the observance of holidays by regular Town employees.

This proposed amendment to the referenced Bylaw is part of an effort to work towards greater consistency in holiday observance credit afforded to Town employees across all departments.

If the Select Board approves favorable action, a draft motion that could be sent to the Town Meeting may read as follows:

VOTED: that the Town does and hereby amends Title I, Article 6, Section 16 of the Town's Bylaws, or take any action related thereto, so that the new provision of Title I reads:

Section 16. *Holidays*

(ART. 44, ATM – 06/16/97)(ART. 17, ATM – 05/30/07)

(ART. 12, ATM – 4/26/21)

In order to qualify for holiday credit, a regular employee shall have worked on the last regularly scheduled work day prior to, and the next regularly scheduled work day following such holiday, unless it is an absence for which compensation is payable as provided under this by-law.

The following days in each year shall be considered as holiday credits:

New Year's Day

Martin Luther King Day

Washington's Birthday

Patriot's Day

Memorial Day

Juneteenth Independence Day

Independence Day

Labor Day

Indigenous Peoples Day

(known as the state and federal holiday "Columbus Day")

Veterans' Day

Thanksgiving Day

Christmas

Christmas Eve Day if same falls on a Monday through Friday

*Whenever a holiday falls on Saturday or Sunday, ~~another working day off with pay shall be arranged at the discretion of the department head.~~ **the holiday shall be observed on the preceding Friday.** Good Friday shall be considered as half day holiday credit. The day following Thanksgiving shall be treated as a holiday unless an employee is scheduled to work same by the department head in which event the employee will be granted another day off at the discretion of the department head.*

ARTICLE 10

BYLAW AMENDMENT / POET LAUREATE OF ARLINGTON

To see if the Town will vote to amend Title II, Article 11 of the Town Bylaws to: (1) change its selection criteria so that it is not required that a person be a resident of Arlington to be considered for appointment as Poet Laureate and if appointed, need not remain an Arlington resident during their term as Poet Laureate; and (2) formally establish that screening committee also provides the necessary support to the selected Poet Laureate at the beginning and throughout their term; or take any action related thereto.

(Inserted at the request of Poet Laureate Screening Committee)

This article was inserted at the request of the Poet Laureate Screening Committee and seeks to eliminate the residency requirement for prospective Poet Laureates. The Legal Department has not identified any legal requirements that mandate municipal Poet Laureates must be residents of the Town establishing the voluntary position.

If the Select Board approves favorable action, a draft motion that could be sent to the Town Meeting may read as follows:

To see if the Town will vote to amend Title II, Article 11 of the Town Bylaws to: (1) change its selection criteria so that it is not required that a person be a resident of Arlington to be considered for appointment as Poet Laureate and if appointed, need not remain an Arlington resident during their term as Poet Laureate; and (2) formally establish that screening committee also provides the necessary support to the selected Poet Laureate at the beginning and throughout their term; or take any action related thereto, so that the new provision of Title II reads:

ARTICLE 11 POET LAUREATE OF ARLINGTON

Section 1. Establishment of an Honorary Poet Laureate of Arlington

There is hereby established for the purposes of advancing the literary arts, enriching the community, and recognizing the literary achievements of Town residents, the honorary position of Poet Laureate of Arlington.

Section 2. Selection, Term and Criteria

Appointment of a Poet Laureate shall be for a term of one year, annually renewable for a total of three years based on the recommendation of a screening committee of five persons consisting of:

- (a) A designee of the Library Board of Trustees (by majority vote);*
- (b) A designee of the Arlington School Committee (by majority vote);*
- (c) A designee of the Arlington Commission on Arts and Culture (by majority vote);*
- (d) A former Poet Laureate starting with the most recent or a Town Meeting Member (appointed by the Town Moderator) if no former Poet Laureate is available;*
- (e) A designee of the Town Manager (with advice and consent of the Select Board).*

The screening committee's recommendation for Poet Laureate shall be confirmed by the Select Board.

This honorary position shall be voluntary. ~~Only Arlington residents shall be considered for appointment, and any person appointed as Poet Laureate of Arlington must at all times remain an Arlington resident during their term as Poet Laureate. In the event that a Poet Laureate is no longer a resident of Arlington during their term, the honorary position shall be construed to have been constructively vacated.~~

Section 3. Duties of the Poet Laureate

The duties of the Poet Laureate shall be to present original works of poetry, conduct readings and participate in public events and Town, public school and library programs as appropriate and practicable.

ARTICLE 22

ENDORSEMENT OF CDBG APPLICATION

To see if the Town will vote to endorse the application for Federal Fiscal Year 2026 prepared by the Town Manager and Select Board under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

**(Inserted by the Select Board and at the request of the
Town Manager)**

This article presents the annual vehicle for consideration and endorsement of Community Development Block Grant expenditures. Mary Muszynski, the Town's CDBG Administrator, is expected to present a summary of grants for the Board's approval. The Board and Manager are reminded that the Manager also holds a vote on approval of this item.

ARTICLE 23

REVOLVING FUNDS

To see if the Town will vote to reauthorize revolving funds established under various previous votes of the Town, to hear or receive a report concerning the receipts and expenditures of same, to establish new revolving funds, to appropriate sums of money to fund all revolving funds and determine how the money shall be raised or expended; or take any action related thereto.

(Inserted at the request of the Town Manager)

This Article represents the Town's annual warrant article under which revolving funds are approved by Town Meeting. The Board should receive proposed votes from the Comptroller. If it

is inclined toward positive action, a draft motion and comment (including the approved amounts in the table provided by the Comptroller) would read as follows:

VOTED: The Town does hereby reauthorize the following Revolving Funds for FY 2026:

[INSERT TABLE PROVIDED BY THE COMPTROLLER]

COMMENT: The above summary represents the annual vote to receive reports on expenditures and receipts of the various Town revolving funds and to authorize and reauthorize such funds in accordance with state law. These funds must be reauthorized annually in order to enable expenditures from them, and as such, must be included as part of Town Meeting. Additional materials regarding the Revolving Funds have also been included in the Appendix to this report for further consideration.

ARTICLE 24

REVOLVING FUND / 17 IRVING STREET

To see if the Town will vote to establish a revolving fund under M.G.L. c. 40, § 3, to hear or receive a report concerning the receipts and expenditures of same, to establish new revolving funds, to appropriate sums of money to fund same revolving fund and determine how the money shall be raised or expended; or take any action related thereto.

(Inserted at the request of the Town Manager)

This article seeks to create a new revolving fund to support Town expenditures related to 17 Irving Street, a Town-owned property known as the “Parmenter School”. The Town’s 2010 Town Meeting transferred jurisdiction of the Parmenter School from the Arlington Redevelopment Board to the Select Board to manage and lease the property.

Warrant Article Text

ARTICLE 6 BYLAW AMENDMENT / TOWN MEETING PROCEDURAL RULES

To see if the Town will vote to amend Title I Article 1 Section 10(C) of the Town Bylaws to permit voice votes as "yes and no" or "yea and nay" at the discretion of the Moderator; or take any action related thereto.

(Inserted at the request of the Town Meeting Procedures Committee)

ARTICLE 7 BYLAW AMENDMENT / ENERGY EFFICIENCY AND ELECTRIFICATION REVOLVING FUND

To see if the Town will vote to amend Title 1, Article 22 of the Town Bylaws by adding a new section to establish and authorize a revolving fund to utilize monies received through state, federal and utility energy efficiency and electrification rebates, incentives and tax credits to fund future energy efficiency, renewable energy and electrification projects, as provided for under Massachusetts General Laws Chapter 44, section 53E1/2; or take any action related thereto.

(Inserted at the request of Town Manager)

ARTICLE 8 BYLAW AMENDMENT / CANINE CONTROL

To see if the Town will vote to amend Title VIII, Article 2 of the Town Bylaws to make changes as required under Chapter 213 of the Acts of 2024 ("Ollie's Law") and for the Bylaw's clarity and effectiveness; or take any action related thereto.

(Inserted at the request of the Town Clerk)

ARTICLE 9 BYLAW AMENDMENT / OBSERVANCE OF TOWN EMPLOYEE HOLIDAYS

To see if the Town will vote to amend Title I, Article 6, Section 16 of the Town's Bylaws to define and clarify the observance of employee holidays, including, but not limited to, when holidays fall upon a weekend day; or take any action related thereto.

(Inserted at the request of the Director of Human Resources)

ARTICLE 10 BYLAW AMENDMENT / POET LAUREATE OF ARLINGTON

To see if the Town will vote to amend Title II, Article 11 of the Town Bylaws to: (1) change its selection criteria so that it is not required that a person be a resident of Arlington to be considered for appointment as Poet Laureate and if appointed, need not remain an Arlington resident during their term as Poet Laureate; and (2) formally establish that screening committee also provides the necessary support to the selected Poet Laureate at the beginning and throughout their term; or take any action related thereto.

(Inserted at the request of Poet Laureate Screening Committee)

Warrant Article Text

ARTICLE 22 ENDORSEMENT OF CDBG APPLICATION

To see if the Town will vote to endorse the application for Federal Fiscal Year 2025 prepared by the Town Manager and Select Board under the Housing and Community Development Act of 1974 (PL 93-383) as amended; or take any action related thereto.

(Inserted by the Select Board and at the request of the Town Manager)

ARTICLE 23 REVOLVING FUNDS

To see if the Town will vote to reauthorize revolving funds established under various previous votes of the Town, to hear or receive a report concerning the receipts and expenditures of same, to establish new revolving funds, to appropriate sums of money to fund all revolving funds and determine how the money shall be raised or expended; or take any action related thereto.

(Inserted at the request of the Town Manager)

ARTICLE 24 REVOLVING FUND / 17 IRVING STREET

To see if the Town will vote to establish a revolving fund under MGL Ch. 40, sec.3, to hear or receive a report concerning the receipts and expenditures of same, to establish new revolving funds, to appropriate sums of money to fund same revolving fund and determine how the money shall be raised or expended; or take any action related thereto.

(Inserted at the request of the Town Manager)

Proposal for Bylaw amendment allowing "Yea/Nay" for voice votes

From Greg Christiana <gchristiana@town.arlington.ma.us>

Date Thu 1/30/2025 9:26 AM

To SBadmIn <SBadmIn@town.arlington.ma.us>

Cc Stephen DeCoursey <sdeCoursey@town.arlington.ma.us>; Diane Mahon <dmahon@town.arlington.ma.us>; Eric Helmuth <ehelmuth@town.arlington.ma.us>; Len Diggins <ldiggins@town.arlington.ma.us>; John Hurd <jhurd@town.arlington.ma.us>; Michael Cunningham <mcunningham@town.arlington.ma.us>; Juli Brazile <jbrazile@town.arlington.ma.us>; Rebecca Gruber <rgruber@alumni.upenn.edu>; Adam Auster <adam.auster.arlington@gmail.com>; chris@bostonmoores.com <chris@bostonmoores.com>; John L. Worden <jworden@swwalaw.com>

Proposed Article Text (voted 4-0 by the Town Meeting Procedures Committee on January 29, 2025):

To see if the Town will vote to amend Title I Article 1 Section 10 part C "Votes" of the Town Bylaws to allow voice votes as "yes and no" or "yea and nay" at the discretion of the Moderator; or take any action related thereto.

Commentary:

The Town Bylaws currently specify:

All votes, unless otherwise provided by law, shall be taken in the first instance by a "yes" and "no" voice vote or by an electronic tally at the option of the Moderator.

The intention of this proposal is to relax the requirements of voice votes at Town Meeting to allow alternative formulations at the discretion of the Moderator. Specifically, the perceived volumes of "yea" (pronounced "yay") and "nay", which end in the same vowel sound, are much more comparable than those of "yes" and "no". Note that the Moderator generally prompts the meeting prior to taking each side of the vote, e.g. "all those in favor" and "all those opposed," so the meanings of the votes should remain clear.

Greg Christiana
Arlington Town Moderator and Chair of the Town Meeting Procedures Committee
781-819-2781



TOWN OF ARLINGTON
DEPARTMENT OF PLANNING and
COMMUNITY DEVELOPMENT

TOWN HALL, 730 MASSACHUSETTS AVENUE
ARLINGTON, MASSACHUSETTS 02476
TELEPHONE 781-316-3090

MEMORANDUM

To: Jim Feeney, Town Manager
Cc: Alex Magee, Deputy Town Manager/Finance Director
Ida Cody, Comptroller
Claire Ricker, Director, Planning and Community Development
Michael Cunningham, Town Counsel
Ryan Katofsky, Chair, Clean Energy Future Committee
Ashley Maher, Select Board Administrator
From: Talia Fox, Sustainability Manager, Planning and Community Development
Date: February 19, 2025
RE: Warrant Article 7: Energy Efficiency & Electrification Revolving Fund

Warrant Article 7, Energy Efficiency & Electrification Revolving Fund, proposes to establish a revolving fund to utilize monies received through state, federal, and utility rebates, incentives, and tax credits to fund future energy efficiency, renewable energy, and electrification projects. This memorandum provides the following information to guide the Select Board's discussion and vote:

1. How Energy Projects are Funded in Arlington
2. Motivation and Uses for a Revolving Fund

How Energy Projects are Funded in Arlington

Energy projects in Arlington, such as building energy efficiency measures, electric vehicles and charging stations, heat pumps, and solar arrays, receive funding from multiple, distinct sources. These sources include competitive and formula grants, credits, rebates, and incentives from government and private entities, as well as Town capital and operating funds. Due to the increasing urgency and visibility of climate change and environmental issues, the number and types of funding sources for energy-related projects have proliferated in the past decade. The Town has received over \$2 million in funds through these sources since 2020. Examples of funding include utility rebates through the Mass Save program for heat pumps at several municipal buildings, state grants for insulation and efficient lighting at multiple schools, rebates for electric fleet vehicles and public charging stations, federal grants for electric school buses, and state incentives for the electricity produced by solar arrays hosted on school buildings.

How the Town accounts for these monies depends on their source, type, terms, and corresponding legal requirements. Credits, rebates, and incentives, in particular, are often received long after a project has been completed and paid for. In many cases, they must be deposited into the Town's general fund. As a result, funds intended for energy projects may be allocated to programs and projects unrelated to energy. This challenge becomes particularly apparent in the case of Elective Pay, also known as Direct Pay, a new component of the

federal tax code established through the Inflation Reduction Act (IRA). This provision allows tax-exempt entities to claim “tax credits” for solar arrays, electric vehicles, and geothermal systems. Entities cannot file to claim these credits until after the end of the year during which a project has been placed into service. As a result, the Town must pay for the full cost of a project upfront, and the credit may not be transferred to the Town’s accounts until many months after a project has been closed out. The Town expects to receive over \$200,000 for eligible projects in fiscal years 2025 and 2026, which, in the absence of a dedicated energy fund, would be deposited into the Town’s general fund.

Motivation and Uses for a Revolving Fund

The proposed revolving fund would enable the Town to leverage these monies to support the kinds of projects they were intended to incentivize. The fund would provide a more flexible source of capital for future energy and electrification projects, such as electric vehicle charging stations, heat pumps, and solar arrays, for which upfront cost may be a barrier. While many sources of external funding do exist for these projects, typically the Town must contribute some amount of capital to cover the full cost of the project. Presently, the only dedicated funding source for sustainability projects is a \$20,000 Green Repairs Fund in the Town’s operating budget, managed by Facilities, intended primarily for Town building efficiency improvements. A dedicated fund for a wider range of energy and electrification capital projects would allow the Town to take advantage of impactful funding and project opportunities that support its ambitious greenhouse gas reduction goals.

Several communities in Massachusetts, including Acton, Natick, Newburyport, Somerville, and Salem, have similar revolving funds to support their clean energy and climate change mitigation projects. If the revolving fund is established, the Sustainability Manager would be required to work with the Town Manager to determine an annual, not-to-exceed amount to be spent from the revolving fund. Annual Town Meeting would then need to approve the amount. The proposed spending cap for fiscal year 2026 is \$250,000, based on anticipated grants, credits, rebates, and incentives.



Warrant Article 7: Energy Efficiency & Electrification Revolving Fund

Select Board Hearing, February 24, 2025

Talia Fox, Sustainability Manager

Department of Planning & Community Development



Warrant Article 7

|| “To see if the Town will vote to amend Title I, Article 22 of the Town Bylaws by adding a new section to establish and authorize a **revolving funding to utilize monies received through state, federal, and utility energy efficiency and electrification rebates, incentives and tax credits to fund future energy efficiency, renewable energy, and electrification projects,** as provided for under Massachusetts General Laws Chapter 44, section 53E1/2; or take any action related thereto.”



Funding Energy Projects in Arlington

- Arlington receives funds for energy-related projects from **utility rebates, state rebates, solar credits, grants**
- Recent examples: utility rebate for **heat pumps** at Robbins Cottage, state rebate for DPW **electric vehicle**, federal grant for **electric school bus**, incentives for **solar production**
- Funding sources have proliferated in the past decade




Funding Energy Projects in Arlington

- How the Town accounts for these funds varies: general fund, project grant accounts, on-bill credits, etc.
- **Funds may be received long after the Town pays for goods/services, and do not always directly support the projects they were meant to.**
- Funds intended for energy projects may be spent on projects unrelated to energy.



Example: Elective Pay / Direct Pay

- New component of tax code established through Inflation Reduction Act (IRA), allows tax-exempt entities to claim **“tax credits” for solar arrays, electric vehicles, and geothermal systems**
- **Funds are received many months after projects are completed**
- Town **expected to receive over \$200,000** for projects in FY25 and FY26; **would be deposited in general fund if no revolving fund**



What is elective pay?
Elective pay allows applicable entities, including tax-exempt and governmental entities that would otherwise be unable to claim certain credits because they do not owe federal income tax, to benefit from some clean energy tax credits. By choosing this election, the amount of the credit is treated as a payment of tax and any overpayment will result in a refund.
For example, because of the Inflation Reduction Act, a local government that makes a clean energy investment that qualifies for the investment tax credit can file an annual tax return with the IRS to claim elective pay for the full value of the investment tax credit, as long as it meets all of the requirements including a pre-filing registration requirement. As the local government would not owe other federal income tax, the IRS would then make a refund payment in the amount of the credit to the local government.

Are state and local governments eligible?
Yes. States, political subdivisions and their agencies and instrumentalities are all eligible for elective pay. This includes the District of Columbia. It also includes cities, counties and other political subdivisions. Water districts, school districts, economic development agencies, public universities and hospitals that are agencies and instrumentalities of states or political subdivisions are also included.

How do I make the elective payment election?
Eligible entities not normally required to file an annual tax return with the IRS should file Form 990-T along with any form required to claim the relevant tax credit.
However, there are steps leading up to this, such as a required pre-filing registration process. An EIN or TIN is required to complete the pre-filing registration process.
Electronic return filing is strongly encouraged.




What will I need to do to receive a payment?

1. **Identify and pursue the qualifying project or activity:** You will need to know what applicable credit you intend to earn and use elective pay for.
2. **Determine your tax year, if not already known:** Your tax year will determine the due date for your tax return.
3. **Placed in service:** The applicable credit property must be placed in service BEFORE a registration number will be issued.
4. **Complete pre-filing registration with the IRS:** This will include providing information about yourself, which applicable credits you intend to earn, and each eligible project/property that will contribute to the applicable credit and other information required. Upon completing this process, the IRS will provide you with a registration number for each applicable credit property. You will need to provide that registration number on your tax return as part of making the elective pay election.
 - Complete pre-filing registration in sufficient time to have a valid registration number at the time you file your tax return.
5. **Satisfy all eligibility requirements for the tax credit and any applicable bonus credits, if applicable, for a given tax year:**
 - You will need the documentation necessary to properly substantiate any underlying tax credit, including if bonus amounts increased the credit.
6. **File Form 990-T by the due date (or extended due date) and make a valid elective payment election.**

What tax credits can elective pay be used for?
See Publication 5817g for a list of tax credits that can be used for elective pay.

Resources

- › [Elective Pay and Transferability](#)
- › [irs.gov/cleanenergy](#)
- › [Publication 5884, IRA and CHPS Pre-Filing Registration Tool User Guide](#)
- › [Publication 5902, Clean Energy Authorization Permission Management User Guide](#)



Publication 5817-E (Rev. 4-2024) Catalog Number 94133A Department of the Treasury Internal Revenue Service www.irs.gov



Why Establish a Revolving Fund?

- Grants and rebates do not always cover costs of energy-related projects
- Only flexible funding source for sustainability projects is \$20,000 Green Repairs Fund, managed by Facilities, intended primarily for Town building maintenance
- **Without a dedicated fund, it can be difficult to take advantage of project opportunities that arise**



Why Establish a Revolving Fund?

- Funds received for energy projects could be **reinvested in future projects for which upfront costs may be a barrier**
- Types of projects eligible for funding: **electric vehicles, charging stations, building efficiency and decarbonization projects, solar arrays**, and other clean energy projects.
- Sustainability Manager would **work with the Town Manager to determine annual spending** from the revolving fund; would then be **authorized by Annual Town Meeting**.
- Proposed cap for fiscal year 2026 is \$250,000, based on anticipated funds
- Other communities with energy revolving funds: Acton, Natick, Newburyport, Somerville, Salem



Thank you!



Talia Fox, Sustainability Manager

Department of Planning & Community Development

tfox@town.arlington.ma.us

ARTICLE 11

POET LAUREATE OF ARLINGTON

(ART. 13 – ATM - 4/30/14)

Section 1. Establishment of an Honorary Poet Laureate of Arlington

There is hereby established for the purposes of advancing the literary arts, enriching the community, and recognizing the literary achievements of Town residents, the honorary position of Poet Laureate of Arlington.

Section 2. Selection, Term and Criteria

Appointment of a Poet Laureate shall be for a term of one year, annually renewable for a total of three years based on the recommendation of a screening committee of five persons consisting of:

- (a) A designee of the Library Board of Trustees (by majority vote)
- (b) A designee of the Arlington School Committee (by majority vote)
- (c) A designee of the Arlington Commission on Arts and Culture (by majority vote)
- (d) A former Poet Laureate starting with the most recent or a Town Meeting Member (appointed by the Town Moderator) if no former Poet Laureate is available;
- (e) A designee of the Town Manager (with advice and consent of the Select Board).

The screening committee's recommendation for Poet Laureate shall be confirmed by the Select Board.

This honorary position shall be voluntary. ~~Only Arlington residents shall be considered for appointment, and any person appointed as Poet Laureate of Arlington must at all times remain an Arlington resident during their term as Poet Laureate. In the event that a Poet Laureate is no longer a resident of Arlington during their term, the honorary position shall be construed to have been constructively vacated.~~

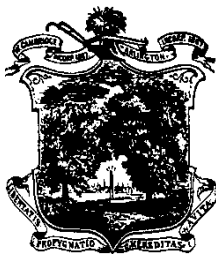
Section 3. Duties of the Poet Laureate

The duties of the Poet Laureate shall be to present original works of poetry, conduct readings and participate in public events and Town, public school and library programs as appropriate and practicable.

Section 4. Duties of the Poet Laureate Screening Committee

After the selection of a Poet Laureate, the duties of the Poet Laureate Screening Committee (PLSC) shall be to support the Poet Laureate in fulfilling their role. This will include but not be limited to answering questions and providing guidance for working with Town staff and other Town bodies. The PLSC will meet with the Poet Laureate as a group or as individuals on a regular basis or as-needed.

TOWN OF ARLINGTON



Report to Annual Town Meeting 2025

Article 22

Endorsement of CDBG Application

We are pleased to submit the Community Development Block Grant (CDBG) application for Program Year 51. Applications were due on January 13, 2025 and accepted at the January 27, 2025 Select Board meeting. The CDBG Subcommittee met on January 29, 2025 to review the applications and develop the following budget for the use of CDBG funds. This report describes each of the requests and the recommended budget allocations.

The Town of Arlington expects to receive \$1,050,000 in new grant funds from the U.S. Department of Housing and Urban Development (HUD) for the period July 1, 2025 through June 30, 2026. This is a decrease of \$9,520 from the current year's allocation, which is in line with decreases the entitlement grant program has experienced in recent years. A total of \$285,795 from prior years' program income, previously budgeted but unexpended funds, and funds allocated to programs that were cancelled will be reprogrammed during Program Year 51. The Town expects a more modest sum of program income from the remaining Arlington Home Rehabilitation Program loans than in years past, expected to be below \$10,000. The amount is lower than in previous years as no new loans have been made since 2018 and only five (5) loans remain. The following proposed allocations would expend a total anticipated amount of \$1,335,795, as shown in the attached spreadsheet.

At this time CDBG allocations for Program Year 51 have not been announced. Upon receipt of the final allocation from HUD all proposed activities' budgets will be proportionally increased or decreased from the estimated funding levels, not to exceed the applicant's request amount for an activity and in keeping with statutory limits for public service, planning, and administration activities. In the event that the final allocation is greater than the amount of funding necessary to satisfy the requests for funding, the Town will prioritize funding additional housing activities with current Subrecipients.

A summary of the requests for funds and the corresponding recommended allocations made by the CDBG Subcommittee is below. Each request has been placed into one of six categories: Affordable Housing, Public Services (limited per HUD restriction), Economic Development, Public Facilities Improvements, Planning, and Administration (Planning and Administration are cumulatively limited per HUD restriction). Projects/activities must also meet one of the following HUD National Objectives:

Low/Moderate Income Area Benefit (LMA): the project/activity meets the needs of persons residing in an area where at least 38.70% of the residents make a low or moderate income.

Low/Moderate Income Clientele (LMC): the activity benefits a group of persons (rather than residents in a particular area) 51% of whom make a low- or moderate-income. The following groups are presumed to make a low- to moderate-income: abused children, battered spouses, elderly persons, and adults meeting the U.S. Bureau of Census' Current Population Reports definition of "severely disabled," homeless persons, illiterate adults and persons living with AIDS.

Low/Moderate Housing (LMH): the project will provide or improve permanent residential structures which, upon

completion will be occupied by households that make a low- to moderate-income. This includes but is not limited to acquisition or rehabilitation. Housing can be either owner or renter-occupied units in one-family or multi-family structures.

Slum or Blighted Area (SBA): the project is in a designated slum/blighted area as defined under State or local law and will address conditions that qualified the area as slum or blighted.

Spot Blight (SBS): the project will prevent or eliminate specific conditions of blight or physical decay outside a slum area. Activities are limited to clearance, historic preservation, rehabilitation of buildings, but only to the extent necessary to eliminate conditions detrimental to public health and safety.

CDBG Subcommittee

James Feeney, Town Manager

Claire Ricker, Director of the Department of Planning and Community Development

Sarah Suarez, Assistant Director of the Department of Planning and Community Development

Judith Guillou, Resident

Jennifer Hernandez, Resident

John Hurd, Select Board Member

Diane Mahon, Select Board Member

Rebecca Persson, Resident

Mary Muszynski, CDBG Administrator

**TOWN OF ARLINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM BUDGET RECOMMENDATION,
PROGRAM YEAR 51**

AFFORDABLE HOUSING

Housing Capital Improvements/Caritas Communities: This request for \$175,000 would be used to fund the preservation of affordable housing in Arlington and support Caritas Communities' and Town sustainability efforts. Improvements include: replacing windows, flooring, and repairing and painting walls. This project is expected to benefit 35 households and complies with the national objective LMH. Funding is recommended at \$175,000.

Housing Portfolio Capital Improvements, Housing Corporation of Arlington: This request for \$200,000 would be used to fund the maintenance of Housing Corporation of Arlington units and to improve sustainability and energy efficiency. The project will help to preserve affordable housing for low-income households and support Town sustainability efforts. This project is expected to benefit 25 households and complies with the national objective LMH. Funding is recommended at \$200,000.

PUBLIC SERVICES

Public Services statutory spending limit is equal to 15% of the sum of the Program Year 51 Entitlement Grant and Program Year 50 Program Income.

Arlington Center for the Arts, Arts Programming Scholarships: This request for \$5,000 would fund need-based financial assistance for students of all ages for people from underserved communities. Eligible students would receive scholarships of 50% to 100% of the price of Arlington Center for the Arts' classes or camp tuition. This project is expected to benefit 13 individuals and complies with national objective LMC. Funding is recommended at \$2,500.

Arlington Center for the Arts, Arts Workshops at Arlington Housing Authority Locations: This request for \$5,000 would fund arts programming to the Arlington Housing Authority (AHA) community through on-site programs at Winslow Towers, Cusack Terrace, and Chestnut Manor. Projects will be designed to nurture the creativity and talents of participating tenants in welcoming and safe spaces, fostering a sense of belonging and community pride. All of the program participants will be from low and moderate income households. Programming would be co-created with the Tenant Associations at each site to meet the needs and wants of each unique community. This project is expected to benefit 200 individuals and complies with national objective LMC. Funding is recommended at \$2,500.

Arlington EATS, Food Market Program for Seniors: This request for \$15,000 will contribute to the health and well-being of seniors aged 62 and over in Arlington by providing healthy and nutritious food at no cost to these individuals. Arlington EATS organization has a Market where individuals can shop for their own foods, as well as a home delivery program where participants choose what food items they would like delivered to their homes. This project is expected to benefit 725 individuals and complies with the objective LMC. Funding is recommended at \$9,866.

Arlington Housing Authority, Operation Success Learning Center: This request for \$4,000 would pay for the operating costs of a homework support program for middle and high school students living in Menotomy Manor, an Arlington Housing Authority property. Trained volunteers and active and retired teachers from the community provide homework tutoring. This project is expected to benefit 15 individuals and complies with national objective LMC. Funding is recommended at \$2,000.

Arlington Youth Counseling Center (AYCC), Mental Health Services for Youths and Families: This request for \$20,000 would subsidize the costs of counseling services to income-eligible households including free and reduced-fee mental health counseling and medication treatment and case management services. The CDBG allocation defrays the cost of out-of-pocket expenses that are not covered by a client's insurance or for children and families that are without support or cannot afford the fee scale. This project is expected to benefit 25 individuals and complies with national objective LMC. Funding is recommended at \$15,000.

Boys & Girls Club, Scholarship Program: This request for \$20,000 would provide scholarships to income-eligible households who participate in Boys & Girls Club activities. The program provides financial assistance to households with limited resources for a broad range of programs in the following five core National Boys & Girls Club program areas: Character and Leadership Development, Education and Career Development, Health and Life Skills, the Arts, and Sports, Fitness, and Recreation. This project is expected to benefit 60 individuals and complies with national objective LMC. Funding is recommended at \$15,000.

Council on Aging, Transportation Program: This request for \$30,000 would fund the transportation services that are offered to Arlington seniors, helping seniors remain independent and active in the community. The transportation program consists of COA's fully accessible passenger vans driven by MassDOT trained part-time drivers, a volunteer medical driver program for medical rides, and a partnership with Uber for medical rides outside of Arlington. This project is expected to benefit 820 individuals and complies with national objective LMC. Funding is recommended at \$25,000.

Council on Aging, Adult Day Health Scholarships: This request for \$8,000 would provide scholarships for seniors to utilize Adult Day Health Services through Cooperative Elder Services, Inc. The program provides a safe and therapeutic adult day care service, meals, and other social programs at a low cost for those who, due to physical and/or psychological reasons, cannot be left alone at home. This project is expected to benefit eight individuals and complies with national objective LMC. Funding is recommended at \$2,000.

Council on Aging, Volunteer Coordinator: This request for \$53,134 would fund the position of Volunteer Coordinator. The coordinator supervises and coordinates volunteers and manages the van and transportation program and is essential to the Council on Aging's mission to engage senior citizens in community participation. Volunteering within the COA allows residents to provide crucial services and programs to residents and allows services to take place at a lower cost. The funds received would be used for the base salary of the staff person plus all fringe benefits. This project is expected to benefit 400 individuals and complies with national objective LMC. Funding is recommended at \$53,134.

Fidelity House, Menotomy Manor Outreach Program: This request for \$21,000 would help to defray the cost of programs that Fidelity House manages for the low-income families of Menotomy Manor. The program is designed to offer opportunities, reduce the barriers that prevent participation (including transportation and financial barriers), and assimilate youth into community-wide programming. It provides scholarships and transportation for youth to attend summer and school year programming. This project is expected to benefit 40 individuals and complies with national objective LMC. Funding is recommended at \$17,000.

Fidelity House, Jobs, Jobs, Jobs Program: This request for \$5,000 would fund a summer employment program for income-eligible youth. Funding would pay for teen participants employed and learning job skills in childcare and recreation leadership. This project is expected to benefit five individuals and complies with national objective LMC. Funding is recommended at \$3,000.

Lamplight Literacy, English for Speakers of Other Languages Program: This new request for \$7,000 would help fund expansion of Lamplight Women's Literacy's ESOL (English for Speakers of Other Languages) program, which serves adult, immigrant, and refugee learners with low-incomes at or below 80% of AMI. Free

English language instruction will be offered in the evenings at Arlington EATS and Menotomy Manor (twice per week at each location). Instruction in English reading, writing, speaking, and listening will be provided at three levels and students will be regularly assessed to ensure that they are achieving intended learning gains. Students will have access to individual career advising and job search assistance, as well as local social services referrals made through partner collaborations. This project is expected to benefit 65 individuals and complies with national objective LMC. Funding is recommended at \$4,000.

Recreation Department, Recreation Scholarship Program: This request for \$20,000 would provide scholarships for activities offered by the Recreation Department. The program provides income-eligible households an opportunity to participate in recreation programs by providing financial assistance of 25%-100% to offset the cost of program fees. Residents are eligible for one program per season, per child. A 10% reduction in fees for the Recreation Department's after school program will also be available for qualifying applicants, which is equal to one month free tuition. This project is expected to benefit 115 individuals and complies with national objective LMC. Funding is recommended at \$15,000.

PUBLIC FACILITIES AND IMPROVEMENTS

Arlington Housing Authority, Chestnut Manor ADA Walkways and Paving Project: This request for \$243,295 would support the goal to improve the condition of the current parking lot and walkways owned by the Arlington Housing Authority at Chestnut Manor, which are in critical need of repaving. Repaving these parking lots and walkways will address ADA accessibility and health and safety concerns on the Chestnut Terrace side of Chestnut Manor. Making these improvements will be the first step in creating more accessible entrances on the Chestnut Terrace side of Chestnut Manor. This project is expected to benefit 110 individuals and complies with national objective LMC. Funding is recommended at \$243,295.

Boys & Girls Club, Pool Chair Lift and ADA Accessible Stair System: This request for \$12,500 would support the goal to replace the existing ADA pool chair lift and ADA accessible pool stairs, which are worn as result of use. A new high-quality, durable ADA chair lift and ADA accessible entry stairs will provide safe access to pool users regardless of mobility challenges and keep the facility open to use by a broader community. This project is expected to benefit 1500 individuals and complies with national objective LMC. Funding is recommended at \$12,500.

Department of Public Works, ADA Sidewalk Ramp Installation: This request for \$113,000 would fund new sidewalk curb ramp installations. This project supports the Town's goal to improve safety and accessibility. The Town of Arlington uses an Accessibility Analysis Map to prioritize areas where new curb ramps will be installed. These areas are utilized by under-served and vulnerable populations which tend to rely more on public amenities, including parks, open space, community buildings and public transit etc. This project is expected to benefit 46,000 individuals and complies with national objective LMC. Funding is recommended at \$113,000.

Fidelity House, Sprinkler System: This request for \$150,000 would support the goal to install a fire protection sprinkler system in the Fidelity House main building, which provides programming and activity space. The addition of a sprinkler system will increase safety and allow Fidelity House to connect their planned ADA accessible gym building to the existing main building. This project is expected to benefit 50,000 individuals and complies with national objective LMA. Funding is recommended at \$150,000.

Food Link, Facilities Improvements: This request for \$30,000 would fund facility improvements intended to increase access to refrigeration and efficiency at Food Link's hub. The improvements include the purchase and installation of a cardboard box baler to help manage the 350 pounds of cardboard generated by food donations weekly. Food Link will also rewire two refrigerated vehicles for additional flexibility with short term food storage.

This project is expected to benefit 4,065 individuals and complies with national objective LMA. Funding is recommended at \$30,000.

ECONOMIC DEVELOPMENT

Storefront Façade Improvements: This request for \$30,000 would support the goal of providing financial opportunities for small business owners by improving their storefront facades, thus improving the neighborhood streetscape. The program is intended to encourage private investment and reinvestment by new and existing property/business owners in CDBG eligible districts of Arlington. Program applicants may apply for a reimbursement of 75% of total project costs, up to \$7,500, in funding for storefront improvements. The program allows a 25% match by the property/business owner for moderate to substantial exterior and/or façade improvements. Examples of storefront improvements are new signage, installation of new exterior lighting, the restoration of, or new, windows and doors, and accessibility improvements. This project is expected to benefit 4 businesses and complies with national objective LMA. Funding is recommended at \$30,000.

PLANNING

The combined statutory spending limit for Planning and Administration is equal to 20% of the sum of the Program Year 51 Entitlement Grant and the Program Income anticipated to be received in Program Year 51.

Planners Salaries, Department of Planning and Community Development: This request for \$57,000 would fund a portion of the salary and fringe benefits for Department staff working on CDBG-related activities. Duties and responsibilities involve data gathering and analysis, survey creation and implementation, community engagement, land use planning and zoning activities, affordable housing studies and plan implementation. This activity is exempt from meeting a national objective. Funding is recommended at \$56,500.

Long Range Planning Studies, Department of Planning and Community Development: This request for \$67,500 to fund the development of a comprehensive Master Plan update for the Town of Arlington. These activities will include: Studying the needs of extremely low-income and underhoused individuals and families to inform future funding applications and allocation of resources. Identifying resources to preserve homes that are on track to lose affordability due to expiring deed restrictions and other activities which advance affordable housing planning. And working with a planning consultant to conduct planning analysis, engage in enhanced community outreach, and advance recommendations from the Connect Arlington transportation plan, the Net Zero Action Plan, and the Affordable Housing Action Plan in order to develop an update to the Town of Arlington Master Plan. This activity is exempt from meeting a national objective. Funding is recommended at \$63,096.

ADMINISTRATION

Community Development Block Grant Administrator, Department of Planning and Community Development: This request for \$86,111 would fund the salary and fringe benefits of the CDBG Administrator position. This staff person is responsible for the daily financial administration of the CDBG program and coordination of grant activities with program directors. The Administrator is also responsible for maintaining all records and completing the reporting requirements of the CDBG program as required by HUD. Funding is recommended at \$86,111.

General Administration, Department of Planning and Community Development: This request for \$19,389 would fund administrative costs related to overall program development, management, coordination, monitoring, and evaluation. This line item also includes funding legal advertising and training and travel costs for the Administrator. This activity is exempt from meeting a national objective. Funding is recommended at \$10,293.

Total recommended for Planning and Administration: \$216,000

TOWN OF ARLINGTON COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET RECOMMENDATION PROGRAM YEAR 51 (2025-2026)		
Program Activity	Organization	CDBG Subcommittee Recommendation
Affordable Housing		
Capital Improvements	Housing Corporation of Arlington	\$200,000
Capital Improvements	Caritas Communities	\$175,000
	Sub-total	\$375,000
Public Services		
Arts Scholarships	Arlington Center for the Arts	\$2,500
Arts Workshops at AHA Locations	Arlington Center for the Arts	\$2,500
Seniors Program	Arlington Eats	\$9,866
Operation Success	Arlington Housing Authority	\$2,000
Mental Health Counseling & Support Services	Arlington Youth Counseling Center	\$15,000
Scholarship Program	Boys and Girls Club	\$15,000
Transportation Program	Council on Aging	\$25,000
Adult Day Health	Council on Aging	\$2,000
Volunteer Coordinator	Council on Aging	\$53,134
Menotomy Manor Outreach	Fidelity House	\$17,000
Jobs, Jobs, Jobs	Fidelity House	\$3,000
ESOL Program	Lamplight Literacy	\$4,000
Scholarship Program	Recreation & Community Services	\$15,000
(The statutory spending limit for Public Services is 15%)	Sub-total	\$166,000¹
Public Facilities and Improvements		
Chestnut Manor Walkways and Parking Lot	Arlington Housing Authority	\$243,295
Pool Chair Lift & ADA Accessible Stair System	Boys and Girls Club	\$12,500
ADA Curb Ramp Cuts	Dept. of Public Works	\$113,000
Gym Sprinkler System	Fidelity House	\$150,000
Facilities Improvements	Food Link	\$30,000
	Sub-total	\$548,795
Economic Development		
Storefront Façade Improvements	Economic Development DPCD	\$30,000
Planning and Administration		
Planners	Planning and Community Development	\$56,500
Long Range Planning Studies	Planning and Community Development	\$63,096
Grant Administrator (salary & benefits)	Planning and Community Development	\$86,111
Grant Administration	Planning and Community Development	\$10,293
(The statutory spending limit for Planning & Admin. is 20%)	Sub-total	\$216,000²
	Total Proposed Budget for 2025-2026	\$1,335,795

^[1] PY51 This figure will be adjusted as necessary at the end of PY50 and based on the actual PY51 Entitlement Grant.

^[2] PY51 Planning and Admin Statutory Limit is equal to 20% of the PY51 Entitlement Grant and anticipated PY51 Program Income. This figure will be adjusted as necessary based on the actual PY51 Entitlement Grant.

REVOLVING FUNDS FOR WARRANT ARTICLE

Private Way Repairs (3106): Originally established under Article 46, 1992 Annual Town Meeting expenditures not to exceed \$1,000,000

Beginning Balance, 7/1/23	\$50,552.16
Receipts	132,581.83
Expenditures	124,696.00
Ending Balance, 6/30/24	\$58,437.99

Public Way Repairs (3105): Originally established under Article 45, 1992 Annual Town Meeting expenditures not to exceed \$15,000

Beginning Balance, 7/1/23	\$14,715.06
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/24	\$14,715.06

Fox Library Community Center Rentals (3109): Originally established under Article 49, 1996 Annual Town Meeting expenditures not to exceed \$20,000

Beginning Balance, 7/1/23	\$21.47
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/24	\$21.47

Robbins House Rentals (3110): Originally established under Article 77, 1997 Annual Town Meeting expenditures not to exceed \$75,000

Beginning Balance, 7/1/23	\$10,086.77
Receipts	16,690.00
Expenditures	10,407.64
Ending Balance, 6/30/24	\$16,369.13

Uncle Sam Fees (3101): Originally established under Article 31, 2000 Annual Town Meeting expenditures not to exceed \$2,000

Beginning Balance, 7/1/23	\$1,526.31
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/24	\$1,526.31

Life Support Services (Ambulance) Fees (3103): Originally established under Article 37, 2001 Annual Town Meeting expenditures not to exceed \$800,000

Beginning Balance, 7/1/23	\$107,956.71
Receipts	187,068.31
Expenditures	240,008.61
Ending Balance, 6/30/24	\$55,016.41

Board of Health Fees (3111): Originally established under Article 30, 2005 Annual Town Meeting expenditures not to exceed \$150,000

Beginning Balance, 7/1/23	\$420,348.46
Receipts	66,896.75
Expenditures	51,172.32
Ending Balance, 6/30/24	\$436,072.89

Field User Fees (3115): Originally established under Article 78, 2004 Annual Town Meeting expenditures not to exceed \$120,000

Beginning Balance, 7/1/23	\$15,995.62
Receipts	78,391.75
Expenditures	74,254.95
Ending Balance, 6/30/24	\$20,132.42

Robbins Library Rentals (3114): Originally established under Article 35, 2006 Annual Town Meeting expenditures not to exceed \$8,000

Beginning Balance, 7/1/23	\$42,455.32
Receipts	5,475.00
Expenditures	3,103.75
Ending Balance, 6/30/24	\$44,826.57

Town Hall Rentals (3112): Originally established under Article 35, 2006 Annual Town Meeting expenditures not to exceed \$175,000

Beginning Balance, 7/1/23	\$59,656.03
Receipts	85,727.88
Expenditures	68,728.38
Ending Balance, 6/30/24	\$76,655.53

White Goods Recycling Fees (3107): Originally established under Article 35, 2006 Annual Town Meeting expenditures not to exceed \$80,000

Beginning Balance, 7/1/23	\$49,791.18
Receipts	30,920.33
Expenditures	41,085.66
Ending Balance, 6/30/24	\$39,625.85

Library Vending Fees (3113): Originally established under Article 34, 2009 Annual Town Meeting expenditures not to exceed \$25,000

Beginning Balance, 7/1/23	\$17,235.89
Receipts	13,432.49
Expenditures	9,713.47
Ending Balance, 6/30/24	\$20,954.91

Gibbs School Energy Fees (3102): Originally established under Article 45, 2010 Annual Town Meeting expenditures not to exceed \$120,000

Beginning Balance, 7/1/23	\$4,814.41
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/24	\$4,814.41

Council On Aging Program Fees (3108): Originally established under Article 28, 2013 Annual Town Meeting expenditures not to exceed \$100,000

Beginning Balance, 7/1/23	\$4,917.78
Receipts	26,642.00
Expenditures	11,101.54
Ending Balance, 6/30/24	\$20,458.24

Cutter Gallery Rentals (3117): Originally established under Article 24, 2024 Annual Town Meeting expenditures not to exceed \$15,000

Beginning Balance, 7/1/23	\$0.00
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/24	\$0.00

Community Center Rentals (3118): Originally established under Article 24, 2024 Annual Town Meeting expenditures not to exceed \$50,000

Beginning Balance, 7/1/23	\$0.00
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/24	\$0.00



**Town of Arlington
Office of the Town Manager**

**James Feeney
Town Manager**

**730 Massachusetts Avenue
Arlington MA 02476-4908
Phone (781) 316-3010**

MEMO

TO: Select Board

FROM: Christine Bongiorno, Deputy Town Manager-Operations

DATE: February 21, 2025

RE: Revolving Fund / 17 Irving Street

Article 24 seeks approval to establish a revolving fund for 17 Irving Street (the former Parmenter School) pursuant to Massachusetts General Law Chapter 40, Section 3, to allow the Town to collect payments from tenants and make payments to vendors for utilities, including electricity, oil and gas, water and sewer, and other expenses (if applicable) including janitorial, custodial, security and maintenance/upkeep of the building. Additionally, this revolving fund will allow the Town to collect capital improvement contributions from tenants and segregate them into their own account to be utilized on future capital improvements, including debt service payments.

Local acceptance of MGL Ch. 40 Sec. 3 is not technically required to establish the fund. However, to carry-over funding between fiscal years there must be local acceptance of the provision that allows us to do so. The Town is seeking approval for funds to carry over each fiscal year rather than closing annually to the general fund. This will more closely align with utility billing cycles, as well as capital project implementation timelines.

The creation of this revolving fund seeks to codify existing practice. Thank you in advance for your consideration.



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

Next Scheduled Meeting of Select Board March 10, 2025

Summary:

When: Feb 24, 2025 07:15 PM Eastern Time (US and Canada)

Topic: Select Board Meeting

Register in advance for this webinar:

https://town-arlington-ma-us.zoom.us/webinar/register/WN_VvGPD-UsTViKvPf-0MnScQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Notice to the Public on meeting privacy In the interests of preventing abuse of videoconferencing technology (i.e. Zoom Bombing) all participants, including members of the public, wishing to engage via the Zoom App must register for each meeting and will notice multi-step authentication protocols. Please allow additional time to join the meeting. Further, members of the public who wish to participate without providing their name may still do so by telephone dial-in information provided above.